**Kilmer Parents Advisory Council (KPAC) Meeting Minutes**

**Monday, November 6, 2017 at 7 p.m. in the Library**

**Attended by:** Andrew Corbould (Principal), Jocelyn Mikolayenko (Chair), Karen Homes (Treasurer), Leanne Cahan (Secretary), Marvin Klassen (DPAC), Kathleen, Janine Akselin, Veronica Olsen, Lisa Bertsch, Ilam Muralidharan, Marie Delagiraudais, Kim Downey, Jeremy Bauman, Dipti Panchal, Nipa Bhalla.

**Called to Order:** 7:06p.m

**General Business**

Approval of Agenda: Veronica/IlamMotion to approve agenda for the November 6, 2017 meeting **CARRIED**

Approval of Minutes: Veronica/KarenMotion to approve minutes for the October 2, 2017 meeting **CARRIED**

**Executive Reports**

Chair: Jocelyn Mikolayenko

* BCCPAC membership has been submitted
* All class rep positions have been filled; reminder to please forward agendas to parents

Vice-Chair: Phyllis Chong – No report

Treasurer: Karen Homes

* Assisted by former Kilmer parent; financials now up-to-date; balance sheet to be finalized with October transactions
* TBD if 12K in GIC to be moved into general account if we decide to spend the $ (matures in December)

DPAC rep: Marvin Klassen

* Reminder of DPAC Pulse newsletter (available online)
* Asst Superintendent spoke re: new report cards; reminder to support teachers during integration of new curriculum & report card process
* Upcoming presentations include emergency preparedness; Saleema Noon; mental health
* Next DPAC mtg Nov 29

**Committee Reports**

Fundraising: Dipti Panchal & Ilam Muralidaharan (Fundraising ideas? See Dipti and/or Ilam)

* November 17: Emoji movie
* $1600 garnered from KPAC donation request in September
* Require volunteer DJ for 2018 Halloween Dance

CPF: Marie Delagiraudais

* Bylaws have finally been changed to allow bursaries/scholarships to grade 5+ students
* TBD Will Stroet or magician
* December French book fair; looking for volunteers
* CPF/Kilmer French movie night possible in Jan/Feb 2018
* Next CPF mtg Nov 20

Emergency Prep: Phyllis Chong – Documented deficiencies to be corrected; funds allocated for purchase

Fruit & Veggie: Nipa Bhalla – Pears distributed Nov 7

Garden Club: Rhiannon McMillan – No report

Hot Lunch: Emily Cipparrone, Tania Gardner, Lisa Bertsch – Subway Nov 17

Lego/Chess Club: Lisa Bertsch, Lori Christie – Require volunteer to take over Lego club

Social Media: Nipa Bhalla – No report

Popcorn Day: Emily Cipparrone – Wednesday, Nov 8

SFSPE: Rishi Bhalla – Nov 16 at 7 p.m.: new curriculum changes; see Nipa to register

Technology: Lisa & Cole Bertsch – No report

**Administrative Report:** Andrew Corbould, Principal

* Terry Fox fundraising $5400
* Mountain West retakes
* Remembrance Day Assembly Thursday, Nov 9
* Still collecting candy donations for candy bags
* Santa Breakfast Dec 16; volunteers?
* Christmas concert Dec 19 at 9:15 a.m. & 6:30 p.m.; PAMOJA auction TBD
* Star Student Assembly Nov 17; reminder we strive to do our best to contact families
* Grade 5 volleyball practices occur Tues & Thurs at lunch; upcoming jamboree
* Kenyan student visit is a no-go due to visa and passport issues
* New report cards focus on consistency from term to term; include both student perspective and teacher perspective; feedback sessions in January; no letter grades for 4/5 students & parent info session upcoming

**Old Business**

* Agree on 15K in contingency fund; 12K to allot at this meeting
* Motion that KPAC spend $1240.05 for Stream of Dreams; Nipa/Veronica **CARRIED**
* Motion that KPAC allot $7000 for class funds ($500/class x 14 divisions); Lisa/Kathleen **CARRIED**
* Motion that KPAC allot up to $3800 for Kilmer jerseys; Lisa/Dipti **CARRIED**

**New Business:**

* Motion that KPAC pay for visit by author Eric Wilson ($577.50) Veronica/Kathleen **CARRIED**
* Dipti and Jocelyn to aid in organization of Thankful Thursday
* Motion to reduce KPAC’s commitment of up to $16,000 to pay for 30 laptops and a laptop cart, to now spend up to $6000; Karen/Nipa **CARRIED**

**Adjournment:** 9:08 p.m.

**Next Meeting:** Monday, December 4, 2017