

# Kilmer Parent Advisory Council General Meeting Minutes

Monday November 7, 2011 at 7:00 pm in the library

**Meeting attended by:** Remi Collins(Principal), Colin Aspinall(Chair), Lesley Corr(Secretary), Heather Hammersley(Treasurer), Salima Mawji(DPAC representative), Livian Smith, Paula Fowler, Michelle Oucharek-Deo, Viktoria Simek, Jasmine Parker, Susan Deyotte, Nadine Kainz, Wing Yu, Rachelle Jadot, Thaddeus Seidler, Candice Miller, Deanne Simmons, Ariane Landels, Moe Pullen, Stacey Lundquister, Debby Bondi, Andrea Matthews, Shelley Forsyth, and Cathy Willis.

## **1)Call to order**

The meeting was called to order @ 7:04pm

## **2)General Business**

**2.1**Approval of Agenda-Motion made by Paula F. and seconded by Ariane L. Carried

**2.2**Adoption of the Minutes from October 3<sup>rd</sup>, 2011 general meeting-Motion made by Colin A. and seconded by Ariane L. Carried

## **3)Executive Reports**

### **3.1Chair Report** - Colin Aspinall

DPAC orientation feedback stating the seminar was attended by a majority of the KPAC executive and was informative. Discussion around protocol for star student awards during the teacher job action. Class representatives are continuing to call. If a message is left with no response Mrs. Hardy is calling the morning of the assembly. There have been no volunteers that would like to maintain a facebook page. A reminder that spending made by the fundraising committee is to be presented to the KPAC and approved by making a motion. There needs to be a budget for each event with details of projected expenditures and profits.

### **3.2Vice Chair Report** -Thaddeus Seidler

It was reported that the book fair will be postponed and not cancelled as per Mrs. Obst, our librarian.

### **3.3Treasurer Report** - Heather Hammersley

Quik Books has been purchased. It is not stated in the bylaws that the deposit procedure needs to include the treasurer. It was also reported that there is no requirement for a separate account for the computer fundraising.

### **3.4DPAC Report** - Salima Mawji

Teacher job action is currently in phase one. The key point is that the safety and learning needs of the children are currently being met. The \$75 annual fee has been paid to the BCCPAC as well as the DPAC has a new facebook page for district 43. There is new legislation and documentation with more information will be posted on the parent board covering the topic of restoring confidence in the profession of teaching.

## **4)Administration report-** Mr. Remi Collins, Principal

Parking continues to be a problem with many traffic violations occurring. Port Coquitlam by-laws office has been contacted and they will be sending someone over from time to time to ticket offenders. Tickets are roughly \$75 and up. We are also looking at what other schools are doing to help the problem. Some have a PAC traffic team. There will be 2 daytime Christmas concerts this year; 1 at 9:15am and the other at 1pm. We will send out a quick questionnaire with the newsletter to determine if attendance will warrant the need to limit the number of spectators. No evening concert as a result of teacher job action. Some form of communication to parents should have occurred updating them on their child's progress. At this point it looks as though the 1<sup>st</sup> term report cards will essentially be an attendance report. All male staff are growing moustaches for Movember. If you care to support the staff with their Movember crusade please go to <http://mobro.co/KilmerStaches>. Thanks to the PAC for a great dance on Oct 28<sup>th</sup>. Taya Schubert is spearheading a battery recycling program at the school, more information to follow.

## 5)Committee Reports:

### 5.1 Fundraising

Clothing drive date will be Jan 20<sup>th</sup>. Discussion around December meeting and or KPAC social blended into one. No decision was made.

### 5.2 Computers– Livian Smith

Nothing to Report.

### 5.3 Hot Lunch – Viktoria Simak/Debby Bondy

Buyer is needed to purchase the food for the remainder of the year. Cathy W. will put out to her list of volunteers. Livian S. has volunteered to take over this position for next school year 2012/2013.

### 5.4Parent Ed SSFS –Rachelle Jadot

Next parent education night will be Jan 18<sup>th</sup>, 2012 with the topic being self esteem. You can register on line at the district website under SSFC tab. There were 30 parents at the “Kids and drugs” seminar on October 27.

### 5.5 Parent Library – Thaddeus Seidler

Nothing to report.

### 5.6 Canadian Parents for French(CPF) - Nadine Kainz

The next parent night out will be in December. There has been no meeting since the last KPAC meeting. The CPF has a new facebook page.

### 5.7 Garden club - Michelle Oucharek-Deo

Attendance to the garden club continues to be strong. There are a large number of grade one children and it is being considered to separate them and assign duties that are age appropriate for that large group. There will be flower focus and the planting of our vegetable garden for upcoming projects. Garden club will be held indoors for some of the dates due to wet winter weather.

### 5.8 Newsletter/ Website - Wing Yu

Request put out for class lists to be submitted. Colin A. will send a message to class reps. to have this project completed.

### 5.9 Fruit & Veggie Program- Viktoria Simak

Tomatoes will be given to the children tomorrow.

### 5.10 Emergency Preparedness & Safety – Susan Deyotte

The food kits will be in the classrooms by Wednesday, November 9<sup>th</sup>.

### 5.11 School Planning Council –Colin Aspinall, Candace Miller and Della O'Reilly

Nothing to report.

### 5.12 Popcorn – Jasmine Parker

Popcorn is making a mess on the school grounds. The office will be making an announcement the day of for the children to take care while eating their popcorn outside. There will be laminated signs going up with a reminder as well. There will now be a one bag limit per student.

### 5.13 Campbell soup labels –Moe Pullen

Next year we should have enough labels to make us eligible for a prize. You can go to the website [www.labelsforeducation.ca](http://www.labelsforeducation.ca) a list of products that can be used.

### 5.14 Volunteer Committee - Cathy Willis

A thank you to all of the volunteers that helped with the Halloween dance.

## 6)Old Business

**6.1** There has been no volunteer offer to take lead on the project for advertising in the KPAC newsletter.

**6.2** Colin A. reported on behalf of Nadine K. that there have been lego donations from BCIT. The club will be running bi-weekly on every second Friday. First meeting will be late November.

**6.3** There has been no volunteer offer to take the lead on creating a Kilmer facebook page.

**6.4** Colin A. reported that Rosie S. is continuing to take the lead monitoring the progress on new funding for the playground.

## 7)New Business

**7.1** Jasmine P. made a **MOTION** that a new popcorn machine be purchased  
Seconded by Paula F. and carried.  
Discussion around the time it currently takes to pop the bags needed for popcorn day.  
Quote received for \$1800 with 1 year warranty and old machine will post on Craigslist for  
\$350. We paid \$250.  
Upon vote by show of hands, the **MOTION CARRIED**

**7.2** Livian S. made a **MOTION** that the treasurer apply for all gaming licenses.  
Seconded by Rachelle J. and carried.  
Discussion around the fact that the person holding the fundraiser will have the details  
needed for the gaming license. Colin A. offered a friendly amendment that the treasurer be  
one of the signatories to apply for the gaming licence. There were no objections and  
amendment is adopted.  
Upon vote by show of hands, the **MOTION CARRIED.**

**7.3** Heather H. made a **MOTION** that we spend the money allocated for school wish list.  
Seconded by Salima M. and carried.  
Upon vote by show of hands, the **MOTION CARRIED**

**7.4** Heather H. made a **MOTION** that KPAC accounting is transferred to Quickbooks.  
Seconded by Thaddeus S. and carried.

**7.8** Thaddeus S. made a MOTION that we allocate \$200 for the Lego club  
Seconded by Debby B. and carried  
Upon vote by show of hands, the **MOTION CARRIED**

Meeting Adjourned @ 8:45pm

Next KPAC meeting on Monday, December 5 at 7:00pm in the Kilmer Library  
Child minding provided.