



MINNEKHADA PAC MEETING MINUTES

February 23, 2021 at 7:00 pm via Zoom

1. Welcome & Call to Order

PAC Executive:

Chairperson	Andrea Howorth
Vice Chairperson	Jamie Manchester (Chaired the meeting)
Secretary	Shannon Leadbeater
Treasurer	Stacey Gokool
Fundraising	Crystal Scarfo-Harris
Member at Large	Darian Noel

Administration:

Principal	Pam Becker
Vice-Principal	Misti Askew

Other PAC Members: 4

Executive Regrets:

DPAC Rep	Michelle Lahiti
Member at Large	Corinna Piovesan

The Meeting was called to order at 7:03pm.

2. Approval of Agenda & Meeting Minutes from last meeting

- a. The agenda is approved. Motion – Crystal Scarfo-Harris, Second – Joanne Chung
- b. The January 2021 meeting minutes are approved. Motion – Stacey Gokool, Second – Crystal Scarfo-Harris

3. Principal's Report

- a. Racially Motivated Incident
 - i. Two Minnehada students were racially offensive online towards a student in a different district.
 - ii. The school and district take such matters seriously and the situation is being addressed using established protocols.
 - iii. Staff have been debriefed, an email was sent to all parents, and teachers are having conversations with their classes.
 - iv. A number of initiatives were undertaken in February which is both Kindness Month and Black History Month and key messages are taught throughout the year.
 - v. We are committed to ensuring the safety and well-being of all students.
- b. COVID Situation
 - i. The school worked closely with Fraser Health, navigating their complex process and closely following their protocols which resulted in there not being any spread between classrooms.



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- ii. Minnehada along with other schools gave feedback to Fraser Health that helped shape their notification process going forward.
- c. Construction Update
 - i. The parking lot and drop-off area is slated to be finished in May.
 - ii. We will be getting two portables this year – one at Spring Break and one later in the year – which will be placed on the gravel lot behind the school.
 - iii. Minnehada is at capacity this year and next year but will likely need the portables for the years following until the new middle school is built on Burke Mountain.
- d. Grade 8 Leaving Ceremonies
 - i. The District is holding off making a decision on what the grade 8 leaving ceremonies will look like until closer to the end of the year as they must follow PHO guidelines which may change by then.

4. Committee Reports

- a. Chair's Report
 - i. Nothing new to report.
- b. Treasurer's Report
 - i. Documents submitted. See Treasurer's Report for February 2021.
- c. DPAC Report
 - i. COVID – DPAC is following all current protocols.
 - ii. DPAC meeting Feb 24 - Presentation by FamilySmart, which supports child and youth mental health.
 - iii. 21 Days of Racial Equity Challenge – DPAC is hosting this challenge to help people have conversations about racism and give them tools to address racism in our community. Join their [Facebook group](#) to take part.
- d. Fundraising Report
 - i. Dilly Bars
 - 1. This fundraiser is being put on hold until next year due to the current COVID restrictions.
 - ii. K Cups
 - 1. TBD.
 - iii. Pizza Night



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1. **ACTION** – Andrea will set up a date with Boston Pizza in PoCo for April and send communication to Gail for inclusion in the weekly email. The PAC will get a 25% credit from all sales.
- iv. Purdy's Christmas Chocolates
 1. **ACTION** – Stacey will ask Georgia to bring the 2 Purdy's cheques in the PAC mailbox home so she can deposit them.

5. **Old Business**
 - a. None

6. **New Business**
 - a. None

7. **Important Dates**
 - a. Next Meeting
 - i. April 20 at 7pm by Zoom

8. **Meeting Adjournment**
 - a. Meeting adjourned at 7:30pm. Motion – Stacey, Second – Crystal