

**École Kwayhquitlum Middle School PAC Meeting
October Minutes**

Monday, Oct. 16, 2023 at 6:30 PM

**School Learning
Commons/Library**

Call to Order at 6:35pm.

Acknowledgement of Territories:

We are honored to meet on the traditional, ancestral and unceded territory of the kwikwəłəm (Kwikwetlem First Nation). We thank the kwikwəłəm who continue to live on these lands and care for them, along with the water and all that is above and below.

Welcome and Introductions

Attendees: Steve Roos (principal) Frank Lore (vice principal), Brenda Hynes (chair), Chantelle Peddey (co-chair), Stephen Chow (treasurer), Alisha Delver, Meghan Canuel, Ang Magleo, Vijay Patil, Desiree Malayo, Ela Lange, Helen, Sarah Alloisio, Josephine, Louise Farrell, Kweka Mensah, Rosey M, Steven Fung, Zi Mensah, Ajibola Fabusuyi, Luz Frankel, Michael Frankel-Lopez

Review and Adopt May Minutes by Alisha, seconded by Chantelle.

Review and Adopt September Minutes by Alisha, seconded by Vijay.

Review and Adopt October Agenda by Ang, seconded by Chantelle.

Reports

Treasurer Report – Stephen Chow

The Gaming grant was received that Stephen applied for in June. This is money from the Casinos and Lottery that schools can apply for. This money has rules to abide to about how to spend this money. The amount received was \$13 400.

Gaming account - \$25 202.37

General account - \$12 084.99

The general account had a large increase as the munchalunch sales have been received but we have not paid the vendors yet for these hotlunch days so this is not fully reflective of the amount we have raised.

Principal & Vice Principal – Mr Roos and Mr Lore

During September the work was being put into organizing the classes and typical busy start up. The school was focusing on connection. Last staff meeting an activity was introduced to see how well the teachers know their class by looking at a class list and explaining what they knew about the kids. Going forward they can use this activity to structure activities in the class to help get to know the class better. One teacher

shared that they use circle time in the morning and then does individual conferences with the students to get to allow the class and teacher to get to know each other. They will be focusing on Respect next, out of the 5 core values.

Indigenous, Social and Reporting Committees have been started.

There was discussion about the Report Cards and the recent change away from letter grades to a range from developing/emerging/proficient/extending. This is because all students learn at different rates and the shift is to help all students be proficient. When there is a letter grade it sometimes indicates the end of learning. This new format is to continue the learning and develop the learning to ensure that new GOAL is to be proficient. These stages are meant to show where the student is at this moment in time in their learning journey. Emerging is starting your learning and then moving to developing, where they are understanding more. Proficient is indicating that they know the knowledge but can still make mistakes. Extending is not an A in the old letter grades, instead is there to indicate when a child can possibly be involved in a higher level of learning.

For this next report card, you may see less length in comments but more concise information about work habits, what they can do and what they need to do for the next term. Teachers are currently preparing reports. **Report cards will be sent home Oct 26th.**

With the report cards coming home on Oct 26, there will be an **email coming out from the principal with a link to sign up for parent / teacher interviews**. This will be an online sign-up link and you will choose the teacher and a time to meet. This meeting will be in person.

Oct 26th is. Orange Shirt Day!

This is a commitment our school has made to wear orange shirts the last Wednesday of every month to support truth and reconciliation. The school encourages participation and gives out an orange shirt to every grade 6 student at the beginning of the year to allow everyone to participate.

A lot of clubs and athletics are running now with the help of a lot of teachers. There is no stem club at this time yet, the grade 8 girls' volleyball is the largest yet with 65 kids signed up. Ski/snowboard club will be having an email sent out this week about how to sign up. Sign up will be on Monday Oct 23 at 3pm. There are only 102 spots available. 70 ski and 32 snowboard. Pricing will be included in the email. Alisha mentioned that the website is not updated with this year's info and admin will look into that.

Halloween – this is on the team lead's agenda to discuss this week about what the plans are for Halloween this year. Previous years have had a Halloween day with candy grams available. Please only send PREWRAPPED candy to school if bringing some to share, NO HOMEMADE treats currently. There will be an email explaining what costumes are appropriate for wearing to school from the principal.

Food Program – 2 teachers have liaised with the school district to bring the food program to our school, as the district has implemented this be in every school. The breakfast program will be increased from 3 days per week, now to 5 days per week and will be starting in November. There will be a lunch program to those in need. Please fill out the survey that was sent out by these teachers so they can assess the

need, and this is also where you can sign up to help volunteer for either of these programs. Terry Fox school will be sending some students to help with the program, but we will still need more help so please volunteer by filling out the survey.

There was discussion about the grade 8 camp as there were a few kids that needed to be sent home and although majority of the kids had a great time, the teachers and principals are not planning to do it next year at this time. It was not as good of an experience as it should have been. Alisha asked if this camp can be done later in the school year so that behaviors can be assessed during the year to know if everyone would be able to attend but the admin said that will still bring up problems. There will be a lot of focus on learning respect going forward for our school community and to be understanding how our choice of words affect each other. Other parents had questions about what happened, but the admin said they are dealing with the students and families involved and they do not need to share the details at this time with others.

DPAC – no report

Hot Lunch – Alisha Delver

Munchalunch is up and running currently. A new feature this year is that the order will be canceled if it is not paid within 1 hr. Please check your emails for confirmation and for reminders the day before. If no email, your kid will not be receiving anything as there was no payment.

It is called hot lunch for every special lunch provided for purchase even if the lunch is not hot. The options are sushi, subway and pizza. Also the TCBY Frozen Yogurt is handed out at lunch time.

TCBY brought in \$320 and sushi \$225 in profits.

New Business

- Minecraft Presentation – Mme Ledoux suggested a Microsoft program that has been locally based and created by the Kwikwetlem First Nation, SD43 and Microsoft Canada. It is a great way to learn the indigenous culture and history. More info to come about it. You can read about it also in articles published by Tri-cities Dispatch.
- Class Liaison proposal by Marnie S – this was brought forward by Brenda and there was discussion about what the role would be for this and if it was just allowing parents to exchange emails or if it was to put in place a class liaison? Brenda will ask Marnie to bring this forward to the principal instead as the need for this is unsure.
- **Review and Adopt PAC Budget 2023/2024**
 - o **A donation letter will be sent via email soon** explaining the amount that the donation will be. This PAC donation can be paid for via cheque or on school cash online.
 - o Last year PAC spent > \$24,000 from the gaming account.
 - o Last year wish list budgeted \$15,000 plan for close to that again
 - o Last year the PAC spent \$10,000 to help with the gym murals.

- Stephen asked if the teachers/admin can send copies of the quotes including shipping and taxes so that amounts can be budgeted for items needed by December.
 - A motion to allocate \$15000 from gaming to be used for wish list items was made by Stephen Chow, Brenda approved, Alisha seconded. Motion was approved unanimously.
 - Donations income last year expected were \$6700 but less than \$6000 was received. Therefore, this year we will expect \$5500.
 - Hot Lunch income last year expected was \$2000 but brought in \$4700. So, this year as we have more students, we will plan to expect \$5000.
 - Planning on how to budget for teacher expenses – 28 divisions, 6 student services staff, 6 explorations staff, 1 youth worker = 41 (principal will confirm numbers). The PAC would like to provide \$120 available for the teacher's expenses per staff listed. \$4920 would be needed for this therefore the plan is to budget \$5000. Last year only \$2800 was used as not every teacher uses this money.
 - A motion to budget \$5000 from the general account for teacher expenses was made by Brenda. Seconded by Chantelle. The motion was approved unanimously.
 - More budget items will be decided at another meeting for example Christmas hampers is normally budgeted \$500.
 - Brenda proposed the PAC set aside a donation for Hazel Trembath Elementary School as the school has been lost due to fire. This donation would be given from our PAC to their PAC to use how they see fit. It was opened to everyone to see how much we should donate, the consensus was that a donation of \$500 was appropriate.
 - A motion to set aside \$500 to donate to Hazel Trembath PAC was made by Brenda, seconded by Alisha and Chantelle. Motion was approved unanimously.
 - Chantelle suggested we wait a little bit to send to them to give them time to see what they need at this time, Sarah mentioned that on their website it does say that they are ready to receive donations now. Brenda will reach out next week to see how and when they can help with our donation.
 - Other ways to help Hazel Trembath, that were discussed are the donation page on SD43 where you do receive a tax receipt or they are collecting items at the community centre for the school, Coquitlam River Elementary are running a scholastic book fair to purchase books for their mobile library currently.
- **Canadian Parents for French (CPF) Representative Needed** for our school. This can be a parent of a student in French immersion that can attend the monthly meetings and report back to the PAC of updates. Please contact PAC if interested.
 - **PAC Communications Liaison Needed** - Louise volunteered to help communicate information from the PAC to the school community through email and the Facebook page.

Next Kway PAC Meeting – Monday Nov 6th 2023 at 6:30pm.

Meeting Adjourned at 7:53pm