

James Park PAC Meeting Minutes

Tuesday, September 12, 2023

6:30 pm at James Park Elementary School

Minutes: Cynthia Johnson

In Attendance: Sonja Feichtinger, Katherine McGill, Cynthia Johnson, Christine Mackenzie, Luciana Ferro Sardi, Donna Ciarniello, Sarah Kwan, Courtney Eisel, Anna Sirotin Velychko, Crystal Craig, Andrea Trevino, Bahorek Saebi, Francesca MacFadyen

Non-voting Attendees: Ally Smith (Head Teacher), Cori Kehler (Teacher)

	Agenda Item	Action Needed
1	Call to Order: 6:33 pm. Land Acknowledgement (Katherine McGill)	
2	MOTION to Change Agenda - Take out Principals report, change Teachers report to 10 minutes and change Grade 5 to 5 minutes. Motion Donna Ciarniello 2nd Lucianna Ferro Sardi, CARRIED MOTION for the approval of the agenda. Motion Donna Ciarniello, 2nd Lucianna Ferro Sardi, CARRIED.	
3	MOTION for the approval of the June 13, 2023 Meeting Minutes. Motion Lucianna Ferro Sardi, 2nd Donna Ciarniello, CARRIED.	
4	President's Report (Sonja Feichtinger) <ul style="list-style-type: none"> ● Welcome back ● Sonja's last year on PAC (daughter is in grade 5), need someone for president and grade 5 for next year. ● We will have a great year ● Email from Dominos fundraising field trips for classes to come in to bake and take home pizzas and for free. ● Welcome to PAC day September 15 table outside volunteers to hand out flyers afterschool 2:30 to 3:15. ● Muchalunch help desk September 19 more information to come ● Sarah Kwan to create new pamphlet for PAC ● Week of September 25 new playground 	Sonja to let teachers know about Dominos field trips.
5	Teacher's Report (Ally Smith, Cori Kehler) <ul style="list-style-type: none"> ● Ally - Introduction to PAC - head teacher to fill in for Rob Wright (Principal). ● Rob Wright - message we have 18 divisions (up 1 division from last year) and 386 students ● First day of full time Kindergarten is Monday, September 18 ● Silvia Jorge - new Community Development Facilitator ● Cameron Nakatsu new grade 4/5 teacher 	

	<ul style="list-style-type: none"> ● Victoria Parhar - new 3/4/5 Montessori teacher ● Julia Davis Music Teacher part time on Tuesdays and Thursdays. ● Marcy Peirovi - new part time secretary ● Garth Desjardins and Tamara Guerra new EAs ● Sept 21 Terry fox run morning 9 am assembly with speaker from Terry Fox foundation ● September 22 Pro-D day ● Orange Shirt day September 29 (Truth and Reconciliation Day) presenters will be Ally Smith, Roxanne McIntyre and Cameron Nakatsu's classes ● Cori Kehler- Introduction 4th year here ● Grade 5 ambassador leadership ● Last week worked on with Grade 5s ● Team building activities ● Beginning Grade 5s reading announcements, freezies sales, helping with kindergarteners ● Teachers know to go to get grade 5s to help out creating spirit days, food drive, ideas for grade 5s to help with fundraisers etc. hot lunches, treat days. ● Grade 5 parent meeting Oct 5 at 6:30 to help get parents involved, why is this year different then other years. Fundraising, year-end event, grade 5 activity day. ● Opportunities for kids at school, volleyball team, basketball team, track and field. Getting more info out. Leadership. Get involved. Handout pamphlet good idea. ● Equipment room clean out in June will need new equipment. Might be a PAC sponsored event in the future. ● Sports teams equipment needed as well. ● October 4-5 are teacher conferences and early dismissal (1 hour early each day) teachers will send out sign up for parents - if parents can't make the times they can arrange other times with their teachers. ● Also 5pm Barbeque for all families on both days The Barbeque is first come first serve until supplies run out. <p>Cori and Ally left at 7:26 pm</p>	<p>Cory to get a list of what equipment is needed to see what PAC can do. Sonja to speak with Rob Wright and get details</p>
<p>6</p>	<p>Fundraising (Sarah Kwan and Courtney Eisel)</p> <ul style="list-style-type: none"> ● Homework club - Possibly get Terry Fox or Kway Students (would have to set up getting space, bring up with Rob Wright) ● Mock photos and then a photo with santa (Andrea Trevino photographer) ● Plant sale for Christmas (try to use local business) ● Meridian meats only online pick up in store ● Attitude cleaning supplies (Sarah reaching out) ● Krispie cream doughnuts ● Auction gift baskets be more specific about starting price making it earlier. ● Garage sale - advertise more ● Cobbs Bread - Parents can say James Park to get money/points 	<p>Cynthia Johnson to contact Kway and Terry Fox to get contact for getting student volunteers</p>

	added to our account	
7	<p>Grade 5 Planning (Sonja Feichtinger)</p> <ul style="list-style-type: none"> ● Hoodies funded by gaming every Grade 5 student will get hoodie. Sonja will size all kids, will send notice to parents and will be an opt out if changes to be made. ● Kids vote on designs 3 most popular ● Question could we design answer to difficult and more money ● Halloween dance Oct 27 lots of help needed, Melissa will head decorations will need help, concession (pizza and hotdogs, popcorn, candy) notice will go out end of September for volunteers, also pay a \$1 to request a song. ● Freezie sales Friday and end of September, possibly October if we can get them. ● Pizza night Dominos in November if you mention James Park the kick back is 25% Sonja thinks ● Soap fundraiser in November/December ● Sushi night in February/March sushi fu, similar to Dominos ● Freezies on Fridays in April until end of June ● Movie nights in the spring (popcorn, candy, drinks - no hot food) ● Bottle drive on going, every tuesday bring to school Donna Ciarniello and Crystal Craig to take every other Friday (where to put them, bag them and who can move them) grade 5 ambassadors to help move to cars ● We need to figure out account at bottle depot 	
8	<p>Treasurer's Report (Katherine McGill)</p> <ul style="list-style-type: none"> ● Current Account Totals <ul style="list-style-type: none"> ○ General: \$1,227.38 ○ Gaming: \$12.26 ○ Playground Savings: \$79,610.17 ● 2022/23 Finances <ul style="list-style-type: none"> ○ In June, the PAC executive bought gifts for JP staff members who were exceptionally helpful to us over the school year. We also bought a gift for our long-standing volunteer Lyndsay who was leaving PAC. We also contributed to the retirement gift of a JP staff member. These gifts totalled \$348.70. ● The Gaming Report for 2022/23 has been submitted. Gaming Grant funds for 2023/24 school year are expected to arrive in October. They should total around \$6000-7000. 	
9	<p>Hot Lunch (Luciana Ferro, Donna Ciarniello)</p> <ul style="list-style-type: none"> ● Starting in October Wednesdays every week alternate lunch and treat dates ● Dominos, Subway, TCBY, Sushi Fu, Hot dogs, Cookies, Popcorn ● Hot lunch survey some changes to hot lunch not Munchalunch 	
10	<p>New Business (Christine MacKenzie)</p>	

	<ul style="list-style-type: none"> ● Kids Shopping Event ● Talk to Rob Wright regarding date ● Flyers for donations, etc (needs bags, wrapping paper, tissue paper) ● Set a meeting for just this ● Bikes may be donated by Katherine and Christine strata ● Note that donations need to be complete items, not missing pieces or broken. 	
11	<p>Playground (Katherine McGill)</p> <ul style="list-style-type: none"> ● Construction is currently underway and the playground should be ready for reopening during the week starting Sept. 25th. ● We need to make a plaque to fulfill our Tire Stewardship of BC (TSBC) grant requirements. ● Adjustments were made to the amount of rubber surfacing being installed in Phase 1. Originally, we planned to install all of the rubber surfacing needed for the entire project during Phase 1. We are now only installing the rubber surfacing required for Phase 1 components. In the future, more rubber surfacing will be required for the sensory path. ● We are currently short around \$2,200 for Phase 1, due in January 2024. We hope to fill this gap with donations from local businesses. At the next PAC meeting, the executive will present a new budget to allocate the needed funds for the playground project. <ul style="list-style-type: none"> ○ Sarah will talk to some real estate developers about donating. ○ Katherine has a donation package available for anyone who wants to approach a business for donations. ● Ribbon Cutting Ceremony will take place upon Phase 1 completion. We are trying to arrange a date between Sept.26-28. Habitat will be providing most of what we need for the ceremony. We will need to provide refreshments, and the cost of these will be under \$150. ● We will need a group of kids to take photos of on the ribbon cutting ceremony day. Parents need to be willing to sign press releases for these kids. Photos may be published in promotional material for TSBC. <ul style="list-style-type: none"> ○ Katherine will email interested parents once we know when construction will be complete. ● Interested parents: Luciana, Donna, Sonja (plus two of her friends potentially), Cynthia, and Courtney. 	
12	<p>Next Meeting: Tuesday, October 10, 2023 at 6:30 pm in person James Park Elementary Room 202</p>	
13	<p>Adjournment: 8:40 pm.</p>	

