

**Heritage Mountain Elementary Parent Advisory Council Meeting  
General Meeting – October 28, 2021  
6:30pm online via zoom**

**Attendance:**

Tracy L. - Chair	Katie G.
Eric L. – Vice Chair	Jill H.
Serena W. - Treasurer	Jenny H.
Karen K. - Communications	Meagan K.
Amy W. - Secretary	Amanda L.
Stacey P. – Principal	Marco M.
Jen B.	Jerome S.
Sherry B.	Sally T.
Tricia B.	Colleen V.



**Welcome, Land Acknowledgement – Tracy**

Tracy called the meeting to order at 6:30pm. Tracy acknowledged that our meeting is taking place on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tseil-Waututh, Katzie, Musqueam, Qayqayt, Squamish, and Sto':lo Nations and that we are grateful to live, learn, and work on these lands.

**Introductions**

Meeting members introduced themselves.

**Approval of minutes from June 1, 2021 – all in favour.**

**D-PAC Representatives**

Tracy welcomed Sally Tehrani Far and Jen Biddlecombe, who will be sharing the position of D-PAC representatives. This position is integral in connecting the HME PAC to what is happening throughout SD43.

**Treasurer's Report - Serena**

Serena presented the 2021-2022 PAC budget.

The following items remain in the budget, review of COVID safety guidelines will affect whether or not they can run:

- Gym Sense
- PAC Hot lunch - Jill may volunteer if they run

Motion to approve the budget – all in favour.

Parents expressed their thanks to Serena who dedicates a lot of time and effort to the Treasurer role, parents recognized her recent work on the BC Gaming grant which is quite time consuming.

Serena reports that the current PAC bank account is with BMO who charge high monthly fees. PAC in the process of trying to negotiate lower or no bank fees; if BMO will not offer this option, PAC banking may be moved to a local credit union.

### **DPAC Report – Jen and Sally**

Items currently available on DPAC website:

- Gaming grant update
- Superintendent report
- Action plan for learning changes in 2025
- K-12 reporting policies

DPAC October 27 meeting notes:

- Presentation about planning for post-secondary
- Masks for K-12 staying
- Vaccine mandates not happening at the moment with 95% of teachers vaccinated, DPAC didn't feel it was necessary
- Grad in person this year
- Parents may be able to attend school games soon

### **Principal's Message - Stacey**

HME newsletters go home the last Friday of each month.

#### Halloween:

- Pre-COVID- students went home at lunch to change into Halloween costumes and there was a school-wide parade in the gym that parents could attend.
- This year - staff are doing their best to make it fun for students - each class will be videotaped in the morning, after lunch all students can watch the video from their classrooms.

#### September focus:

Social emotional goal - "we are all connected" - connected to each other and to staff

- All staff and students made art work with details about themselves (age, grade, etc) each piece of art was placed together on one board to demonstrate connectedness
- Karen to share a photo of this on HME Facebook page

PAC bulletin board still up at school, could be updated with current PAC members names and child drawn portraits.

#### Action Plan for Learning - School Goals

- SD43 wants each school to create 2022-2025 goals in alignment with district's "Directions 2025"
- Staff are very engaged in this process
- Parents' engagement is welcome - anyone interested in being on a parent committee please contact Stacy, she will also provide updates at PAC meetings - Katie, Jen and Sally expressed interest

Goals have to be based on data which may include FSA data, report card data, class reviews, etc.

- In October, Stacy met with each classroom teacher during 35-40 minute meetings to discuss student strengths, behaviours, challenges, as a way for Stacy to determine resource allocation for each class.

1. Intellectual Development goals: literacy, numeracy, STEAM, or career education
2. Human and Social Development goals: social and emotional/self-regulation, personal and social competencies, safety, connectedness (to peers/adults), sense of belonging, community
  - HME currently working on connectedness
3. Indigenous Learners and Indigenous Ways of Learning
  - staff looking at utilizing First Peoples principles of learning and practice

In January 2022, Stacy needs to declare goals to the district. Ongoing work will occur Feb-May, with final goals being uploaded onto the website by June 30.

### **Fundraising**

Cobs: Serena reports Cobs fundraiser currently generates appr. \$30-50 per quarter with \$92 in total last year. Tricia has volunteered to resume communication with Cobs and pick up cheques this year.

### Neufelds Frozen Foods - Sherry

The first order this year generated \$5,893 in sales with a \$999 profit going to the PAC. Next one will be in February, with a total of 3-4 this year.

### Domino's Pizza - Sherry

On Friday November 5, parents can mention HME PAC when they order from Domino's and 20% of sales goes to the PAC. Parents, feel free to share on social media.

### Global Coffee – Sherry

- Sherry is proposing this as a new fundraiser with a launch on November 12, deadline December 2 and pick up December 9.
- Items available: coffees, hot chocolate \$15 each with \$5 profit per bag
- HME has a personalized ordering webpage, with option to name coffees, payments are made directly on their website.
- There is a \$25 shipping fee to deliver the items from Maple Ridge.
- Tricia and Sherry to try to coordinate Purdy's pick up and coffee pick up on the same night.

### **Communications Report - Karen**

Karen currently sending out PAC newsletters every 2 months, she will start sending "bulletins" for ongoing/upcoming fundraisers.

Karen will contact Thrifty's about their new fundraising initiative; they are no longer offering the Smile Card program.

### **New and Carried Forward Business**

Gr 5 Leaving: Katie and Tricia interested in helping plan grade 5 leaving ceremony.

Class reps needed: Class reps are still needed for Mr. Clarke's and Ms. Zore's classes. Karen has posted about this on the HME facebook page and asked meeting attendees to check with their parent contacts to see if these important roles can be filled.

Lunch Programs: Further discussion required about potentially starting up PAC hot lunch program. Stacey noted that Lunch Lady is approved to come into schools - parents in support of this.

Spring carnival: Tracy interested in making this event happen, if health regulations allow, as it builds community. Nicole Jensen used to oversee it, we would need a parent to take on the organization.

Fundraising Sub-Committee: During PAC meetings last year, Amy suggested the creation of a sub-committee to review PAC bylaws and to develop best practice documentation regarding how the PAC engages with parents' businesses. For example, in what context can parents sell items to the HME community – how does the PAC support and safeguard. Decision to postpone this process to a later time due to everyone's busy schedules.

Parent Letter – A parent emailed requesting the PAC send a letter to City of Port Moody asking to be included in their rotating speed reader board/flashing speed sign program to reduce speed on Turner Cree as many people ignore the 30k/hr speed limit.

Stacey in support of any measures that can help with traffic, parents support this request; Tracy and Amy to prepare a letter.

### **Adjournment:**

Meeting adjourned at 7:45pm.