**Kilmer Parents Advisory Council (KPAC) Minutes**

**Monday, September 16, 2019, at 7 p.m. in the Library**

**Attended by:**

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| Derek Howell  Krista Ramirez (Co-Treasurer)  Kim Downey (Secretary)  Hiromi Fukhahori  Amber Davies (President) | Marvin Klassen (Vice President)  Lynn Bradshaw (Co-Treasurer)  Todd Murie  Jeremy Bauman (DPAC Rep)  Caren Grande | Karen Homes  Nipa Bhalla  Laurie Birinie (Principal) |
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**Called to Order:** 7:05pm.

Approval of Agenda: Caren/Marvin – **Motion Carried**

Approval of Minutes: Krista/Lynn – **Motion Carried**

**Executive Reports**

President: Amber Davies

* Almost all classes have reps now. Amber will send a meeting summary to each class rep in lieu of them having to attend meetings
* Amber is also working on finding more volunteers, starting with kindergarten classes.
* The new jerseys have arrived but the numbers weren’t sticking. They have been sent back and will be replaced.
* The Four Square games in the school yard are in need of re-painting. Ms. Birnie will look into the cost of this.
* The basketball hoops have been removed from the school yard for safety reasons. The kids seem to be enjoying the extra space.

Vice President: Marvin Klassen

Nothing to report

Co-Treasurers: Krista Ramirez and Lynn Bradshaw

* The letter for the gaming account funds wasn’t sent in in May, but has been sent in and approved. Funds in the amount of $5620 will be in the gaming account soon.
* The profit for the month was at $2560.76; however, this does not include the cheque for Neufeld Farms, which will be in the amount of approximately $2800, putting us at a loss for the month.
* There is $30 890 in the general account, so expenses will be covered.

DPAC: Marvin Klassen (in place of Jeremy Bauman)

* Jeremy was unable to attend the latest DPAC meeting, but Marvin was able to go.
* Assistant superintendent Rob Zambrano gave a presentation on vaping. This issue is being tackled by the district. There are plans to put up posters in schools.
* The new green school initiative for Burke Mountain is underway. This will be a middle and high school (grs. 6 – 12) and will be the greenest school in Canada. SD43 has started a foundation for fundraising: the cost of building the school is $10 million. Building began in 2010. To date, the SD43 reduction in its carbon footprint is 40%.
* Mr. McNaughton did a presentation on restorative practices Is it possible to have such a presentation for the Kilmer PAC or community?
* Presentation from the Coquitlam Teachers’ Association about bargaining and the movement towards funding on a percentage basis.
* From the board meeting: The question as to why there are no parent portals on MyEd was raised. This could be because of the amount of data required causing privacy issues.

**Administrative Report: Ms. Laurie Birnie (Principal)**

Candy Bags

* Kilmer will be going ahead with 500 candy bags for seniors (Castle Park will also do 500 to make up the 1000 that Kilmer has done in past years). Parent volunteers will be needed. More information to come.

“New: Library/Learning Commons

* Our library is “new.” Books have been culled and organized. The District is giving us $4000 for learning commons materials and Mr. Van Sickle is working with staff to generate ideas. Ms. Birnie’s hope is that all Kilmer classrooms can be decluttered and contain only what is needed.
* The lab has been de-teched and teachers are working on integrating technology into their classroom teaching.
* Kilmer has been granted to give a “home” to a “homeless” tech – an IT person with a technology background to temporarily teach technology.

Courtyard and Recycling

* The courtyard is open and has been cleared of a dead tree branch and animals. The Kindergarten students have planted their spring bulbs
* The recycling is still in the courtyard. Refundable recyclables can be picked up by waste management, but the school will not get the money for this.
* If the school wants the money for refundables, they will have to be returned to a depot. Perhaps a team of grade 5 parents could organize this as a fundraiser for grade 5 events. Refundables would have to be picked up every two weeks in order to get ahead of fermentation. We believe that Kilmer still has an account at Biggar Recycling Depot. Nipa will put a callout for this on social media.

Grade 5 Parent Liaisons

* Ms. Birnie suggested having a group of grade 5 parent liaisons to help organize end-of-year activities.

Report Cards

* Report cards are being done on MyEd this year. This system is new to teachers and they are facing some challenges as they work with it for the first time. Report cards will look different this year (e.g. set phrases, limited characters, shorter comments).

Christmas Concert

* Christmas concert tickets will be available through EventBrite. Tickets are free.
* There will be an afternoon (1pm) and evening (6:30pm) Christmas concert performance. Parents will be asked to attend only one performance due to fire regulations. Parents with smaller children can choose to attend the dress rehearsal instead of a final performance. The dress rehearsal will be on Monday, December 16th at 1pm. Seating will be limited, like an assembly. Parents should communicate with teachers if they wish to attend the dress rehearsal.

FSAs

* Ms. Birnie has been doing Foundation Skills Assessments (FSAs) with grade 4 students
* Parents often have questions about the value of FSAs (and other provincial testing); the results can be used in many different ways (e.g. assessing risk for difficult in middle school, providing the teachers and staff with information about things that need to be looked at).
* The results of FSAs may be different with the new curriculum.
* FSAs are being assessed using parent feedback and with consideration of the new curriculum.

**Committee Reports**

Fundraising: Todd Murie

* The Neufeld Farms fundraiser closed today, with a profit of $600. This fundraiser can be done again, perhaps close to Easter.
* The Purdy’s fundraiser (Leanne Cahan) will start soon. Perhaps the funds raised can be used to re-paint the Four Square games in the school yard (or for something else specific). Ms. Birnie is going to check if there is already a work order for the re-painting, as this has been under discussion for some time.
* An “ask” letter has gone out to the parents for direct donations to KPAC. Where is it? (KEV, hard copy?) Nipa will check and get back to Todd and Amber. Parents who donate $25 or more will get tax receipt.

Funds for School Buses: Ms. Birnie

* CPF is holding an event that will cost $5/child in the French stream. The money can come from the gaming fund.

**Motion:** To approve up to $700 for busing for French students to attend a CPF event and up to $700 for busing for English students to attend an event by the end of the year. – **Marvin/Karen – Motion Carried**

Planners: Ms. Birnie

* Ms. Birnie must commit to either standard or customized planner covers. Customized covers bump the cost of planners by $0.75 to $1/ea.
* Questions about planners: are they an outdated communication system? Do parents/teachers use them? Is it possible to survey teachers (and possibly parents) for feedback on this?

Hot Lunch: Amber

* Pizza lunch on November 15th. Order deadline is Monday, November 11 at 11:59pm.

Social Media: Nipa

* No report.
* No need to have social media on the agenda for every meeting.

Fruit and Veggie: Nipa

* Apples and milk went out
* Leftovers are donated and given to families in need.
* There is a bottomless fruit bowl at the office for any student who is hungry (no questions asked). Leftover fruit can also be used for this.
* If there is any leftover fruit beyond this, Lynn can donate it to Critter Care.

**Old Business**

Carnival

* A committee will be put together. Positions needed include a **games chair**, a **concession chair**, and a **“guts” (everything else) chair**. Other volunteers will also be needed. Kim and Amber will help.
* Nipa has sent Amber some information.
* The carnival is scheduled to be on June 6th, 2020 (subject to change)
* Grade 5s will do the dunk tank.
* Nipa will be a consultant. Lisa Bertsch will contact Shaley Hoogendorn (former Carnival organizer) for more information.

**New Business**

* Lynn will look into how to get a speed tracker for our school zone.
* Kim will give Amber a crash course in Word!
* Treat bags will be done, as mentioned above.

**Adjournment: 8:17pm**

**Next meeting: December 2nd, 2019 at 7pm.**

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