Kilmer Parent Advisory Council (KPAC) Meeting Minutes

April 8, 2024 6:30pm – Room 305

**Executive Attendees**

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **Attended** |
| Rachel Klages | President | X |
| Byron Wynne | Treasurer | X |
| Todd Gelinas | DPAC Representative | X |
| Tracey Deschenes | Secretary | X |

**Non-Executive Attendees**

|  |  |
| --- | --- |
| Maddi Hagel | Sheree Palmer |
| Theresa Roberts | Jamie Kaminski |
| Caren Grande |  |

**Agenda**

* Call to order
* Approval of Agenda
* Approval of March 4, 2024 Meeting Minutes
* Executive Reports
  + President: Rachel Klages
  + Treasurer: Byron Wynne
  + DPAC: Todd Gelinas
  + Principal: Theresa Roberts
* Old Business
* New Business

**Minutes**

* Call to order
  + Rachel called the meeting to order at 6:30pm
* Approval of Agenda
  + Todd approves, Byron seconds
* Approval of March 4, 2024 meeting minutes
  + Byron approves, Todd approves
* Executive Reports
  + President: Rachel Klages
    - Reminder that school financials are posted to KPAC SharePoint
  + Treasurer: Byron Wynne
    - Water fountain was an unaccounted budget item. Funds from contingency can cover these costs and cost can be deferred until next year if necessary, but better to pay for it now rather than hold onto the cost over a longer period of time.
    - Gaming grant application is open. Executives to send necessary information so Byron can submit the application. Decisions to be made next month on what the gaming money would go to should we be successful in the application
  + DPAC: Todd Gelinas
    - Minutes from DPAC meeting are not available yet. Last meeting was about SD43 technology.
    - Todd has been the KPAC DPAC representative for the last few years and KPAC will need a new representative next year.
  + Fundraising: Maddie Hagel
    - Plant Sale is available, online order in advance of Mother’s Day.
    - Spring Social – Cat & Fiddle location and ticket includes burger and beer.
    - Fun Fair – Volunteers are needed, Brittany to send blasts.
    - Hot Lunch – frequency moved to weekly. Lots of parents were requesting weekly hot lunches. Lots of variety to choose from and no obligation to purchase. Hot lunch supports KPAC budget. Donations have come in to help support our vulnerable families and potentially a second community lunch.
  + Administrative Report – Principal, Theresa Roberts
    - 240 students enrolled so far for September, expecting this to go up by then
      * 5 French
      * 6 English
      * One less division for next year so far
    - Classroom planning in progress for September. Email Ms Roberts if you have specific concerns that you’d like to voice to potentially plan for next year. Coming up:
    - Lunchbox Theatre
    - Mini-Rapids – Jamboree
    - May Pole – first Sunday in May
    - Monthly classroom performances
    - Track Meet – after Victoria long
    - Parent appreciation tea – June 12
    - Talent Show – June 7
    - Litter free lunches – two weeks of counting litter free lunches to win a dance party. Most litter in lunches are snack items, kids are great with reusable water bottles instead of juice boxes. Focus is on what to do with the litter if they have it.
    - Butterflies are coming to some classrooms to hatch
    - Poppy’s grandfather to work with stream education – Earth Day clean up
    - Seeds have been planted
    - Wish list from staff for KPAC
      * Young actors workshops
      * Arts starts performances (2 per year)
      * Increased budget for classroom supplies and field trips due to inflation
      * Money towards replacement of iPads and laptops
    - Storage bin arriving from Irvine which will be located by the basketball courts (old broken tetherball pole area). Bin can have a mural painted on it.
    - Old mural by swing was power washed off
    - Has been advocating for childcare at school – hope it comes through later this year
* Old Business
  + Stream of Dreams – too expensive this year, can look to budget for it next year.
  + Saleema Noon – parent and student sessions ran
  + Water Fountain – raised $2,700 so far, need $2,700 more
  + Updated Constitution and Bylaws needs to be printed and delivered to DPAC (Rachel to take care of this).
  + Kilmer Spring Social – Pub Night – like and share on social media, please come out. $25 for a burger and drink, children’s attendance is optional.
* New Business
  + Fun Fair – looking for volunteers to help support the event. Sign-up sheets are being prepared. 5 volunteers per class in order to run this event. 3rd party company is coming to set up the fun fair.
  + KPAC elections are next month. KPAC needs volunteers, especially DPAC as Todd has been in this position for the last two years. May 6 is budget proposal meeting.
  + Teacher appreciate week is the first week of May. KPAC supports a special lunch to show our appreciation for the Kilmer educators.

7:55 pm – meeting adjourned. Next meeting is May