

**Mountain Meadows Elementary  
Parent Advisory Committee**

**Sep 26, 2019 at 7:00 pm**

**MEETING MINUTES**



**PAC EXECUTIVE:**

President: Ellie Hutton  
Vice President: Charmaine Francis  
Treasurer: Regrets - Gabriella Trochan  
Secretary: Julie MacLennan  
DPAC: Paul Caldwell

**1. INTRODUCTIONS / ATTENDANCE**

- PAC Executive members
- Aman Sangha
- Heather Martell-Thompson
- Billy Niven
- Jennifer Hightower
- Lana Pogue
- Lindsay Eriksson
- Melanie Burke
- Gina Barnard

**2. APPROVAL OF June 13, 2019 MINUTES**

- Motion to Approve: Heather
- Second: Aman
- unanimous

**3. PRINCIPAL'S MESSAGE**

**Foundation Skills Assessment (FSA)**

The grade 4 students will be taking the Foundation Skills Assessment in Reading, Writing and Numeracy. In accordance with Ministry Education guidelines, all students should be taking the assessments. Administrators may excuse a student in the event of a:

- Family emergency
- Lengthy illness
- Other extenuating circumstances

### **Port Moody After School Programs**

The programs are so popular that the Port Moody Department of Recreation is running a program every day of the week and the end time has been extended from 4 to 4:25 pm. There are wait lists for all of the programs.

### **Music Program**

Each class is getting 2 blocks of music and 1 block of library every week. Ms. Chu will be teaching students in grade 4 & 5 how to play the recorder.

### **Terry Fox Run**

- Friday September 27<sup>th</sup> at 9:15 am. Classes will meet in the gym for a short assembly and then run around the same route used for jog-along.

### **School schedule**

- was sent out by office and the Online Calendar events are starting to be entered for the 2019-20 school year:  
<https://www.sd43.bc.ca/school/mountainmeadows/Lists/Calendar.aspx>

## **4. VISION AND EVENTS**

- Vision => Active, creative, and wellness activities for our kids
- Values => Inclusive, Fun, and Consistent
- Events we do to raise money list: Hot lunch, Movie night, Parent events, Holiday art and cards, Scholastic, Holiday market, Just Dance, Thrifty Foods, Indigo, SPUD
- Events we do to create community: Hip Hop, Body Science (every other year), Lion Dance, Jog along, Gymsense, Sports equipment, Music Instruments, Art start, Technology, Welcome Tea
- Upcoming Fundraisers:
  - Adult Fundraiser – Nov 1 @ The Burrard Public House (Adult Only Halloween Party)
  - Scholastic – Oct 22-24
  - Movie Night – Oct 18, Nov 8
  - Hot Lunch – Nov 8, Dec 13
  - Holiday Market – Dec 3
  - Just Dance – May 29 Friday (To Be Confirmed)

## **5. BUDGET REPORT by TREASURER and MOTIONS**

(by President)

- General Account = actual \$7100
- Casino Account = \$5000 pending
- School Account = \$2700 + \$3000 for playground
- Estimated Fundraising = \$14,700

Budget for the year ~\$26,800 for expenditures

**MOTION:** Paul Caldwell  
\$20 per student allocation, 220 students, \$4400 to the school PAC Teachers  
**SECOND:** Lindsay Eriksson  
**VOTE: PASSED - unanimous**

**MOTION:** Julie MacLennan  
\$1000 for sporting equipment, \$100 per class for school owned, with request to community for donations first  
**SECOND:** Lindsay Eriksson  
**VOTE: PASSED – unanimous**

**(AMENDMENT REQUIRED)**  
**MOTION:** Paul Caldwell  
\$3500 for Anti-Bullying Sport  
**SECOND:** Charmaine Francis  
**VOTE: PASSED, 1 Abstention**

**MOTION:** Aman Sangha  
\$200 for Book Club  
**SECOND:** Billy  
**VOTE: PASSED – unanimous**

**(AMENDMENT REQUIRED)**  
**MOTION:** Charmaine Francis  
\$500 for Staff Appreciation  
**SECOND:** Paul Caldwell  
**VOTE: PASSED – unanimous**

**MOTION:** Lana Pogue  
\$500 for Adult Halloween Event  
**SECOND:** Lindsay Eriksson  
**VOTE: PASSED – unanimous**

**MOTION:** Lindsay Eriksson  
\$500 for Holiday Market  
**SECOND:** Paul Caldwell  
**VOTE: PASSED – unanimous**

## 6. COMMUNICATIONS

- VP Charmaine Francis will be heading up centralization of communication including all consolidated messages for PAC email via secretary
- Try to have any school-wide communications **to Charmaine 2 weeks prior** to needing to be sent

## 7. VOLUNTEERING and CLASS LIASONS

- See new Google sheet to sign up for volunteer opportunities
  - <https://docs.google.com/spreadsheets/d/1VQ2Uvs1PkhVMKz3LO6Fw304G8riwGYFR-QWEAltOzE/edit?usp=sharing>
- See the full PAC schedule for the year via the online google calendar:
  - <https://calendar.google.com/calendar?cid=dWFydHRxb2xrZGRmYjE5MTZ2ajJzZzczODRAZ3JvdXAuY2FsZW5kYXluZ29vZ2xlMnVvbQ>
- Class Liaisons
  - Organizing teacher gifts
  - Sourcing volunteers
  - Supplemental communication to your division
  - Attending PAC meetings

## 8. ANNOUNCEMENTS and AOB

- Climate Action Strike Event
- Crayola Recycling
- Juice Box Recycling
- Thrifty Cards
- Multicultural Lunch Take 2
- Running Workshop
- Local Sponsors
- Playground
- Saleema Noon
- Buddy Bench
- AOB?
- Bunker – Peter Hissock, Billy Niven

## 9. PAC Election – Vacant position (VP)

Recap of May election:

New President – Ellie Hutton

Vice President – Charmiane Francis

Treasurer – Gabriela Trochan

Secretary – Julie MacLennan

DPAC – Paul Caldwell

**NEXT MEETING: Oct. 22<sup>th</sup>**

**MOTION TO CLOSE MEETING: Paul Caldwell**

**SECOND: Charmaine Francis**

**MEETING CLOSED AT 8:32 pm**