**Kilmer Parents Advisory Council (KPAC) Meeting Minutes**

**Monday, March 5, 2018, at 7 p.m. in the Library**

**Attended by:** Andrew Corbould (Principal), Jocelyn Mikolayenko (Chair), Phyllis Chong (VP), Karen Homes (Treasurer), Leanne Cahan (Secretary), Marvin Klassen (DPAC), Jeremy Bauman, Carlie Jamieson

**Called to Order:** 7:03 p.m

**General Business**

Approval of Agenda: Marvin/Karen Motion to approve agenda for meeting of March 5, 2018 **CARRIED**

Approval of Minutes: Marvin/Jeremy Motion to approve minutes meeting of Feb. 5, 2018 **CARRIED**

**Executive Reports**

President: Jocelyn Mikolayenko

* “Parenting Wisely” presentation regarding managing behaviour for elementary-aged children 7 consecutive Tuesdays (start April 17) from 9:30 to 11:30 or 7 consecutive Wednesdays (start April 18) from 9:30 to 11:30 🡪 info sheet posted on bulletin board
* BCCPAC info re: budget 1. Universal child care $/inclusive early learning. 2. Commitment to reduction in portables 3. $15 million for $5 playground equipment program 🡪 info sheet posted on bulletin board

Treasurer: Karen Homes

* See handout of budget versus actual dated February 28, 2018
* 13K committed to projects voted upon at previous KPAC meetings
* Awaiting accurate financial reports from Hot Lunch, grade 5 fundraising, and Popcorn Day

DPAC rep: Marvin Klassen

* Boomerang app presentation sold out; Anna Lenarczyk presentation on self-regulation very informative
* SD43 budget info in plain language available on SD43 website in order to encourage parents to understand where money is going; 10% of budget available for spreading word re: Policy 22
* Policy 22 feedback still accumulating; wide range of responses; presented to board after spring break
* Bike to School Week: discussion re: biking along Pitt River to Kilmer; city of PoCo is aware of concerns
* March 8: Children of the Street (problems teens have with bullying, anxiety, mental health)
* BCCPAC president will attend an upcoming DPAC meeting; next meetings on April 4 and April 25
* May 2018: DPAC hosts an open house for mental health awareness

**Committee Reports**

Fundraising: Dipti Panchal & Ilam Muralidaharan -- Mother’s Day hanging baskets forms upcoming

Emergency Prep: Phyllis Chong -- Red Cross items have arrived and will be distributed to bins

Fruit & Veggie Program: Nipa Bhalla -- Kiwis distributed; cucumbers and grape tomatoes for April 2018

Carnival: Shaley Hoogendoorn

* Searching for volunteers for carnival
* Require volunteers and fruit for Staff Appreciation March 7

Hot Lunch: Lisa Bertsch, Emily Cipparrone, Tania Gardner -- Sushi & hot dogs March 9

SFSPE: Rishi Bhalla -- Low enrollment as of late. Why? Time? Topic? Advertising? Require feedback.

**Administrative Report:** Andrew Corbould, Principal

* Grade 5 hot dog lunch order form will be sent out later this week (not online)
* Thursday, March 8 early dismissal 1:50 p.m.
* FI Kindergarten registration at capacity
* Extracurricular: KHL; grade 5 basketball; grade 4/5 girls’ volleyball; Como Lake relay practice starts next week for grade 4/5s; track and field practice upcoming
* NED presentation on Tuesday, March 6
* French magician on Wednesday, March 7
* Carnaval on Thursday, March 15. Students need to bring labelled spoon.
* Lunchbox Theatre “The Lion King” starts April 9
* May Pole practice continues
* Playground slide cannot be repaired; waiting for replacement quote
* School-wide re-visitation of student behaviour, expectations, and the matrix over the past 2 weeks

**Old Business**

* All positions are available for 2018-2019. Interested & want to be nominated? Please get the word out.
* Still require CPF representative ASAP

**New Business:**

* Karen makes a motion to accept the revisions to the 2007 document Constitution and Bylaws for Kilmer Elementary School Parent Advisory Council that was emailed to parents on February 19, 2018, and again on February 26, 2018. Phyllis seconds. **CARRIED**
* Leanne will send the C&B to DPAC SD43 for their records and a copy will be kept in the KPAC mailbox in the office. It will also be put online.
* Regarding the letter going to businesses looking for donations for the carnival, it will make note of our revitalization of the Kilmer courtyard in honour of Kilmer’s 50th anniversary and for playground improvements.

**Discussion:**

* Continue to encourage more attendees
* Smiling Creek looking for help with their PAC for the 2018-2019 school year

**Adjournment:** 8:40 p.m.

**Next Meeting:** Monday, April 9, 2018