



MAPLE CREEK PAC MEETING AGENDA

Monday, September 14, 2020 at 7pm

1. **In Attendance:** Claire Arkwright, Janet Thompson, Sarah Kinsman, Winnie Li, Andrea Gretchev, Laura Woodward, Pooneh Kraushar, Annie Tsang, Joshua Jacob, Samah, Raquel Cooper, Larry Ryan, Andrew Graham, Kiran, Khanh, Kelsey Jones Nadia Shaikh-Neem, Adu Zu, Hengameh Keshvari, Liping Wang, Jenny Xia and Kathy Chung.
2. **Approval of Agenda:** Motion made by Laura Woodward and seconded by Pooneh Kraushar. **Motion Carried.**
3. **Approval of Minutes from June 8, 2020:** Motion made by Laura Woodward and seconded by Annie Tsang. **Motion Carried.**
4. **PAC Membership – election nominations**

Executive: PAC Chair - Andrea Gretchev; Treasurer - Annie Tsang; Secretary - Laura Woodward; DPAC - Pooneh Kraushar

5. **New Business:**

1. PAC meeting dates (6/yr min)– Sept 14, Nov 2, Dec 7, Jan 4, Mar 1, May 3 (AGM), Jun 7 (exec) - **Meeting Dates Approved**
2. Fundraising overview
 1. Parent donation letter - Because of Covid we will only be able to accept payment online. Andrea will adapt the letter and will send out.
 2. Hot lunch website - On hold
 3. Cobbs bread (set up Poco and Coq and receive 5% if customers say they are associated with MCM) Janet will follow up that both locations are set up for the year. Janet will also look into the Port Moody location. Andrea will communicate to the parents.
 4. PAC could sell masks with Maple Creek Logo on them. Janet will look into suppliers. The PAC could also register with the bottle depot.
4. Dates to schedule in advance:
 - 4.1. Staff appreciation - May 3
 - 4.2. Grade 8 leaving ceremony - Last week of school.
5. Parent Open House - Currently on hold. Welcome videos were sent out by email. This will be addressed at the staff meeting and a plan will be made.
6. Teacher wish list - Request will go out to teachers this week. Laura will look into what was approved last year.

6. Ongoing Business:

- 1. Principal's Report** - Andrew Graham - Very exciting first day. Priority is safety. Plans are going well. 95% of students have returned full time to school. 35-40 are asking for gradual return. Gradual return will look different for each family. Teachers will be running online classes twice a week for the gradual return students as well as students that are out sick. Many students are also being homeschooled. Homeschooled students will only get some text books from the school but will not have access to the teachers or school staff. Encompass is another option and they have added more spaces for this program. It is a homeschool program overseen by a teacher but not related to Maple Creek. Amazing Staff are working very hard. Parents have been very understanding and supportive.
- 2. Vice Principal's Report** – Larry Ryan - Larry has been focused on scheduling for lunch and breaks. By keeping the learning groups to only one class allows them to keep within the cohort of 60 when you add all the adults in. Each class has a zone for lunch time. The hope is that this will change later on. Introducing kids to the concept of learning groups before giving more freedom. Three different lunch breaks and nut breaks are set up to keep safety in place. They will be working with students to understand the safety measures this week. Always looking to improve and welcome questions and suggestions. Options for leaving some items at school are being looked at.
School currently will not be closed because of smoke. If they do that will come from the provincial level not the school level.
In October a survey will go out to parents to see where families are at with the bring your own device program. The school will look to get most kids on devices this year. This can run as there are many school laptops that can be loaned out. This will get kids used to technology and have devices should there be another mass shut down. Before the shut down in March there was only a small percentage of students participating in the program. The school will also need to look into how to keep devices clean and covid free.

7. Executive Reports:

1. Chair – Andrea Gretchev - Nothing to report.
2. Treasurer – Annie Tsang - Approve Budget for 2020/2021 and grant status.
Expecting to get about \$12,800 in Grant. Based on Covid we will half the guest speaker and performances budgets and all of the first aid supplies (filled last year) and move the amount into sport supplies. The school is looking into sports baskets for each cohort. If more is required the PAC can look into it. Class Fees were adjusted to address extra teaching staff. Adding \$1000 from school cash online and \$400 increase to the budget for wish list bringing it to \$3500. All changes will be shown in the attached minutes. Annie made a motion to adapt the budget, Seconded by Pooneh. **Motion carried** 11 people in favour, 0 against and one abstention.
3. DPAC - Pooneh Kraushar - No meeting yet. Pooneh will sign up online for the membership. Annie will pay the bill.

8. Mail and Communications - No mail

9. Meeting Adjourned at 8:50p,