



PAC MEETING MINUTES

Moody Elementary – October 3rd, 2022

Moody Elementary PAC Executive + Staff:

Jillian Eaton – Co-Chair	Kerry Seton-Rogers – Vice Chair
Brenda van Hemmen – Co-Chair	Lydia Mynott – DPAC Representative
Ted Baggot – Treasurer	Alisa Nelson - Hot Lunch Lead
Kelly Contreras – Secretary	Jenny Smith - Member at Large
Monica Ritchie – Communications Lead	Past Chair - Jen Kasuya
Sheila Rawnsley – Principal	

IN ATTENDANCE

Ted Baggott	Carlea Wolf	Jenny Smith
Lydia Mynott	Brenda Van Hemmen	Sheila Rawnsley
Kelly Contreras	Jillian Eaton	Michelle Blackwell
Monika Ritchie	Kerry Seton-Rogers	Mark Parker
Lisa Glover	Anita Bruce	Sarah Dhanji
Jen Kasuya	Alisa Nelson	

Meeting called to order: 6:34pm

1. Welcome and Determination of Quorum **Jillian + Brenda**

2. Land Acknowledgement **Kelly Contreras**

3. Approval of the minutes of the last meeting **Jillian + Brenda**

- Approved at 8:00pm

4. Executive Reports

a. Chair

Jillian + Brenda

- **Saleena Noon discussion from last meeting**
 - Saleena Noon (Body Science) will be booked this year (teachers unanimously support)
- **Babysitters at PAC meetings**
 - Covered by PAC to provide a service so that PAC parents or PAC attendees can bring children if needed in order to attend the meetings
 - Cost of \$15 per babysitter
 - If anyone has children who are interested in babysitting PAC meetings, they can e-mail moodypac@gmail.com
- **Other updates**
 - Open-house BBQ was a success! Raised about \$400 for PAC funding

5. Vice Chair

Kerry

● Produce fundraiser

- Source of food and food safe looked good
- Raised about \$195 for September

● Munch a Lunch

- Is there an option to bring the price down for the munch a lunch program?
- Possibility for January – June 2023
 - Hot dogs from Costco
 - Making ourselves
 - “Treat days”
 - Options so that everyone can participate

6. Treasurer update

Ted

- Reconciliation for August and September – complete
- Gaming Grant was approved \$4,900
- Munch a lunch sales received – influx of revenue that will be paid out to vendors over the course of the school year

Prioritizing budget

Lydia

FUNDRAISING - all budget fundraising items were categorized as being either;

- In progress, (ie: pub night)
- Low level of effort required (Purdys)
- Not budgeted/forecast (Bake Sale) or
- Having a high-level of pupil support. (Freezie Friday)

Only remaining decisions for fundraising prioritization would be:

- Movie Night #1 (Oct 2022) - though planning is now in progress
- Movie Night #2 (Feb 2023)
- Spring Fling - Dance Concession

EXPENSES - were categorized into

- Funds (not fixed) ie: teacher school supplies/wish list
- Fixed costs (ie: teacher appreciation lunch)
- Expenses linked to fundraising
- *Activities

Of these items only *Activities can be prioritized, if required other expenses can be monitored and capped if required.

The following activities could be prioritized (if required.)

- Activity #1 (Tennis)
- Activity #2 (Dance) (already booked)
- Bus to Grade 3/4/5 Track meet
- All School Experience
- Body Science speaker (already booked)
- Grade 5 Graduation

7. DPAC

Lydia

- Nothing to report currently
- First DPAC meeting hasn't been set yet, although it should be in the next few weeks
- DPAC 101 educational event happening October 5th - Lydia, and possibly Brenda, will attend and share key learnings

5. Principals Report

Sheila

- BBQ was a great kickoff to the year – positive feedback from staff, students, and families
- School’s perspective – smooth startup to the fall, nice to be able to start in a more “normal” fashion since the start of COVID
- Teachers will be conducting interim reports / interviews – in various formats
- October 31st – Halloween parade taking place again 9:30am – Miles is coordinating
- Jessica Teacher Librarian – activity to help families and kids reading at home together on a regular basis
 - Home reading challenge
 - Recognition once completed
- Staff meeting
 - Appreciative inquiry process – “what do you love about this community” “what makes this place special”
 - Story telling / shared stories of the community
 - Then asked three wishes - Common themes were:
 - Staff taking care of each other
 - Loving the families
 - Fun – need more events in-person
 - Amazing PAC
- Building up trust for/with parents to come back into the school (since COVID restrictions are now lifted)
 - Winter concert – desire to have it brought back this year
 - Working on details so that everyone can participate and attend in a safe manner
 - Week of December 5th – more details will follow
- Invite parents for an evening to work together – what are we looking forward to carrying through to the new school, and what new items we would like to see in the future
 - Sticky note activity for tonight
 - What is it that you love about this community for your children / for you?
 - What are your three wishes?
- Jen Kasuya and Kelly Contreras to reach out to contacts at the Port Moody Station Museum and see if they would like to capture and memorialize the heritage and history of Moody Elementary and document it before the school fully prepares to move to the new building

6. Events / Misc.

a. Pizza Night fundraiser

Jillian

- Taking place on Thursday October 6th at Dominos
- SFUN – code to put in
- Monika to post on social media post

b. Spirit Wear

Jenny

- Sweatshirts, shorts, hats etc... available for adults and kids.
- Water bottles and other misc. items available
- Order through online store – will be rolled out later in October
- Table will be setup with samples
- This is separate from what the grade 5 students will be getting (their grad sweater)
- Include options for all families to participate

- Option for a spirit wear swap meet so we can reuse gently worn Moody wear instead of purchasing new – TBD

c. Movie Night

Brenda

- November 25th date – TBC
- Christmas themed – “one month before Christmas”

d. Pub Night

Jen + Lisa

- Friday November 4th pub night at the legion, starting at 7:00pm
- \$250 deposit required to book
- Deposit comes off total spend = FREE VENUE
- Silent auction
- Tickets will be around \$30
 - Will include food and a beverage
- We will have our own space within the legion
- Stage included
- They will also sell our burger and beer combo that night and raise towards PAC
- Promote on social media
 - Port Moody community group
 - I love port moody group
 - PAC pages
 - Discussion about a potential “parent social” at the Legion to help them out
- Option to have the 50/50 draw online so that people can participate even if they can’t attend in-person
- Tickets will be sold via e-transfer or cash or through munch a lunch
- Most important that there are various ways / formats to pay
- Preferred way to receive payment is through e-transfer or cash
 - Needed
 - Donations for silent auction
 - Access to PAC g-mail e-mail
 - Open to three options for payment
 - Help night of – will be shared in the future with sign-up slots
 - Bring toonies for toonie toss

7. New Business

● **Grade 5 Grad Committee**

- Michelle to coordinate with parents
- Sweatshirts to be provided for all grade 5 grads (parent donation)
- Ensure that any programs or events are inclusive for all grads
- Discussion around moving budget to per student vs. flat rate – to accommodate as school grows – budget would then grow as needed

Meeting adjourned 8:01pm
Next Meeting November 7th 2022 @ 6:30pm