

**Minnehada PAC Meeting  
September 16, 2019  
School Library**

Meeting called to order at 6:35 pm by Michelle Lahti (chair)

- Welcome and introductions. Attendance sheet was passed around (see attached sheet)
- Adopt the September Agenda – Sabrina McEachern and seconded by Shannon Leadbeater. All in favor.
- Adopt the May minutes – Val Howell and seconded by Sabrina McEachern. All in favor.

**REPORTS:**

**DPAC – Andrea Howorth**

No DPAC meeting yet. Quick explanation of DPAC – representative from each school goes to the district PAC meeting. Forum for discussions and an opportunity to connect. Anyone welcome to join Andrea when she goes. Takes place in Coquitlam every month. Andrea can take our concerns to district meetings. We are allowed a vote on the BCCPAC – we pay \$75 to be a member. They also put on some good information sessions. Which Andrea will post to the MPAC FB page. All parents are welcome to attend DPAC meetings.

**Principal's Report: Pam Becker**

- Pam introduced herself and filled us in on her background at Blakeburn Elementary last year.

Update of last couple of weeks:

- Enrollment – 530 students which is an increase and 21 divisions. All classes full. The new school will offer a little more space.
- New school on track—looking at spring break for move. Interior is looking great and finishing touches are coming together. Putting together a Minnehada 2020 committee to facilitate the move and arrange the handover.
- Great opening week. Students were in teams working on the key values of the school. Theatre Sports capped off the Friday.
- Pancake breakfast this week – changed up slightly and each team came in one by one, instead of everyone in the room at once. Very positive and a good way for teams to connect.
- Library still has lots of books but we're shifting to a learning commons concept. New furniture in library provided by Stephen Whithen. There are new tables and whiteboard tables. Great for collaborative work and writing on the tables.
- September pro-d: there is a facilitator coming in—Cat Thornton who is a graphic artist and facilitator to help refine mission and vision. Stay with the heart of the key values but simplifying it to make it more tangible to staff and students. Work through to tweak the vision and work on identifying what is at the heart of Minnehada. There will be a student portion too to involve them – draft questions for the kids to see what they find important, followed by an open house with parents. The end of the process will essentially be a mural encompassing the ideas and feedback.
- Terry Fox run is on Sept 27<sup>th</sup> after lunch. There is a school-wide assembly on "perseverance". The Grade 8s Eagles Team is planning that.
- Sandi sent regrets as she had a previous appointment.

**Treasurer: Stacy Gokool**

- See attached sheet for breakdown of general and gaming funds.
- Overview of last year. Sept 2018 - 2,510 in general account.
- Parent donation option is not up on Schools Cash Online. Email will be sent to parents when it is added. Gabi to remind Pam to ask Gail Knetchel in the office to add it.
- Gabi to check the minutes for the Purdys order total profit from last year. Will email total to Stacey (approx. \$543).
- Pam to check with Gail as to the use of the classroom support checks. Need a receipt to get the money from the PAC.
- Have tonnes of checks and won't need to re-order for ages.
- Gaming – pays for all the big stuff. Last year we received \$10,392 – will be slightly higher this year due to increased enrollment. Pays for Grade 8 camp and leaving ceremony and Art Start performances and

Gr 6/7 waterslide day. We pay for the busses. Parents pay for the water slides. Paid \$10 head. Will have to check breakdown of 6/7 and 8 to clarify the numbers – usually \$10 a head subsidy.

#### **BUDGET:**

- Get numbers and make adjustments per head.
- Classroom support 21 divisions, 5 explorations, student services, and library @ \$100 each. General funds can be spent on anything and they can submit a receipt up to \$100 and it will be paid for. Therefore, will be \$2,800 in total.
- Waiting on specific numbers and will postpone approving the budget until next month's meeting.
- Crystal will check and feedback all the numbers for Michelle and Stacey to update the budget.
- Literacy day – usually bring in authors. Pam will find out what if anything is planned. Can be something else. Money could be allocated to Art Start performances to increase the budget for that.
- Can use the gaming account in the new school for enrichment things for the use of the whole community like speaker systems etc. Supplement things that might be missing in the new school. Recommending to the teachers to hold on until they move to see what they might want.
- Motion to approve treasurer's report – Sharon Pugh and 2<sup>nd</sup> by Shannon Leadbeater. All in favour.
- Motion to postpone budget approval until Oct 21<sup>st</sup> 2019 meeting – Dayna MacDonald and 2<sup>nd</sup> by Val. All in favour.

#### **Fundraising, Hot Lunches, and Treat Days: Crystal Scarfo-Harris and Andrea Howorth**

- Andrea has signed up and confirmed to do Purdys chocolate fundraiser again this winter. After Halloween, but the deadline is Nov 27<sup>th</sup> and Andrea would like it to go out mid-October. Ordering done online. Minimum orders required to run this fundraiser is 5k. Parents needed to help get it out to people when delivered.
- Subway lunch stuff came in – anyone available to run the hot lunch program? The majority of money raised by MPAC is from hot lunches. Some success last year with selling pizza slices. Better return than Pizza Hut. \$2 a slice from Little Caesars. Sold out 1<sup>st</sup> one and had too many the second!
- Tried Munch-a-lunch couple of years ago but it bombed. Possibly because the kids pay for their lunches by themselves in cash rather than expecting parents to buy online with credit.
- Good treat day ideas are freezie days, dilly bars, etc for a twoonie. Shannon Leadbeater will look into dilly bars from Dairy Queen – made \$700 profit last year. Stock up when they go on sale and put them in the large freezers at school. Needs to be done before spring break and the move. Dayna recommends phoning to check when the deal is on. If anyone has freezies to donate, please contact Crystal.
- Possible idea of a food truck coming to the school. Crystal will look into it. Stagger the grades over a few hours.
- Also used TCBY frozen yogurt and they did everything for us. Brought their own float etc. Super easy. Took back what they didn't use. Michelle L and Michelle B will set that up with Chris again.
- Community wide garage sale closer to spring. Donations welcome. 100% of the proceeds go back to the school and then Big Brothers will clear out whatever is left. Stuff being stored in the kitchen down the hall!
- Corrina Piovesan will get it started. Will decide on a date and then check it with Crystal and Pam to make sure it doesn't clash. Cheryl Hondronikolis will help Corrine.

#### **Teachers Wish list**

Agreed to table till we're in the new school.

#### **General Business:**

- Question about bike racks at the new building. Theft a real issue at this school. Would like a structure to park them in. Pam will check the format and report back at the next meeting. Bike theft issue is district-wide, but we need something more secure than they currently have. This could perhaps be something to spend fundraising money on if it isn't budgeted for.
- Picture Day is on Monday Sept 23<sup>rd</sup>.
- Newsletters – Pam to send out every Friday which parents really like.
- Some emails didn't go through when the fire notification was sent out. Might have been in spam folder. Please check your spam and then if not make sure Gail at the office has your correct email address.
- Minnehada PAC Facebook page – send link to your friends to join and it will go to Admin for approval.
- MPAC meets the third Monday of most months at 6:30pm in the school library

Meeting adjourned at 7:25 pm. Motion to adjourn the meeting by Corrine and seconded by Shannon. All in favor.

The next meeting will be on Monday October 21st at 6:30 in the school library.