**KPAC Meeting Minutes**

**Monday, December 7th, 2020 - 7 pm via ZOOM**

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***This meeting is being recorded.***

**In attendance:**

Lynn Bradshaw (Treasurer) Krista Ramirez (President) Tiffany Douglas

Jeremy Bauman (DPAC Rep) Christie Jones Rachel Klages

Kim Downey (Secretary) Juliana Fullerton

Lisa Bertsch Laurie Birnie (Principal) Leanne Cahan

**Call to order: 7:08pm Krista**

**Approval of Agenda: Lisa/Lynn**

**Approval of November 2020 minutes – Jeremy/Lisa**

**Executive Reports**

President – Krista Ramirez

* No report

Treasurer – Lynn Bradshaw

* Fundraising – not everything has been put through account; the balance in our general account for November is $26209.59; in our gaming account, we have $5746.43.
* There is still a discrepancy outstanding from last year of approximately $1100. This is due to gift cards having been purchased by the previous PAC president for which the PAC has not been reimbursed. The PAC has tried to contact her so that it can collect the funds, but she has not responded to communication. The amount may have to be written off if it cannot be collected.
* Our bylaws can be changed to specifically disallow e-transfers

DPAC Representative – Jeremy Bauman

* No DPAC meeting for December; the next one will be in January
* On Nov. 24th, Rob Zambrano and Rachel French presented on what SD43’s version of mental health education looks like; this three-pronged approach is **promotion**, **prevention**, and **intervention**. While schools do not provide therapy, their role is to **promote good things**, **prevent avoidable things**, and **intervene as necessary**. Mental health is part of the curriculum, which includes teaching common language and highlighting self-care (for parents, teachers, counsellors, etc.).
* Anxiety Canada presented – seven strategies for managing anxiety using the acronym **PARENTS** (**P**resent focus, **A**ct purposefully, **R**eality check thinking, **E**motion regulation, **N**ormalize, **T**olerate uncertainty, **S**elf care).
* More information on managing anxiety can be found at anxietycanada.com.

**Committee Reports**

Fundraising: - (Tiffany Douglas and Krista Ramirez)

* Westcoast Seeds – they received application from Tiffany, and she will follow up in a week. The campaign will start on Feb. 1st. The school gets 40% back. Hands free; everything shipped to Tiffany and she’ll organize.
* Rocky Point – still interested later on in school year
* Neufeld Farms and Purdy’s are finished
* We can do Purdy’s for Easter.
* Bottle return at Biggar’s– Krista will setup online account for Express Return and distribute adhesive labels for anyone who would like some. Provincial Spirits will also donate cans and bottles.
* Other ideas for New Year – possibly Neufeld’s again?
* Neufeld’s – we made $717; for Purdy’s, we made $1620.
* The wish list for fundraising monies includes: Rain garden; bring your own device program; iRide (book for 3 years, it’s run with grade 3s).
* The painting of cement blocks has been put on old because of Covid, but we do have a community donor
* New ideas are welcome!
* Frisbees – see below.

**Administration Report: Principal, Laurie Birnie**

* There was a police incident in the community on December 7th, 2020. Laurie stayed outside to be on alert; the RCMP did not issue a shelter order as the school was not under threat.
* Staff and students are experiencing “Covid fatigue,” with so many changes in people’s worlds. Laurie would like to remind the community of all the invisible work that teachers are doing, and reports that students seem happy at school and are getting creative on the playground; Laurie is proud of the Kilmer staff and community!
* The lunch schedule may change as the weather continues to be wet and cold. Currently, students are outside for 45 – 47 minutes to meet Covid guidelines, but there is consideration of having lunch in shifts.
* Two spirit days are scheduled: Red-green day and festive head gear day on Friday, December 8th, and pajama day on Friday, December 18th .
* There is potential for every Friday or every other Friday to be a special event.
* Report cards going on out Friday, Dec. 11th
* Frisbee golf targets have arrived. Difficult to put together, but Laurie is doing her best! Lisa and Leanne are willing to help.
* Question from Grade 5s – when are hoodies coming? Hopefully next week (Kim will contact Darren).
* Parent-teacher conferences are optional this year due to Covid.
* There are three formal reports and two informal throughout the year (five points of contact from teachers to parents).
* Laurie would like to acknowledge all the hard and invisible work that school secretary Brittany Leavold has been doing!

**New Business**

* We now have classroom reps for **division 8, division 11, division 13, division 6, division 7 & division 9.** Kim will put a callout on social media for the remaining divisions.
* We are Still looking for Vice President!
* We are still looking for volunteers to flesh out fundraising committee
* Our CPF rep should have been contacted by CPF by now.
* Lynn is organizing hampers for four community families this year. They have already been provided with a gift and a gift card for dinner; Lynn is looking for people to do donations and wondering if KPAC can provide a gift card for each family:

**MOTION: To provide $50/per person from KPAC funds for Christmas hampers–Jeremy/Lisa; approved**

* Can KPAC provide Frisbees to go with golf targets?

**MOTION: To approve $500 to purchase Frisbees with Kilmer logo – Leanne/Krista; approved.**

* Yearbook – we still need parents to sign the photo release. A request for this can go out in the newsletter or perhaps separately (Krista will email Brittany).

**Adjournment: 8:30pm Krista**

**Next meeting Monday, January 11th 2021 via ZOOM**