

# École Irvine Elementary

## PAC Meeting Minutes

*Tuesday, June 12, 2018*

6:45pm Welcome and Sign-in

Attendance: Geneve McNally, Siobhan Gatchalian, Zara Scott, Colleen Morel , Siarun Aslaug Asmainasdottir (Dee), Ray Cerentola, Angelina Bryant, Tracey Carlslake, Kathy Simmonds, Laura Thomas, Laurie Bernie (Principle)

*PAC Executive: Colleen Morel (Co-chair), Geneve McNally (Co-chair), Siobhan Gatchalian (Treasurer), Zara Scott (Secretary)*

6:50pm Grade 5 Committee Report

- Still short some funds so will be selling freezies after school at some point
- Kettle corn left over from carnival will be added to leaving gift
- Adding sunglasses to leaving gift to go with tropical theme
- Also adding gift card to Bubble Tea to support local businesses
- Sassamat trip was fun but kids expected to be doing more activities as per the website so need to be more clear about expectations in the future

7:10pm Principal's Report

- APL = Action Plan for Learning (see website for handout on Comprehensive School Health)
  - Previous focus has been on social/emotional learning and during the June Pro D day staff agreed this should continue
  - Will try to get away from focusing on negative behavior which makes it hard to feel happy and welcome at school- instead how can we move through these learning moments without hurting the child's spirit?
  - Focus on positivity through: -bringing the community together (carnival, coffee with the principle, welcome to Irvine booklet? Beyond the Bell programs, possible Before the Bell programs starting in September)
  - Included in the APL is always a literacy target- small committee of teachers are working on target literacy programs for grade ½
- We will continue with the bring your own devices program
- One of our students will be highlighted in a District video regarding technology and coding in schools
- Madame Folks will be focusing on developing personal and staff skills to be able to use the new library as a library commons, not just a closed in room for books only

➤ Parent brought up Crosswalk/Parking issues

- People continue to park/drop off in teacher lot and across crosswalks-**toddler almost hit the other day!!**
- Can we have volunteers to monitor this? Unfortunately it can be a liability issue
- Will up the number of supervisors once construction starts but in the meantime will have a safety committee who will check with ICBC and Avenues of Change to see what our options as parents are....also look into signs through BCAA and/or ICBC
- 2 teachers are also working with a program regarding pedestrian safety called “ think about me”
- Laura Thomas will head the Safety Committee and investigate on behalf of the parents-thankyou Laura! **If you would like to be involved with this committee please email the PAC!**

7:30pm Year End Budget Report

1. RBC (Gaming Account) \$4,847.00 (4,000 allocated to bus and teacher funds)
2. CIBC (General Account) \$16,868.00 (2800 allocated to Grade 5 leaving costs)
3. Family donations in trust w/Irvine \$2,900
4. At September meeting Siobhan will review budget in detail-money in/money out, spreadsheets etc.

7:40pm Business to be Discussed:

➤ PAC Executive Voting

- The existing PAC Executive including Co-Chairs Geneve McNally and Colleen Morel, and Treasurer Siobhan Gatchalian have agreed to stay in their current roles, current Secretary Zara Scott is leaving Irvine, Angelina Bryant has put her name forward to fill this position. Are there any other people in attendance that wish to put their names forward for any of these PAC Executive Positions? **No one has put their name forward so PAC Chairs and Treasurer to stay the same, Angela Bryant new secretary!**
- Positions filled for the 2018/2019 School year (\*\*see positions handout as emailed via Liaison System)
  - DPAC rep: Marc Simpson
  - Gr.5 leaving committee: Jen, Dee, Siobhan, Nicole
  - Movie night: Colleen, Kathy, Angela, Dee
  - Emergency Prep: Cheryl Lim
  - School Spirit Committee: Laura, new kindergarten parent most likely to head this ☺ \*\* need more volunteers\*\*
  - Santa Breakfast: present committee to stay on but need new head (Brenda will pass on all her knowledge to the next head!)

- Twitter Rep: Laura Thomas
  - Hot Lunch Co-ordinator: Colleen, Kathy
  - Fruit/Veggies/Milk Co-ordinator: Cheryl, Camille, Kathy
  - School Liaison: Ray Cerantola
  - Safety Committee: Laura Thomas
- Positions to be reviewed and filled in September
    - Fundraising co-ordinator
    - Parent Education Rep
    - Social co-ordinator
    - Volunteer Starbucks card give away co-ordinator
    - Class Liaisons (1 per division-20 divisions!)
    - MEMBERS AT LARGE! Many hands make light work and it's fun to be involved in things happening around the school-the kids love to see their parents helping as well 😊
    - Stay tuned for volunteer opportunities for parents that can't get to the school that often as well
- Advise to motion to move PAC Meetings to Wednesday Nights at 6:45pm, remaining on the 3<sup>rd</sup> week of each month-**Motioned, second, passed**
- PAC PURCHASES - Irvine Teacher & Staff Wish List Included:
    - BC Tennis – motion that PAC designates \$2000.00 towards school wide Tennis Lessons, the cost is \$10/child so this would mean that the cost would be reduced to \$4-\$5/child for 5 lessons \*\*ages K through Grade 5-**Motioned (Siobhan), seconded (Kathy), passed (unanimous)**
    - Sound Field System –motion that PAC purchase 2 New Sound Field Systems for the School at a cost of just under \$1000.00 each. Not only saves teachers voice but helps children hear better! **Motioned (Siobhan), seconded( Laura)-passed (unanimous)**
  - School & PAC Welcome Event – The PAC Executive & Laurie have come up with an idea to host a combined School/PAC Welcome Event on Wednesday, September 19<sup>th</sup> 6:00pm-8:00pm.
    - Working Title is: Irvine Community Welcome BBQ ~ Our Irvine Community is Taking Shape and we want YOU to be a part of the transformation!
    - Tentative Format: 20-minute Gym Presentation from 6:00pm-6:30pm with all Parents, Teachers & Staff invited.
    - To include: Welcome message from the Principal, 2-3 community speakers, closing with a short chat from the PAC inviting parents to #GetInvolved in school initiatives and activities.
    - Will look into involving Avenues of change, District rep, City rep
    - Plan is to finish the presentation by asking all parents to come up to the boards around the room and write down what “Community” means to them.
    - BBQ will take place on the Playground for all students, parents, siblings and Staff of Irvine Elementary. We will be speaking with Lion's Club or Kinsmen about

running the BBQ portion thereof. Child minding will be arranged through Terry Fox Highschool Reach Out.

- Motion is requested to allocate \$1000.00 to hosting this Welcome Event.  
**Motioned (Dee), seconded (Kathy)-passed (unanimously)**

➤ Calendar of Events

- Wednesday, June 27<sup>th</sup> Grade 5 Leaving Ceremony at 1:30pm
- Wednesday, June 27<sup>th</sup> Grade 5 Celebration in the Gym
- Thursday, June 28<sup>th</sup> LAST DAY OF SCHOOL
- Thursday, June 28<sup>th</sup> Talent Show beginning at 9:00am
- Tuesday, September 4, 2019 SCHOOL REOPENS 8:45am-9:30am... PAC Coffee & Tea Welcome Event to take place in the Gym

8:35pm

Meeting Adjourned

**FIRST PAC MEETING OF THE NEW SCHOOL YEAR TO TAKE PLACE  
WEDNESDAY, SEPTEMBER 26<sup>TH</sup> @ 6:45PM**

If you would like to add a topic for discussion to the next meeting's agenda please email [027-PAC@sd43.bc.ca](mailto:027-PAC@sd43.bc.ca).

**Thank You / Merci!**