



# PAC MEETING AGENDA

Moody Elementary – November 7th, 2022

## Moody Elementary PAC Executive + Staff:

Jillian Eaton – Co-Chair  
Brenda van Hemmen – Co-Chair  
Ted Baggot – Treasurer  
Kelly Contreras – Secretary  
Monica Ritchie – Communications Lead  
Sheila Rawnsley – Principal

Kerry Seton-Rogers – Vice Chair  
Lydia Mynott – DPAC Representative  
Alisa Nelson - Hot Lunch Lead  
Jenny Smith - Member at Large  
Past Chair - Jen Kasuya

Meeting was moved to Zoom.

### Attendees

Kerry Seton-Rogers	Christina Bark
Michelle Blackwell	Jen Kasuya
Sarah Dhanji	Lisa Glover
Kelly Contreras	Aleta Chivas
Monika Ritchie	Brenda Van Hemmen
Brittany Hull	Ted Baggott
Jacalyn Brown	Mark Parsons
Lydia Mynott	Sheila Rawnsley

### Absent

Jillian Eaton  
Alisa Nelson  
Jenny Smith

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|---|-------------------------|
| <b>1. Welcome and Determination of Quorum</b>         | <b>Brenda</b>           |
| <b>2. Land Acknowledgement</b>                        | <b>Sheila Rawnsley</b>  |
| <b>3. Approval of the minutes of the last meeting</b> | <b>Jillian + Brenda</b> |

- Request to have minutes shared with everyone even if they miss a meeting
- Minutes need to be posted on the website
- Previous minutes approved at 6:41pm

### **4. Executive Reports (25 minutes)**

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|-----------------|---------------|
| <b>a. Chair</b> | <b>Brenda</b> |
|-----------------|---------------|
- Online digital awareness event is taking place on Tuesday November 8<sup>th</sup> from 7pm-8pm on zoom
    - o (Monika) Event was shared on social media as well
  - Hockey game and pumpkin patch events past couple of weeks were fun

b. **Vice Chair**

**Kerry**

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- Stellar year so far this year!

c. **Treasurer update**

**Ted**

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- More money today than we had a month ago
- Formal update to be presented at next meeting

d. **DPAC**

**Lydia**

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- 2 DPAC events since we last met
- Andrea Howarth resigned from Communication officer role. Filling this role takes time and process Melody Watkins is interim by-election to take place November 30, 2022
- Transfer of information is taking time so there are links to presentations etc. that are not up on the DPAC website yet.

## **Presentations**

Assistant Superintendent (Reno Ciofli) and District Principal - School Services and Special Projects (Craig Mah) presented on

1. Framework for enhancing student learning; and
2. Action plans for learning
3. Student and Family Affordability Fund

### **1. Framework for enhancing student learning**

The formal planning and reporting requirements for the School District (Coquitlam) to enhance student learning and success.

- Data inputs from FSA
- Student surveys measures around safety, welcome and belonging.
- Sd43 performing well in performance and participation despite effects of pandemic and when benchmarked across the region and province.

[Framework for Enhancing Student Learning - School District No. 43 \(Coquitlam\) \(sd43.bc.ca\)](https://www.sd43.bc.ca/framework-for-enhancing-student-learning-school-district-no-43-coquitlam)

### **2. School Level Action Plans for Learning -**

Available on the School website (linked below) These are individual learning action plans for the schools. Presenters directed DPAC member (school community) to request dialogue and engagement in the school action plans through school Principals

<https://www.sd43.bc.ca/school/moodyelementary/About/APL/layouts/15/download.aspx?SourceUrl=/school%2fmoodyelementary%2fAbout%2fAPL%2fAPL%2fMoody+Elem+APL+Complete+2022-2023+signed.pdf>

### **3. Student and Family Affordability Fund**

District presentation on the provincial funding. Key points

- \$3M allocated to District to “assist families reduce financial hardships related to schooling” (field trip costs, extra-curricular costs, and supplies).
- Key points
- We are able to participate in discussion at PAC meetings bring back ideas through the DPAC executive for allocation
- This is a one-time fund so what about the future it’s not easy for schools to administer
- Individual PACs can not administer but PACs can advise make recommendations through DPAC.

## **5. Pub Night Update (5 minutes)**

**Lisa + Jen**

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- Successful pub night
- Brought in \$5,000 on Friday (vs. \$3,700 in 2019)
- 83 tickets sold
- Great community event
- Legion was appreciative for the event and support
- Monika huge help with promoting on social media
- Lisa huge shout out getting support from local businesses

## **5. Principals Report (15 minutes)**

**Sheila**

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- Busy past couple of weeks, thank you to everyone who helped all the events go well
- Lumber donations from James for scarecrow stands
- Building the stands, to be reused for future years
- “Best hot chocolate” kids have had in their lives
- Hockey game excitement
- Few parents took pumpkins to donate to feeding pigs
- Thank you to all the parents who help, even with last minute requests
- Thank you, Jen, and Lisa, for the successful pub night
- Fundraising and events are all for the students
- Great energy and positive direction so far for the year
- Used principal discretion funds for the pumpkins and popcorn snack at game
- Singer for February Crystal Dos Santos – History of Motown songs for Black History Month
- Half of tennis and all of dance May 15-19 with PAC funds
- Saleema Noon April 18 – parent night, April 25 – student event
- District track and field April 20<sup>th</sup> grade 3/4/5
- Track and Field May 25<sup>th</sup> – will likely need coaches to help with the event
- Vulnerability funds – one time grant to help offset costs of inflation
  - o Waived school supply fees as needed
  - o Superstore gift cards for families as needed
  - o Moody spirit wear provided for those as needed
  - o Winter break camp – free week-long camp during the first week of winter break – for those in need, including meals
  - o If extra spots they will be opened up
- **Traffic safety – still a concern**
  - o Busy time at drop off / pickup
  - o Limited parking can be challenging
  - o If student is going to be late, please try not to stress. Most important that the students arrive safe than on-time
  - o Looking for help from the city to help make it a safer pickup / drop off

## **6. Events/Fundraising (25 minutes)**

### **a. Spirit Wear**

**Jenny**

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- Spirit wear sales are going well
- Close to \$500 in sales so far
- Spirit wear sales closes November 7<sup>th</sup>

### **b. Movie Night**

**Brenda**

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- November 25<sup>th</sup>
- Minions’ movie – the rise of Gru
- Doors open at 6pm, starting at 6:30pm

- Food will be available for purchase: snacks, drinks, hot dogs (including veg) etc...
- Volunteers needed – those interested can register through Munch A Lunch
- Enter from outside of gym, no access up stairs
- Lydia

**c. Purdy's**

**Jacalyn**

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- Purdy's campaign is open
  - Individual ordering is available
  - Order deadline is November 27<sup>th</sup>
  - Pickup is December 9<sup>th</sup>
  - Looking for volunteers to help organize this year's event, as well as take on for future years as this is Jacalyn's last year on PAC
  - Information will be shared soon
  - Catalogue is available virtually via pdf
  - Include a reminder sheet in planners on how / when to order
  - Monika to post on social media
  - Sheila to distribute on her Friday updates
  - Ms. Beddow has broader list of parents that she can distribute to
  - Brenda and Monika can help sort as well
  - Kelly to help transition from Jacalyn – work together for December, then takeover for April
  - Sort at the library

**d. Art Cards**

**Brenda**

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- Children have made the art cards
  - They have been sent to be uploaded on the site
  - The final artwork will be shared soon with info on how and when to order

**e. Produce Order**

**Jen + Lisa**

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- \$317 raised from produce orders (2 pickups)
  - Next order opens November 15<sup>th</sup>, closes Nov 22<sup>nd</sup>, pickup Dec 2
  - January orders will open in new year with pickup in February
  - 2 more boxes will be added to the order for community boxes

**7. New Business (15 minutes)**

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- Brenda – Christmas treat: Providing kids with a complimentary treat in December
  - option to do hot chocolate, or hot chocolate bar
    - after Christmas concert possibility
    - or takeaway bag of hot chocolate that they can make at home
    - maybe do after a pajama day
  - **Next PAC meeting**
    - Next PAC meeting is scheduled for Dec 5, same night as winter concert
    - Propose moving it to Dec 12
  - **Question: any update on new elementary school?**
    - Shovels are supposed to hit the ground in January
    - The building permit was submitted in July, 2022 and they're waiting on approval. This link is the one to look at re: Capital Projects (click on Moody Elementary): [https://www.sd43.bc.ca/capitalprojects/Pages/default.aspx#/="](https://www.sd43.bc.ca/capitalprojects/Pages/default.aspx#/=)

**Meeting adjourned at 7:48pm**

**Next Meeting December 12<sup>th</sup> 2022 @ 6:30pm**

**Moved by 1-week to accommodate for the Holiday Concert Dec 5th**