**KPAC Meeting Minutes**

**Monday, April 12, 2021 - 7 pm via ZOOM**

**Attendance**

Krista Ramirez Jeremy Bauman Phyllis Chong

Tiffany Douglas Nicole Madsen Caren Grande

Laurie Birnie Lynn Bradshaw (Host) Todd Gelinas

Rachel Klages Helen Ng Kim Downey

Call to order – 7:05pm- Krista

Approval of Agenda – Kim/Jeremy

Approval of March 2021 minutes – Jeremy/Lynn

New Business to Add to Agenda – Ideas from teachers on how to spend funds

**Executive Reports**

President - Krista Ramirez

Nothing to report

Treasurer - Lynn Bradshaw

* Account balances as of end of March: $23 391.73 in the general account; $4664.57 in gaming
* Fundraisers: a) We are still waiting for the money from the Westcoast Seeds fundraiser b) Purdy’s brought in $506 c) Me N Ed’s brought in approx.. $1000 for the grade 5 event d) Neufeld farms is currently running

DPAC Representative - Jeremy Bauman

* The most recent DPAC meeting was on April 7th
* An update on the 21-day racial equity and diversity challenge was provided: There were 300 people who began on the Facebook group, but this number decreased as the challenge progressed. There has not been a ton of feedback, but no negative feedback. The DPAC is looking to expand and improve the challenge for next year.
* Presentation by Reno Ciolfi & Craig Mah on the results from FSAs and the learning surveys. The district has amalgamated stats from the surveys and compared them to provincial average. Our numbers look good by comparison, but it was only 64%.
* Next DPAC meeting will be on April 27th. Dave Sands will present on technology learning in school and how this will translate to careers
* On May 13, there will be a Parent Education night, featuring speakers from Translink and Vancouver Animation College

**Committee Reports**

Fundraising - Krista Ramirez and Tiffany Douglas

* Westcoast Seeds - $194.18
* Return It – there is currently $150 in the account. This fundraiser can continue into the next school year.
* Tiffany has been made aware of a pie fundraiser - $10 a pie; sold at various supermarkets – 25% back. The vendor takes care of payments and delivery day. They offer a variety of pies (meat, fruit, etc.). This may be a good idea for next year.
* Nicole Madsen has looked into Rocky Point ice cream for a grade 5s. They offer 50 scoops of ice cream for $500. Ms. Birnie has checked with the district and they have agreed that it is permissible as long as social distancing is maintained, the students stay in the cohorts, and there are no spectators.
* Neufeld Farms is open on MunchaLunch. Delivery day is on May 5th.
* The most recent Purdy’s fundraiser raised $506 (see above).

Administration Report - Principal, Laurie Birnie

* Numbers are down for kindergarten registration for Sept.2021.
* Staffing for next year will be confirmed in April.
* Laurie will let us know when she can go public with school organization.
* Laurie will send out a survey regarding placement requests in the next few weeks. She cannot take requests for specific teachers.
* Kilmer welcomed Jackie Hunt, who is in for Jen Clarity while she is on mat leave. Jen does classroom support for targeted classrooms where some students need a strong relationship with adult.
* Laurie is taking on case management from Ms. Clarity. Wednesday will be Laurie’s last teaching day; Jackie will take over one day a week then do classroom support two days a week.
* There is $2500 in the budget for an artist in residence to paint a mural on the cement blocks. This will be a fun, signature project for students.
* Planning for next year is proceeding as if things will be back to normal. The calendar is set for next year and needs to be published by beginning of May.
* Assemblies will be scheduled for Wednesday mornings
* Kilmer technology: The lab has been decommissioned so that that technology can be more integrated into schoolwork, paired with learning commons time.
* All projectors are being replaced with big screen TVs (this is a district initiative). Six projectors are being turned in for one TV, the school is paying for five more, with the goal to eventually have a TV in every classroom.

New Business

* In addition to Rocky Point ice cream, Nicole Madsen has looked into purchasing stainless steel water bottles for Grade 5s from the Trophy Centre. A Kilmer mother can personalize them as a donation. Nicole has contacted Trophy for a quote. There was $1500 allocated in last year’s budget for the grade 5 camp, in addition to the Me N Ed’s funds.
* Yearbook (Lisa Bertsch): a) A Canva Pro subscription is $16.99/a month; Lisa hopes to have it for May and June (can be funded through the gaming funds or leftover yearbook funds). b) Class photos are not a possibility for the yearbook because of social distancing, but Laurie will contact Edge Imaging to ask about composites. C) There are only 37 kids without permission for photos at the moment.
* New PAC members for 2021/2022- we need a treasurer, DPAC rep, Vice President, and secretary. The PAC will send out an email with descriptions of those roles to current parents and, if possible, to incoming parents.
* The PAC can pay the BCCPAC membership from gaming funds.
* Teachers have submitted a “wish list” for use of the gaming grant funds, as follows **in bold *(***with notes on the PAC discussion of each *in italics*):

1. **A new rolling sports cart to hold gym balls in our storage room.  Approx $500**

**(the old one is broken)** – *Laurie thinks the caretaker can fix this*.

**2) A laptop charging cart that charges a class set of laptops. We no longer have a computer lab at Kilmer and more classes are wanting to use the laptops.  Approx $800** – *the school is purchasing this item!*

**3) New sports equipment for the gym. Approx $800** – *The PAC will ask the teachers to be specific about what equipment is needed.*

**4) Money to spend on improving individual teachers' resources in the classroom (board games, puzzles, books, centers, tools etc.) Approx $100-200/teacher.  We understand that all receipts would have to be in to PAC by May 31.  This would be on top of the $10/student that we already received from PAC this year.** – *It makes sense to hold off on this until September as students can’t play games right now in class, and teachers may teach different grades next year.*

**5) External disk drives.  Teachers' current laptops do not come with disk drives and a lot of our resources are still on disks.  We have one right now, and it is always booked out.  2 external disk drives. Approx $150** – *As this is specifically for teachers and not students, the PAC can’t approve expenditure of gaming funds for it.*

6) **New durable frisbees to go with the frisbee golf cages that were purchased.  The current Frisbees break very easily. 300 Frisbees so that we have one for every student.  Approx $600** – *Laurie can get a quote on Frisbees.*

* + An additional suggestion for gaming funds: Parkour equipment (as seen in Blue Mountain Park, for example). Krista will look into this and get quotes.
  + There will be a budget meeting in June with the new and old executive.
  + A parent has inquired about the results of the FSAs; Jeremy will contact this parent with information.
  + Laurie has pointed out that the language in the learning surveys can be challenging for some kids and this should be considered when looking at the results.

**Meeting Adjourned – 8:46pm**

**Next meeting Monday, May 3rd, 2021 via ZOOM**