



Minnehada PAC Meeting @ Library

September 19, 2023

Next Meeting Tuesday, October 24, 2023

Welcome, Call to Order & Territory Acknowledgement

Meeting call to order @ 7:01pm by PAC President Avi

16 parents in attendance

Around the table introduction

PAC Executive:

President	Avi Doyle
Vice-President	Stacey Gokool
Secretary	Jimmy Fung
Treasurer	Emil Sundberg (with regrets)
DPAC Rep	Ron Foster
Fundraising & Hot Lunch	Heather So (with regrets)
Social Media Coordinator	Anita Wilson
Member-at-Large	Michelle Lam (with regrets)
Principal	Jill Reid

Approval of Agenda

- Motioned by Anita, seconded by Stacey

Approval of Previous Meeting Minutes

- Motioned by Stacey, seconded by Shari

Principal's Report – Jill Reid

- Principal introduction
- 726 students at Minnehada for 2023-2024
- Flu season has started and has impacted some teacher and student attendance
- Received many valid requests to make class changes were unfortunately unable to be accommodated
- 77 grade 7 students are a part of the new grade 7/8 mix class
- Classroom based assessment for literacy and numeracy for all students are being conducted and finished by middle of October
- Student and Teacher conferences will be scheduled for November before first reporting period so that the report card can capture the teacher, student, and parent conversation
- Yearly tradition around Christmas time is for the whole school to go to a movie

Questions for Principal

- Some teachers will teach together with classroom walls between classes left open
- Encouraged teachers and students to maximize the modularly designed open spaces
- Principal to give notes to media coordinator for NEWSLETTER

Committee Reports

President's Welcome – What's Pirate's favorite letter? 'Tis the C we love!

- Self-introduction

Thank you for attending the Minnehada Middle PAC Meeting and appreciate all parent volunteers!

Treasurer's Report – Emil gives his regrets

- Stacey presents the budget summary
- Total funds available carrying over from 2022/2023: General account \$10341.76; Gaming account \$5597.58

Fundraiser & Hot Lunch – Heather & Michelle give their regrets

- First hot lunch in October being planned
- Typically, one hot lunch and one treat day per month
- Parent volunteers are needed on the day of hot lunch and treat days to help with food distribution

DPAC report: Ron

- Wednesday October 4th – 7pm @ Winslow Centre Coquitlam – PAC 101 session
- DPAC rep goes to the DPAC meetings and presentations and reports back to PAC which will be relayed to parents
- Introduced FAMILY SMART resource for families
- First DPAC meeting is on October 25th Wednesday
- DPAC meetings are usually held on the last Wednesday of every month

Social Media & Communications: Anita

- Regular NEWSLETTER supplements the Principal's email letter
- Minnehada Middle School Facebook Group

New Business

Transportation - Vivianna

- Found a bus service but currently only have 20 kids, service need 40 kids
- Reach out to Translink about the lack of busses
- Reach out to the MLA, Port Coquitlam Mayor, city council
- Initiate carpool, walk buddy chats on PAC Facebook Group
- Ron volunteered to reach out to MLA
- Anita will coordinate with Ron and Vivianna to facilitate communication with Translink and city

Grade 8 camp

- Will the grade 7s in the Grade 7/8 mix classes go to the Grade 8 camp?
- Current decision is yes – could not see the team function if divided – teachers believe this makes more sense for the team culture and unity

Parent volunteering

- Require RCMP criminal record check
- School can register once with the Province to pull existing criminal record check from the Provincial data base; can potentially increase more parent volunteers – Jill will action

Events committee

- Currently vacant position

Meeting Adjournment

- Motioned by Karen @ 8:41pm

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