

MAY 28TH PRINCIPAL'S UPDATE –RETURN TO SCHOOL

May 28, 2020

Dear Parents and Guardians,

We had approximately 300 parents indicate that their child would return to school one day per week. However, we only received 100 responses to the follow-up survey indicating which blocks would be attended. We REALLY need this information immediately for planning purposes. If your child is attending and you have not completed the follow-up survey, please do so **tonight**. Appreciated.

<https://forms.office.com/Pages/ResponsePage.aspx?id=74xI2ZICUkKZJWRC3iSkS15HsFPj04ICtXWIE573xKJUQktUS1I4WTRRTDg5WTQ2M0xZUEVZWUpVMY4u>

As you know, the BC Ministry of Education has now implemented Stage 3 of a five-stage approach for resuming in-class instruction in schools. Effective June 1st, K-12 students can choose to attend part-time in-class instruction or to continue at home with remote learning. School District 43 (Coquitlam) prioritizes a safe and organized gradual return to in-class instruction and values careful planning and communication. As mentioned previously, this is totally optional, and students will not be disadvantaged if they choose not to attend.

Following are protocols and guidelines necessary to support safe return. In addition to information specific to HWSS, important guidelines for preparation at home are included. Each stage of the BC Ministry of Education's plan is guided by health and safety guidelines, measures, protocols and orders as well as the principles developed for continuity of learning during the pandemic and School District 43 (Coquitlam) has aligned Stage 3 planning accordingly.

Preparation at Home

Following are measures to be undertaken at home:

1. **Health & Safety/Screening**
 - Perform daily morning health checks before your child attends school; if they feel ill, or show any symptoms of illness they should not attend
 - Review with your child the importance of compliance with hand washing, avoidance of touching the face, keeping physical distance, and avoiding physical contact
 - Remind your child to cough or sneeze into their arm
 - Have conversations regarding the importance of following rules at school
 - Parents should not enter the building unless specific arrangements have been made with school administration

2. Drop-Off and Pick-Up

- Drop off and pick up your child promptly at their schedules start and dismissal times.
*Do not arrive more than 10 minutes before the start of block 1-2 at the beginning of the day; go straight to your classroom; this assists us in maintaining safety and physical distancing.
- If arriving for blocks 3-5, do not arrive more than 5 minutes prior to start time
- Students are to enter through the main entrance only and exit using the doors near the gym

3. Absence Reporting/Communication with School

- Report all absences to the school
- IMPORTANT: Report to school if your child's absence is due to symptoms of illness.

4. In-Class Instruction and Remote Learning

- Bring your own basic supplies (Laptops, calculators, writing utensils, etc...).
- Don't share supplies
- If any equipment is used, it will be sanitized after every use

5. Supplies & Lunches

- Lunch will be eaten in the block 3 classroom; students may not leave the room during the lunch period
- We cannot provide utensils
- Cafeteria, microwaves, vending machines and water fountains will not be available
- No touch water stations will be available

6. School Environment

Part of the gradual move to in-class instruction involves school density targets established by the BC Ministry of Education. These targets have necessitated that schools organize students into scheduled groupings that meet requirements for the numbers of students we can welcome to our school sites. The following is information pertinent to our school:

1. Health & Safety Measures

- Enter through Main entrance only/Exit by gym (sanitize hands immediately after entering and before exiting)
*Hand sanitizing stations will be located near the entrance/exit and at other locations around the building.
- Use West stairway to go up/East to go down
- Arrows on the floor will indicate which direction to walk in; students should be in single file and maintain physical distancing
- Classroom furniture has been arranged to ensure physical distancing

*cleaning supplies will be in each room so students can sanitize their work area and personal items at the start and end of each class to supplement the extra cleaning occurring at the school

- Students must stay in class the entire block (limit washroom visits, etc.)

7. Schedule:

Students will attend by grade/alpha (last name): one day per week

Mondays: Gr 9/10 (last name A-L)

Tuesdays: Gr 11/12 (last name A-L)

Wednesdays: Remote Learning Only

Thursdays: Gr 9/10 (M-Z)

Fridays: Gr 11/12 (M-Z)

Block	60 Minute Blocks
1	8:10 – 9:10 am
2	9:15 – 10:15 am
3	10:20 – 11:20 am
Lunch	11:20 – 11:50 am
4	11:55 – 12:55 pm
5	1:00 – 2:00 pm

Please do not hesitate to contact me for clarification or with questions regarding the above information.

Sincerely,
Todd Clerkson
Principal