



School District No. 43 (Coquitlam)

School Emergency Preparedness Program

Serving the communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody

IMPORTANT EMERGENCY PREPARATION INFORMATION FOR STUDENTS & THEIR FAMILIES

What if there was a school emergency?

*Your first response might be to phone the school, or, if you couldn't reach anyone at the school, just get into your car and go ... **BUT**, is that the right thing to do?*

Please read the following information and talk to your son or daughter to ensure you and the student(s) in your family respond appropriately and effectively to an emergency or disaster situation at the school.

Your informed and measured response will help the school to manage the emergency effectively and will assist the student release procedures that your school has put in place.

DO'S & DON'TS

Please ...

- **DO walk to the school if possible.**
- **If you are at home, DO ensure your home is safe to return to with your son or daughter.**
- **DON'T phone the school following an emergency or disaster event.** Telephone lines may be needed for emergency communications. Check the district website (www.sd43.bc.ca) for information and updates, listen to the radio for information and updates (CKNW 980 AM, CKWX 1130 AM), or follow Twitter feed @sd43bc.
- **DON'T drive!** Streets may be littered with debris. School access routes and street entrances must remain clear for emergency vehicles.



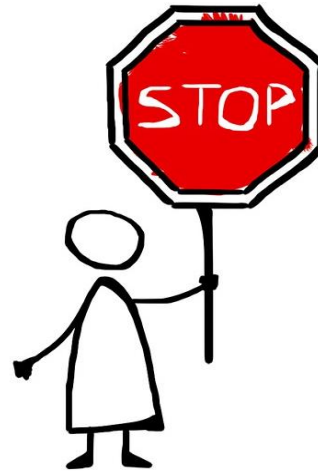
FAMILY EMERGENCY PREPAREDNESS

You need to be ready to care for your family and respond effectively after an emergency or disaster, whether at home, school or work. Preparing ahead can reduce the fear, anxiety and loss that can accompany an emergency event.

Consider signing up for one of the Tri-City's free emergency preparedness workshops. You will be better able to help family and friends, and the courses are fun!

For more information on workshops, call the Emergency Program Manager for:

- Coquitlam at 604-927-6428 or email: emergencyprogram@coquitlam.ca;
- Port Coquitlam at 604-927-5466;
- Port Moody at 604-469-4542

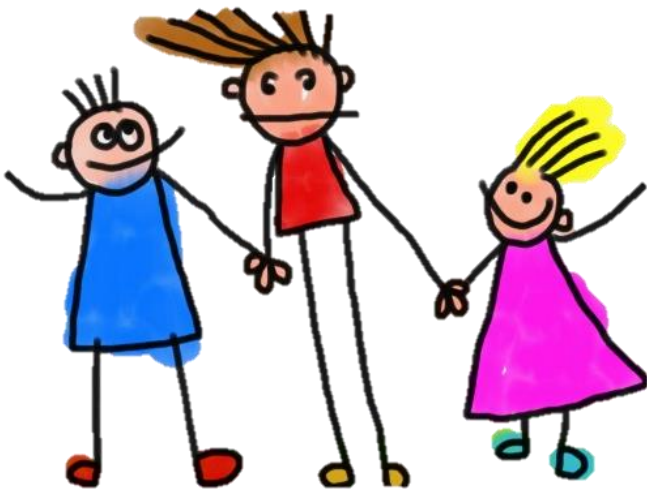


You can help the school be prepared by promptly returning any **Student Identification Emergency Release Forms** that come home for parents to complete. Without these the process to release your child will be slowed down – both in our practice drill and in the event of a real emergency.

TALK TO YOUR SON OR DAUGHTER

We strongly recommend that you speak to your child about the following:

- That **their school has emergency plans** in place to ensure student safety immediately following an emergency or disaster event.
- The potential risk of **gas leaks, downed “live” power lines, debris, etc.** which may make streets and roads impassable and therefore not safe for your son or daughter to attempt to walk home.
- The **importance of remaining at the school** until given instructions by authorized school staff. Students will NOT be permitted to leave the school to pick up younger siblings at nearby schools.
- The **importance of the student release procedures** at the school and that you and your son or daughter need to follow the school student release procedures.



WHAT IS STUDENT RELEASE?

In the event of an earthquake or other serious emergency, the school will implement a controlled release of students for their safety and wellbeing.

Should this be necessary, the school will only release your son or daughter to **an authorized adult** as identified on your “Student Identification Emergency Release Form”, or if necessary, to emergency medical personnel. Your identified alternative(s) has been authorized to pick up your child should you be unable to reach the school. Designated alternatives should live within walking distance of the school, if possible.

In the event of a serious emergency the school will respond as follows:

- The Student Identification Emergency Release Form, which is filled in by parents usually in September and kept on file, will provide the necessary information for student release.
- Students will be released from the school to **an authorized adult** (as listed on the Student Identification Emergency Release Form) and when it is deemed safe to do so.

Assessing the community as “safe” during a serious emergency shall be done in consultation with Emergency Responders and the School Board Emergency Operations Centre (EOC).

These School District Student Release Procedures have been developed with your child’s safety as the top priority.

For more information, please contact:

Robert Zambrano or Peter Chevrier
School District No. 43 (Coquitlam)
at 604-939-9201 or www.sd43.bc.ca.