



PAC MEETING AGENDA

Moody Elementary – May 1, 2023

PAC Executive:

Jillian Eaton – Co-Chair
Brenda van Hemmen – Co-Chair
Ted Baggott – Treasurer
Kelly Contreras – Secretary
Monika Ritchie – Communications Lead

Kerry Seton-Rogers – Vice Chair
Lydia Mynott – DPAC Representative
Alisa Nelson - Hot Lunch Lead
Jenny Smith - Member at Large
Past Chair - Jen Kasuya

ATTENDEES

- Jillian Eaton
- Kelly Contreras
- Lydia Mynott
- Sarah Dhanji
- Aleta Chivas
- Jen Kasuya
- Ted Baggott
- Sheila Rawnsley
- Brenda Van Hemmen
- Anita Bruce
- Azucena Madrigal Guerrero
- Jenny Smith

Meeting commenced 6:33pm

1. **Welcome and Determination of Quorum** **Jillian/Brenda**
2. **Land Acknowledgement** **Jillian**
3. **Approval of the Meeting Minutes from April 3, 2023** **Jillian/Brenda**
 - a. Anita motions, Kelly seconds, minutes approved
4. **Executive Reports (25 minutes)**
 - a. **Chair** **Jillian/Brenda**
 - b. **Treasurer update** **Ted**
 - Bank balance currently \$20,000
 - Revenue on track as budgeted
 - No current risks with annual budget
 - Lots of costs will come in between now and the end of the year, but we are in good position to end the year on a surplus
 - c. **Hot Lunch Update** **Anita**
 - Hot dog day was good
 - Hot lunch ordering will be changed a bit to ensure no hot lunches get missed when families come back from breaks (e.g., first hot lunch of January will be available to order in the fall)
 - There has been a steady crew of volunteers which is very helpful! Thank you to those who come out on a regular basis 😊

d. DPAC

Lydia

- Last DPAC meeting was April 26th
- Couple of reminders
- Submit gaming application by end of June – Ted to action
- There was a change in gaming grants, they cannot be spent on scholarships moving forward. This will not impact us
- Superintendent's report:
 - District budget was approved, positive feedback so far from the community
 - NEW District Principal for Anti-Racism
 - Elimination of Elementary principals Teaching Time
 - No layoffs for teachers, very good news!
 - 15 permanent TTOC created
 - About 25% of parents aren't getting report cards from the myed report site, discussion is taking place to ensure all have easy access to report cards
 - "Head of Learning Services", new position for elementary schools
 - Presentation around PAC's role in securing playgrounds and play areas

5. Principals Report (15 minutes)

Sheila

- **Diversity week went well**
 - Saleena Noon and Carly visited the school on Tuesday
 - Virtual presentation for 4/5 happened on Friday
 - Thank you, PAC, for your support of these initiatives
- **New elementary school**
 - Video of new school is available
<https://www.sd43.bc.ca/CapitalProjects/Pages/Moody-Elementary.aspx#/=>
 - Opportunity for rooftop playground
 - Discussion is to be had around who is responsible for funding the playground, guidelines, function, accessibility, exact timelines etc.
 - Goal is to share use of the grass field/soccer field between the new elementary school and Moody middle
 - Timeline for new school opening is still on target for September-December 2024
 - Discussion was had around putting any surplus PAC funds into savings to put towards future playground/play space funding. Other options to be explored to raise funds for the playground:
 - Community grants
 - Corporate sponsorship
 - Other local community partners that might be willing to sponsor the play area
 - Consider parent committee to help lead this, supported by the PAC – to be discussed at PAC meeting in September
 - Celebration of learning dates May 10th and 11th
 - Communication will be shared by teachers
 - May 19th – two dance performances
 - Information on timing to be shared shortly
 - Day will be split into two sessions, parents can attend one or the other
- **Track attack update**
 - More training and coaching needed
- **Sports Day coming June 16th**

- Full day of activities
- Volunteers will be needed to help facilitate
- **June 9th – Rocky Point**
 - Undercover area has been rented
 - Space is available to us by 10:00am
 - Request for PAC to help with lunch – pizza or hot dogs, subway, etc.
 - 12pm-2pm full school onsite with activities
 - Lots of parents needed to help
 - Kids will be wearing wrist bands
 - Bubbles, facepainting, etc...
- **Tennis for next year**
 - Should we consider something different for future years?
 - Gymnastics, lacrosse, soccer
 - Something new?
 - Next step is to get pricing for other options for review and discussion
- **May 3rd ready, set, learn being held at the school**
 - Pancake breakfast happening
 - Over 100 attendees registered

6. Events/Fundraising (25 minutes)

a. Movie night

Jillian

- Movie night April 28th was successful
- Good fundraiser and everyone seemed to enjoy themselves

b. Run Club

Jenny

- Starting run club May 9th or 16th
- For 4 weeks
- Send out parent permission forms ASAP
- Tuesdays and Fridays
- 8:10am-8:35am timing
- Post on social media asking for volunteers – Monika to action
 - Handing out popsicle sticks
 - Cheer on kids etc.
- K's and grade 1's still need parent supervision
- Grade 2-5 can participate on their own

c. Spring Fling – June 1st

- Moving forward
- More information to follow

d. Popcorn Day – May 12, 2023

Jenny/Kerry

- Cancelling popcorn day due to number of events taking place in May

e. Teacher Appreciation

Brenda

- Approximately 40 teachers
- Date TBD – budget is \$200
- Kelly will lead, Anita and Aleta to help
- Put call out for donations from parents

- Put out donation jar at spring fling
- Work with Sheila on date to ensure as many staff as possible can participate

f. Event Equipment

Jenny

- Would like to consider purchasing tents for the school for use at various school tents
- Branding on tents, school name only, not logos
- Asking if PAC can cover costs of tents
- PAC will sponsor pending final costs, quote needed for review

g. AGM next month

Jillian/Brenda

- Who is running again and what vacancies remain:
 - **Running again:**
 - Anita Bruce and Alisa Nelson – hot lunch leads
 - Kelly Contreras – Treasurer
 - Lydia Mynott – DPAC lead
 - Jillian Eaton – Past Chair/volunteer
 - Monika Ritchie – Communications Lead
 - Kerry Seton-Rogers – Vice Chair
 - Jenny Smith – Member at Large
 - Sarah Dhanji – Secretary
 - **Open role:**
 - Chair
- Send e-mail with list of positions people are interested in again, and ones that are open
- By-laws will be discussed at AGM
- Constitutional by-laws need to be reviewed by early June
- **Proposed changes:**
 - Remove formal date of review, keep as general need to be reviewed every 2 years – put in year 2023/2025/2027 etc.
 - June AGM in current minutes
 - Propose moving annual AGM to May
 - Budget is currently to be passed with current executive, consider changing this to budget being passed with incoming executive
 - June 30th is year-end review from Treasurer with recommendations
 - Outgoing PAC propose recommended budget for incoming PAC
 - Incoming PAC review recommended budget, then vote to approve
 - Section in by-laws to include DEI, which hasn't been completed yet
 - By-laws need to be posted to full PAC membership for review and feedback at least 7 days before the AGM with deadline for comments to be received before AGM

7. New Business (15 minutes)

- No new business at this time

Meeting adjourned at 8:00pm
Next Meeting AGM - June 5th, 2023 @ 6:30pm