**Kilmer Parents Advisory Council (KPAC) Minutes**

**Monday, June 11, 2018, at 7 p.m. in the Library**

**Attended by:** Andrew Corbould (Principal), Jocelyn Mikolayenko (Chair), Karen Homes (Treasurer), Marvin Klassen (DPAC rep), Leanne Cahan (Secretary), Juliana Fullerton, Ilam Muralidharan, Carlie Jamieson, Shaley Hoogendoorn, Veronica Olsen, Christie Beerens, Jeremy Bauman, Nipa Bhalla

**Called to Order:** 7:10p.m

**General Business:**

Introductions

Karen would like to add a new item under New Business (change of signing authorities).

Approval of Agenda: Veronica/Jeremy **Motion Carried**

Approval of Minutes: May 2018 minutes to be amended to reflect the decision made at May 7, 2018 meeting regarding courtyard benches (having waited for the go-ahead from Grounds regarding foundation for cement benches). Karen/Marvin **Motion Carried**

**Executive Reports:**

Chair: Jocelyn Mikolayenko -- Thanks to Andrew, the executive, & parents for supporting PAC

Treasurer: Karen Homes

* Gaming grant submitted
* Carnival $ has been deposited; silent auction $ to be deposited; costs to be deducted
* June 22: Deadline to submit reimbursements related to Carnival
* There are outstanding reports required for gaming grants – Karen is resolving the issue

DPAC rep: Marvin Klassen

* Changes in DPAC executive, including Marvin, now the DPAC President
* Focus on social media/mental health in the coming school year; increased budget funds to support parent education meetings
* October 2018: PAC 101 Orientation

**Committee Reports:**

Carnival: Nipa Bhalla & Shaley Hoogendoorn

* Carnival was a success despite rainy weather
* Cash count about $5700; silent auction TBD

SFSPE has been disbanded

**Administrative Report:** Andrew Corbould, Principal

* Change in staffing for 2018; only 7 French divisions
* Track Meet saw 65 Kilmer students participate
* Grade 6 For a Morning at Citadel/Pitt River
* Continued investigation into school data focussing on vulnerability index/emotional maturity, to be the goal of the 2018 school year
* June 21: Grade 5 Leaving Ceremony
* June 28: Year-End assembly and good-byes to leaving staff/students
* Grade 5 camp was a great experience; future grade 5 students will mark the end of grade 5 with an event but not camp
* Thanks to parents and leaving KPAC President, Jocelyn

**Old Business:**

* District 43 Grounds crew has given the okay for the installation of concrete tables on the existing cement pads in the courtyard
* The tables will be ordered by the end of June from Sanderson Concrete and hopefully installed by the end of August (see May 7, 2018 minutes for table descriptions)

**New Business:**

* 2018-2019 budget passed
* Transactions require two signatures; there are 3 signing authorities: the KPAC President, the KPAC Treasurer, and Hot Lunch Committee member, Emily Cipparrone. Jocelyn is leaving the school as of June 15, 2018.
* Therefore, Karen moves that Jocelyn Mikolayenko (current President) be removed from the Kilmer Parent Advisory Council bank signing authority and that Leanne Cahan (2018 co-President) shall be the new signing authority, effective June 30, 2018. Seconded by Marvin and **PASSED**

**Adjournment:** 8:56 p.m.

**Next Meeting:** Monday, September 10, 2018