



School District No. 43 Coquitlam

KWAYHQITLUM MIDDLE SCHOOL

OFFICE USE ONLY

Student Name & Division: _____

Device Label(s): _____

Barcode: _____

Serial Number: _____

Received:

AGREEMENT FOR USE: KWAYHQITLUM MIDDLE STUDENT DEVICE (Laptop)

When a student is assigned a device (laptop) from Kwayhquitlum Middle, the student is responsible for its safe keeping as well as any damage that may occur while in his/her possession.

- The device that you will be issued is the property of Kwayhquitlum Middle School and is made available to you as a tool for learning.
- Like textbooks and other school property, the device is assigned to the student and **MUST** be returned to Kwayhquitlum Middle School at the end of the semester or upon withdrawal or transfer or at the request of the teacher.
- The use of the device is a privilege that can be revoked. Inappropriate use or neglect of the device can result in limit to or loss of use of the device.
- Students are not permitted to “jailbreak” the device to alter the configuration or functionality that has been established by Kwayhquitlum Middle School.
- Students must not leave the device unattended at any time while at school or must follow all school procedures for securing unattended devices when necessary (athletic activities, etc.). **Loss/theft of a device due to neglect will result in full replacement cost charged to the student.**
- Kwayhquitlum Middle School reserves the right to remove or disable any student-installed apps if they are judged to be inappropriate or interfere with the learning process.

GENERAL HANDLING AND REQUIRED CARE

- Student and Parent/Guardian will be charged for any damage resulting from abuse or mishandling, or loss of the device due to neglect.
- **Do not mark the device in any way** with markers, stickers, etc.
- Students may purchase a case if he/she feels additional protection is required and needed to prevent damage.
- Excessive scratches and scuffs to the device exterior can result in repair fees assessed to the student.
- If you have problems with your device, stop using the device immediately and ask your computer technician or teacher for help.

...Please turn over to sign the Internet Participation Agreement

Kwayhquitlum Device and Internet Participation Agreement

Terms and Conditions of Use

In order to check out computers for the purpose using the wireless internet at Kwayhquitlum Middle School, students and their parents or guardians must agree to the following terms and conditions:

1. By authorizing your student to take possession of a Kwayhquitlum Middle School device you, the parent or guardian, are accepting responsibility for any loss, theft or damage that is incurred while in the student's exclusive possession. This responsibility includes the device plus any and all accessories included with the unit.
2. Students must abide by the School District #43 Policy II-B-77 District-Wide Network and Internet Appropriate Use and Kwayhquitlum's Appropriate Network and Internet Use Policy. Failure to do so may lead to disciplinary action under the District Code of Conduct, and/or suspension or limitation of network access privileges.
3. The student is responsible for redelivering the borrowed equipment to Kwayhquitlum Middle School at the designated due date as identified by the classroom teacher at the time of equipment check out.
4. In the event that a Kwayhquitlum Middle School representative specifically requests the return of the borrowed equipment, students or parents must return the equipment to the school within two (2) school days. Failure to do so represents the loss of equipment, resulting in parents accepting responsibility for such loss and associated costs.
5. Damage which may result in parents or guardians being found responsible include:
 - a. Any obvious physical damage to the device.
 - b. Any failure of system components attributed to dropping, improper storage, exposure to elements or other mistreatment of the device.
 - c. Failure to follow points stated on page one **Agreement** (included with this form).

Student Name (Print): _____ Student ID: _____ Grade: _____

Parent or Guardian Name (Print): _____ Phone: _____ Division: _____

Address: _____

By signing below, I agree to the terms and conditions for my student's participation in the Wireless Device Program at Kwayhquitlum Middle School and accept responsibility for any loss, theft or damage that may occur to the Device and its accessories while it is in the exclusive possession of my student.

Parent or Guardian Signature: _____ Date: _____