



April 15<sup>th</sup>, 2016.

**Parent Requests for Class Placement 2016 / 2017**

Dear Parents,

Each year, teachers, school based team members and administration meet to create classes that will ensure the best possible learning environment for every child in the school. There are some foundational beliefs and understandings with which this process begins.

Firstly, all teachers at École Irvine Elementary are competent and capable of providing an appropriate learning situation for every child.

Secondly, as with all reflective professionals, the teachers at École Irvine Elementary make changes in their approaches and strategies of teaching to accommodate the students they serve.

Thirdly, a team approach is applied to working with children. Your child works with a number of teachers who support each other and work together to meet the needs of your child.

The following are some of the factors considered during the class building process:

- Classroom teacher and school based team recommendations
- The overall make-up of the class being created
- Intellectual, emotional, social, and physical development
- Behavioural issues
- Learning styles
- Need for student services such as learning assistance
- Male / female balance
- Pre-existing conflicts between children
- Pre-existing supportive relationships between children

Although each factor is important, each is weighted differently depending upon the individual circumstances under discussion. Decisions will be made with the child in mind, and the more global view of the class composition and school organization. Teachers will review all available information regarding a child and his or her class placement.

The following are **NOT** factors considered during the class building process:

- Child's previous placement in a combined or single grade classroom
- Parent preference for a specific teacher

If you would like to share some information about your child from the home perspective, please note the following procedure:

***Please do not state which teacher you do or do not wish your child to be placed with next year. Teacher assignments change from year to year, and the teacher you request may not end up teaching your child's grade level. We do our best to place your child in an appropriate setting given the information outlined above.***

***Any communication regarding class placement for the next school year should be in put **in writing and submitted to the principal, Laurie Birnie before the end of the school day on Friday, May 27<sup>th</sup>.*****

***All information shared will be considered during the placement process.***

Laurie Birnie, Principal