



École Irvine Elementary School

PAC Annotated Meeting Minutes DRAFT

June 8, 2022 Meeting (7:05 pm to 8:26 pm)

Participants: Atash Askarian, Dennis Shannon, Jennifer Trumpour, Shawna Vincenzi, Kathy Simmonds; Maggie Harder; Colleen Morel; Michaela Ross; Eleanor Tso; Dawn Yua; Marc Fernandez; Kathryn Berry-Einarson; Jennifer Neufeld; Candace Ng; Janae Walters; Melissa Rahal; Bree Kozak; Shravan; Tejaswani Patil

Call to Order – Atash Askarian

Adoption of agenda – Atash Askarian

Motion from Nicole Neufeld to add request for additional funds for Grade 5's to agenda

Motion: Colleen Morel forwards

Motion: Kathryn Berry-Einarson seconds

All in favour, None opposed

Introduction of PAC executive for 2022-2023 year

Adoption of April minutes – Atash Askarian

Motion: Michaela forwards

Motion: Colleen seconds

All in favour; None opposed

Grade 5 Committee – Nicole Neufeld

- Request for \$305 to cover the Munchalunch fees (from the fall Neufeld fundraiser) that were not included in the grade 5 leaving ceremony budget .
- Summary of grade 5 leaving ceremony budget included – fundraisers (Neufeld's, Hoodies, Christmas cards, Paint kits, PAC funding, and parent support – total income \$6,136.13) and trips planned – expenses (total \$6,135.22).
- Concerns raised by PAC that since fall, up to \$2500 in expenses were added but only \$200 was fundraised. Nicole noted that part of this was the \$1000 for books to be gifted by teachers to students. This is being organized by Mr. Shannon and cost above \$1000 are to be covered by school.
- General discussion about the use of PAC funds and setting precedents and lack of fundraising. It was confirmed that the Munchalunch fees were brought to the attention of

the grade 5 committee on more than one occasion previously. PAC already committed \$10/student in April and covering costs of general grade 4 & 5 class field trips.

Motion to approve additional funding of \$305 – Nicole Neufeld

Motion: Nicole forwards

Motion: Kathryn seconds

4 in favour; 5 opposed; 5 abstaining

Motion not passed

Principal's Report - Dennis Shannon

- Deadline for Subway hot lunch order midnight on June 9.
- Last hot lunch is on June 17.
- Grade 5 field trip also June 17 – hot lunches for them will be handed out when they get back.
- Not sure yet if the leaving ceremony will be in the new school or not – will affect some plans like food trucks.
- New school logo is already on the gym floor and will be sent out to everyone.
- There was some confusion around the email about the Coast Salish School:
 - The plan/hope is that partial occupancy in their new school will be allowed September 2022. If this does not happen, they need a contingency plan because students are already enrolled.
 - Coast Salish is not opening at maximum capacity – 6 classrooms, 120-140 students.
 - District looked for the closest location that has space.
 - The new Irvine school has capacity for these extra students.
 - The old school will be demolished as planned.
 - Re: scheduling – breaks, learning services, etc. – will be determined, but Coast Salish staff will be present, the students will not be combined with Irvine students.
 - The period of time would be less than the school year.
 - There are sufficient classrooms for all students/classes at Irvine and if needed for Coast Salish students.
 - Question: with the extra students will that cause issues with more kids – regarding demolition of the school and landscaping etc. that will be planned. Answer: no, additional students should be able to be accommodated safely.
 - This fall there will still be a dual bell schedule – due to traffic/construction, to avoid congestion. This will help if there are additional classes/students.
 - The Coast Salish PAC will work with our PAC on things like hot lunches (Atash will be PAC chair at Coast Salish this fall).
- Info coming out soon about parent portal – once it is setup, parents will receive information to set up logins. In future, we will be able to access report cards online.

- o Question: from PAC perspective, will there be an opportunity to PAC to send emails using the portal to parents (but not have anyone on PAC have anyone email's address). Maybe even allow parents to allow approval to join class lists?
- Indigenous education: district principal of Indigenous education will be coming to Irvine to talk about the circle of courage from an Indigenous perspective; beaded shirts were actually intended for grade 8+ so instead Diane Kiss (our youth Indigenous worker) will be working on beaded feathers instead; Art Starts is booked for this fall, and one of the sessions will be an Indigenous story teller – available in the week leading up to September 30th (Truth and Reconciliation day) - she will be at Irvine on Tuesday Sept 22.
- We will be opening the new school year in the new school in September. There is a chance the move will be done by the end of June. Movers are booked – can be done in a few days since most packing has been done.
- Question: a parent would like to volunteer as a crossing guard. Answer: not covered by the district anymore. Concern that one parent would bear the brunt of negativity. Someone from DPAC has started an SD43 traffic safety group, working with district and schools. Once the new school is done and the new locations of cross walks are set, we could lobby the city for traffic calming - crossing lights or speed bumps or speed 'watchers'. Sidewalks!
- After school programing etc. to resume, hopefully.

DPAC Debrief – Michaela Ross

- Previous meeting was the DPAC AGM. All new executive this year – majority are women. Discussion about adding presentations to the website for a period of time after the date they are provided. The new DPAC chair will focus on updating the website.
- Budget was passed.
- Salary is to be increased for the DPAC support person – covers communications, newsletters, etc.
- DPAC has many resources for parenting, mental health.
- Traffic was a key discussion – an advocacy group has been created.
 - o Using solar-powered crosswalk lights.
 - o Traffic around the new school will change – there will be new cross walks etc.
 - o Would be good to discuss 'wish lists' for traffic with the new school.
 - o Michaela can discuss this with the DPAC traffic group.
- Shadow positions for PAC suggested, to help with continuity and transfer of knowledge – this has been an issue with many PACs.
 - o Would be good to address this again mid-year next year to help with transition to the following year.
- DPAC minutes can be found at:
 - <https://dpac43.ca/documents-page/general-meeting-minutes-2/>

Budget Update - Shawna

- General account: \$33,000 roughly; around \$3000 in uncleared cheques. \$2,900 in grade 5 funds to go out. Additional funds from Me n' Eds and TCBY sales. \$325 from Dominoes fundraisers. \$375 in classroom funds still to go out. Teacher appreciation

event in progress – June 29th (\$500 budgeted for that). \$26,700 expected to remain – roughly.

- Gaming account: \$29,000; \$3,100 in uncleared cheques – some additional still to come. Possibly still requests for field trips – could be up to \$4,000.
 - Gaming grant year end is end of July, needs to be closed by then for previous years funds).
- In trust account is expected to be drained by end of month.
- Gaming meeting: Shawna attended the BCLC community gaming funds information session.
 - We can use gaming funds for anything that is not curricular-based.
 - Does NOT have to apply to all students in school, although this needs to be generally addressed at the PAC level to keep things fair. Good if it can be offered to all classes, even if not all will take something up.
 - Could even be used for grade 5 funds (although not leaving ceremonies in future years).
 - Musical instruments – could be covered IF it was offered as part of something extracurricular.

Discussion Items - Atash

2022-23 School Year Outlook

- Budgets were tight and spending was restricted until recently.
- Kathy has done a lot of work on hot lunches, which have been very successful for fundraising.
- Melissa and Kathryn will be taking over as chair and vice-chair next year.
- Mr. Shannon added that two teachers have been hired – Mme Jansen will be returning, as will Mme Grant.
 - We may be losing one division but that is not set. Additional positions still remain to be filled.

Emergency Bins - Colleen Morel

- No further information yet

Adjourn meeting – Atash Askarian

Motion: Kathy forwards

Motion: Shawna seconds

Meeting adjourns at 8:26 pm