



École Montgomery Middle School

AGM via Zoom

Minutes: Tuesday, September 22, 2020

Attendees: Linda Intihar, Kim Cameron, Michelle Wong, Sarah Husband, Manjit Herar, Sophie Rich, Deana McLean, Angela Chirini, Olga Gladyk, Nydia & David Gomez, Sholeh Khayat, Kori Gillanders, Christine Friend, Jamie Barber, Kimberley Tran, Shannon Ronne, Michele Mihailoff, Melissa Piouffe, Karen Chow-Lennstorm, JaniceDodge, Keiko Murakami, Viviane, Christina, Sabine Sengmueller, Sarah Kertcher

7:18 pm Motion to adopt Agenda: Christine Friend adopt, Kori second

1. Welcome & Introductions: Linda intihar

This year will see many changes to how we do things. Our goal is to continue to support our whole school community in the best way we can. I am excited to see so many parents joining us and want you to know that everyone is welcome here and your thoughts/ideas/questions are valued. Please reach out to me or any member of the PAC.

2. Approval of May 26, 2020 Minutes: Janice adopt, Kori second

3. President's Message: Linda Intihar

i. A Year in Review:

Thank you to last year's PAC for a successful year. Many hours of work were put in behind the scenes by all. We could only accomplish the things we did with support from our school community, staff and administration. However, little or a lot, your help made a difference.

This year, we say good-bye and thank you to Gloria Uribe, our co-treasurer as her son is off to high school.

During the first half of last year we were able to bring in two cultural performances, add new laptops so that each pod was able to have their own “tech” cart, replace aging computers, and replace and build up existing sports equipment. We transitioned our hot lunch and treat day program to solely an online order/payment system. We tried new vendors to increase the variety of nutritious foods students would have. We paid for lunches/treat days for students identified by our social worker. We had a very successful Christmas Market.

We provided a discretionary fund for teachers. This year we included the librarian, school counsellor, and student services. We did a soup and bun lunch for the staff to thank them for the extra time they spent making sure our school and students were safe during the winter snow storms.

During the later half of the year, PAC meetings moved on line with Zoom. The PAC was able to support our school community by increasing the funding for technology to the school to ensure any child that needed access to a computer at home would be able to borrow one from the school. We increased funding to the breakfast/lunch program and funded badminton equipment for students to use outside in June when students could return to class. Each staff member was given a gift card to Rocky Point Ice-Cream at the end of the year as a thank you, since we were not able to host our staff appreciation lunch.

4. Elections:

a. Call from the Floor:

b. Executive: Nominations

- i. President - Linda Intihar (past president) - no naysayers, continue in the role
- ii. Treasurer- Kim Cameron (past treasurer) - no naysayers, continue in the role
- iii. Secretary- Michelle Wong (past secretary) - no naysayers, continue in the role

c. PAC Council: Nominations (need 3 or more of the following)

Linda explains the positions.

- i. Fundraising Coordinator -
 1. Hot Lunch team: In the past, we used our hot lunch to fundraise to contribute to the school but this year

will/might look different. We don't have the go ahead for hot lunch this year due to the pandemic.

2. Christmas Market: Same with the Christmas market.

- ii. Member at Large - Janice Dodge, Christine Friend, Manjit Herar
- iii. DPAC - Sabine Sengmueller
- iv. Health and Safety Coordinator-
- v. Parent Communication Coordinator-
- vi. Parent Education Coordinator-
- vii. PAC Rep-School Planning Council-

5. Treasurer's Report: Kim Cameron

- a. Budget Update - See Financial Report
 - i. Gaming Account ~\$1845
 - ii. General Account ~\$1649
- b. Gaming Grant
 - i. Applied for in the spring; awaiting results; not to expect as much money this year; in the past we were allotted approx. \$20/student
 - ii. The PAC will have to do at least one fundraiser in order to meet gaming grant requirements
- c. Priorities for 2020/2021
 - i. Last year our priorities were technology, sports equipment and cultural performances. We bought new laptops and sports equipment for each advisory. We also supported our Breakfast/lunch program.
 - ii. Where can we have the most impact this year?
 - iii. Vulnerable Students/Families

Should we donate some of the gift cards that we bought for Hot Lunch to the school to use for the Breakfast/Lunch program? We have approx. \$900 in SaveonFoods and Costco gift cards that were purchased for hot lunch last year.

Motion to take some of those cards to donate to school since we don't know if we will be running hot lunch this year. Manjit - would like to have information shared with the community on how this program benefits. Mrs. Husband mentioned that the breakfast/lunch program looks a lot different this year than last year. Last year, any students who either forgot their lunches, were still hungry or in need were welcomed to come and make a sandwich. It worked well as they all blended in. This year, due to the pandemic, it is harder. We are providing and making lunches

for the students who are in need. Students then pick them up at specific “pick up” points in the school and go back to their classrooms. **Everyone agreed** to donate the gift cards to the school to support the Breakfast/Lunch program.

- iv. Discussion of amounts to teacher discretionary funds, student leaving ceremonies - to be discussed in the next meeting with the proposed Budget for 2020/21.

6. DPAC Report:

- a. Virtual Office Hours
- b. Letter to parents posted on our PAC Website
- c. DPAC meetings will be by zoom -schedule TBA usually a Wednesday evening
- d. We were hoping DPAC would be sending us a code to use to run PAC meetings by Zoom, however, they only received 4 licenses for all 65 PACS. It becomes too complicated to be able to use them. Instead we are to use the school’s zoom account or buy our own (\$20/month).
- e. www.dpac43.ca

7. Fundraising Reports:

- a. Hot Lunch - on hold until further information is received
 - i. Renewed Hotlunch.net for 20/21 school year
- b. Parent Donation Letter 2020-2021 - Linda
 - i. **Motion** not to send letter donation to parents as has been done in the past. If there’s something we need, we can address that in the future. **Everyone agreed.**

8. Member-at-Large Report: Janice Doege

- a. Traffic/Pedestrian Safety Update -Janice Dodge to update at next meeting

9. Tabled Business:

- a. Staff Appreciation
 - i. Linda is in the process of creating a care “basket” for each staff member to welcome them back on behalf of the PAC

10. New Business:

- a. Meeting Dates -Proposal to move to second Tuesday every Month - **Everyone agreed.**

- b. Motion by Linda Intihar to move AGM to September - ensures there is a budget that the PAC can plan and carry out activities for September. In addition, gives new parents an opportunity to become part of the PAC. Need to discuss further as we would also need a new president and secretary in place for September. Also need to look at changing the financial year end.

11. Administration report: Ms. Husband and Ms. McLean

Ms. Husband:

- spoke about the opening week and how well the students did with new safety protocols and the challenge of having to be inside during breaks because of the smoke.
- Staff are outside and in the building in the early morning, at breaks, noon hour and afterschool helping with supervision and maintaining safety protocols.
- Did a lot for the classrooms so there would be more space for the students. For example, classrooms were moved, or relocated to cafeteria, art room, band room etc. Also some walls were knocked down.
- Some school Pace ask for a teachers' wishlist but instead the PAC in recent years has given teachers a discretionary fund to enhance the teachers' program. Priority for PAC spending has been based on the needs - ie. technology, outdoor equipment (every class has one to take outside). Athletic director, Stacy Rubinic, had it all organized. Kids would take it out at lunch, bring it back in and equipment would get sanitized. Breakfast/lunch programs and art and culture were other priorities too. Want to be respectful of PAC's time.
- Lots of restrictions on Hot Lunch for now. We cannot bring in food and must limit people coming into the school community. Other areas to volunteer can be grocery shopping for breakfast/lunch programs. Yes, it brings in another person but the benefit is it gives nutrition to the students in need. If you would like to help with grocery shopping once a week please contact Mrs. Husband.
- What's the process of those coming in late? There are about 20 to 30 students who are getting to school late each day. It is important to arrive on time as staff are needed inside the building to work with students. Students who are late need to wait for a staff member to become available to let them in - staff try to be accommodating as they can but this could be a long wait.

*If you know your child is going to be late to school because of an upcoming appointment please let the school office and their teacher know ahead of time by email. The school can try to make arrangements to let the student in when they arrive.

*If your child is absent please fill out the absentee form on the school website

- We've been supporting students to make new habits. Overall, we've been impressed with them, with the staff. We've grown 90 students, 3 new classes. It's our final year of the transition for LFI from Banting. We are now a triple track program. Great for families like me (Mrs. Husband) who had 2 children in 2 different programs.
- Lots of new staff this year.
- Want to prep. for the possibility of hybrid or remote learning should we come to that. Should we need to move online that we have etech books ready. This helps with learning remotely.
- General Questions from parents were answered:
 - Students should bring enough water for the day. There is only one water bottle filler down by the cafeteria --as students are not supposed to be moving around in the halls this is tricky. The school is getting another bottle filler soon. Teachers will get water for a student if needed.
 - Students are allowed to go to their assigned bathroom. Only one student at a time.
 - Mrs. Husband has a meeting next week at the district level regarding Band. More information will follow.

Ms. McLean:

- ProDay this Friday. Staff has a planned agenda: numeracy and critical thinking is a big theme this year. Will continue with "Which you rather and which one doesn't belong." District tech will lead the school on math etech books. In the afternoon, they will collaborate with their team and talk about science and social studies.
- Some classes will start pilots of BYOD - bring your own device. More info and parent consultation coming soon.

12. Next Meeting: October13, 2020 @ 7 p.m. via Zoom

13. Adjournment: 8:19pm

