

# Hazel Trembath Elementary School



1278 Confederation Drive,  
Port Coquitlam, B.C.  
V3C 6L9

Phone 604-941-0517, Fax 604-937-8016

November 12, 2014

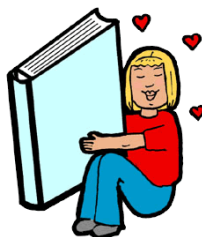
Newsletter # 2

## November Events:

November	12 - 14	Scholastics Book Fair
	13	Photo Retakes
	14	Movie Night - Planes II Fire and Rescue
	24	First recognition assembly 9:15
December	5	Reports go home
	6	Santa's Breakfast
	8 - 12	Holiday Gift Shop for students (12:00 - 1:00)
	11	First Report Interviews - Early Dismissal @1:45 p.m.
	17	Christmas Concerts 9:15 a.m and 6:30 p.m.
	19	Last Day of classes before Winter Vacation

### Scholastic Book Fair:

The PAC will be holding a Scholastic Book Fair from November 12 – 14<sup>th</sup> in our library. The profits received will go to buying more books to be added to our collection. Thank you to our parent community for so generously supporting our Book Fair.



### Student Absences:

For the safety of all students we request that you call the school before 8:50 a.m. and either relay the information to Mrs. Sisson or leave a message on the answering machine with any student absences, whether it be for the entire day, half a day or to report that the student will be late. Please remind your child that they are to check in at the office when they arrive late. If a student is marked absent, it is our procedure to call the parent at home first, the cell #'s, work #'s and then to call the emergency contact to ensure the safety of the student. This is a necessary, but very time consuming process, so your help in this matter is very much appreciated.

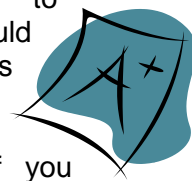
### School Assemblies/Presentations:

Please be aware that parents/guardians are welcome to attend all of our Assemblies and also any special presentations that may occur at Hazel Trembath. We will hold monthly assemblies and we hope you will join us! **Our next school wide Recognition Assembly will occur on Monday, November 24<sup>th</sup> at 9:15 a.m.** Several students will be recognized from each class for their efforts to date. We will also have performances by some of our classrooms.

### Early Dismissal – Thursday, Dec. 11<sup>th</sup>

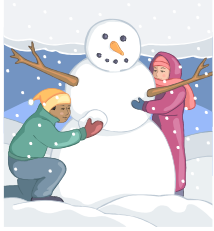
On Friday, December 5<sup>th</sup> our first Formal Report Cards will be sent home with students.

We will be having **Early Dismissal at 1:45 on Thursday, December 11<sup>th</sup>** to accommodate any parents who would like to meet with their child's teacher(s). Please indicate on your child's report card or speak to your child's teacher personally if you would like to meet with them. If an interview has been requested, teachers will contact parents to set up a convenient time. If there are no concerns at this time, it is not necessary to request an interview. Parent/Teacher communication is ongoing and an interview can



be requested at any time during the school year to discuss concerns.

### **CLOSURES DUE TO INCLEMENT WEATHER:**



Occasionally it is necessary for the School District to close schools due to inclement weather (usually long-term power outages or snow). In the case of extreme weather conditions such as

ice, wind and/or excessive snowfall, the Superintendent of Schools has authority on behalf of the Board, to temporarily close a school. As a general expectation, parents should assume that schools are open. If parents believe the local conditions are unsafe, they should keep their child at home or arrange his/her early dismissal. If schools are to be closed before morning classes begin, an announcement will be made on local radio stations CKNW (980), CKWX (1130) and CBC (690) by 7:30 am if possible.

### **CHRISTMAS CONCERTS:**



We are pleased to announce that we will be presenting Christmas Concerts on: Wednesday, December 17<sup>th</sup> at 9:15 a.m. and Wednesday, December 17<sup>th</sup> at 6:30 p.m. Every student in the school will be involved as each class will perform. All students will perform in both concerts. Parents/Guardians are welcome to attend either the morning or the evening presentation. Each family will be given a maximum of 2 tickets for the evening concert. **We ask that relatives, older siblings, friends and younger children attend the morning performance.**

We will once again be accepting non-perishable donations to the S.H.A.R.E. Food Bank.

### **Traffic & Parking At Hazel Trembath:**

Thank you to parents for respecting the no stopping area in front of the school. The front of the school drop off is only for those individuals who have specific physical needs. The expectation is that all families drop off children at the upper parking lots and continue down the stairs to the school. As the weather changes we ask for your extra care and vigilance when you are dropping your children off. Cars entering the upper parking lot are asked to take a large sweep to the right as they are entering and stay tight to the right when exiting the parking lot.



On high volume days it is imperative that parents proceed with extra caution. Please review safety expectations with your children if they are walking to school as well. The care for our children is a collective responsibility.

### **DROP OFF REQUEST – Early Morning**

Teachers are extremely busy in the morning preparing and planning for the day's lesson. Prior to 8:25 a.m., we cannot provide adequate supervision of our students on the playground. School doors do not open for students until 8:40 a.m., however, we will have some supervision after 8:25 in designated areas. Parents are encouraged to supervise their children until the 8:40 bell and to help establish socially responsible expectations when waiting to come in to school each day and after school before going home. As a community we are all responsible for the well being of our children.

### **Hot Lunch Days:**

#### **1. P.A.C. Hot Lunch Days:**

The P.A.C. Hot Lunch Committee will once again be providing monthly lunches for your child. You should have received an order form for October – December lunches.

#### **2. Lunch Lady Program:**

We are again providing the service of The Lunch Lady Program and these lunches are provided every Thursday to students who have ordered.

#### **3. HOT LUNCH DAYS: District Lunch Program:**

School District No. 43 offers the services of the District's elementary school meals program to our students. Nutritious lunches, prepared at the Centennial teaching kitchen, under the direction of the teaching chef are delivered to our school each day. Due to both time constraints and supplier limitations, **the program cannot guarantee peanut free lunches and is not able to accommodate other possible student allergies. Order forms will be sent home on a monthly basis.** If you have any questions regarding the lunch program and support, please contact Mr. Gordon at 604-941-0517

### **Traffic Safety:**

The safety of our children is a top priority. With the winter season starting and the weather being rainy and dismal, visibility may be poor on the roads. We would



like to remind drivers that we have many children that walk to school on a daily basis using the crosswalks to get to school. Please take time to **SLOW DOWN IN SCHOOL ZONES AND STOP AT CROSSWALKS** to allow children to arrive at school safely.

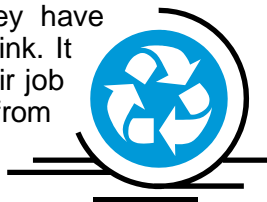
### SCHOOL DAILY SCHEDULE

- 8:25 a.m. Supervision begins on the school grounds
- 8:40 a.m. School Bell - Students enter school**
- 8:45 a.m. Classes Begin
- 10:15 a.m. Recess Break
- 10:35 a.m. Recess ends - Classes resume
- 12:05 noon Lunch Break
- 12:55 p.m. School Bell – Students enter school
- 12:55 p.m. Classes Resume
- 2:45 p.m. Students dismissed

If your child will be absent or late, would you please notify the office by 8:50 a.m.  
Phone (604-941-0517)  
Students arriving late MUST report to the office prior to going to class.

### School Recycling Program

We would like to request that all Hazel Trembath students place their plastic drink bottles, aluminum cans, drink boxes and containers in our school recycling bins after they have rinsed them in the classroom sink. It helps our recycling crew do their job and the money we raise from recycling goes right back into materials and activities for our children!



### School Goals: 2014 - 2015

We continue to move forward in our goal areas of Writing and Social Responsibility, and we appreciate the support of our parent community as we work toward our goals. Please feel free to inquire on the progress and status of our goals and other school wide initiatives throughout the year. The staff at Hazel Trembath are planning and implementing initiatives for us to improve in our goal areas and we look forward to the rewards that will come as a result of our students' learning.

#### **Literacy Goal: Improve students' Writing skills**

Our objective is to improve students' skills in each step of the Writing process. We just completed our Fall school-wide write and are in the process of collecting the data which will address our goal of improving students' skills in writing.

#### **Other school wide goal areas and initiatives:**

As a community, Hazel Trembath promotes Social Responsibility as a school wide goal and over the past few years has focused specifically on "*solving problems in peaceful ways*". Students will continue to use the "Three Steps" Program to make clear "I" statements to whoever is causing problems and will notify that person, that if they choose to continue with the problem behavior, adult intervention will be sought out. The idea behind these strategies is to give students the skills to advocate for themselves and to build their problem solving capacity.

We will also continue to concentrate on "**Taking Care of the Environment**". We will work together to create a "**Green**" school and establish excellence in education around environmental issues and concerns. We look forward to the growth of our school through the support of parents, volunteers, staff and students and thank you in advance for building a truly great learning community. Our school focus is to be socially and environmentally responsible. It is our responsibility to ensure a safe and happy learning environment for all students. To help achieve this, it is expected that students keep their hands and feet to themselves and that they include others while playing outside at recess and lunchtime. When students are having problems, they are expected to solve problems in peaceful ways.

One of the strategies we will be teaching students to solve problems peacefully is the use of The Three Steps. This problem solving process is outlined as follows:

### **The Three Steps: Explicit Feedback**

The Three Steps will help students to solve problems in peaceful ways. It is based on a clear and straightforward process whereby students take the:

**First Step** by giving feedback to other students who are treating them in a way that they want stopped. If the unwanted behaviour continues, students go to the:

**Second Step** and inform the other student that if they don't stop, it will be their responsibility to report them. The:

**Third Step** is when a student reports the problem to an adult.

All students and staff members are being trained in the use of the Three Steps and we will continue our work with students to help them solve problems peacefully.

When students act out inappropriately and treat one another in unacceptable and hurtful ways, the Principal will be involved. Mr. Gordon will work

### **Volunteering at our school**

If you would like to volunteer in your child's classroom, accompany your child's class on a field trip or drive on a field trip, please remember that you **MUST** have completed all the necessary documentation. We **MUST** have a Criminal Record Check, a Volunteer Form and if you are driving, a Drivers Abstract and a Driver Volunteer Form.

**\*\*Please note that in order to volunteer, you must submit a copy of a Criminal Record Check (every 5 years). If you are applying for a Criminal Record Check, please stop by the school office to pick up an application form and covering letter from the Principal. An ICBC driver's abstract is required every school year for volunteer drivers.**

**DRIVER'S ABSTRACT – How to get one:** You can obtain a printed copy of your **driver's abstract** free of charge by attending an ICBC point of service and presenting your driver's license or by telephoning 1-800-950-1498 (ICBC Customer Service). The document will then be faxed within minutes, or mailed to you. For your convenience, you are welcome to have ICBC fax your driver's abstract to our school at 604-941-4786.

**CRIMINAL RECORD CHECK – How to get one:** Complete the "*Consent for Disclosure of Criminal Record Information*" form. Take this form, the *Volunteer Letter from the Principal*, and picture I.D. to the Coquitlam RCMP detachment at 2986 Guildford Way corner of Pinetree Way (604-945-1550). You may receive the criminal record check on the spot or within a day or two.

**ALSO, we **MUST** have a completed School Policy and Permission Form for every student in the school. This form must be completed every school year. If you have not completed this form for your child, please do so immediately.**

with students who make unwise choices through a process called **Behavior Support**. This process involves helping students to reflect on their own unacceptable behaviour and having them think of more appropriate ways of treating one another. Behaviour Support is a positive and dignified way to help students learn from their mistakes and to take responsibility for their actions. Part of this process is for the Principal to inform parents in the event that their child has been involved in a conflict and to let them know how the situation was handled at school. We will continue to teach all students this strategy of solving problems in peaceful ways and look forward to continued improvement in socially responsible behavior at school.

We will continue to focus on our environmental responsibilities by participating in a number of school-wide and classroom-based initiatives.

The following forms can be completed online at:

[www.sd43.bc.ca/hazeltrembath](http://www.sd43.bc.ca/hazeltrembath)

***Click on Parents, and then Forms***

**School Policy & Permission Form**

Read the various policies and guidelines in this online form and discuss them with your child as you complete it. This form is required for **each and every student each school year**.

**Medical Alert Form**

Complete this online form **ONLY** if your child suffers from a medical condition the school must be aware of. If you complete this form online, you will have to print it out and deliver it to the school office. Needs to be completed annually.

**Volunteer Form**

Complete this online form if you think you may be volunteering at our school (e.g. school field trips or events). This form is required **every 5 years** for all parent volunteers\*\*.

**Volunteer Driver Form**

Complete this online form if you think you may be driving for school field trips or events. This form is required **each school year** for all parent drivers\*\*.

Once you have completed the forms click on the **Green** submit button at the bottom of each form. Repeat as necessary. If you have trouble with any of the online forms, please contact the office at 604-941-0517.

The following is a list of the divisions, grade level and teacher names:

<b>Div.</b>	<b>Grade</b>	<b>Teacher's Name</b>
1	4/5	Mrs. Graham
2	4/5	Mr. Gabiniewicz
3	2/3	Ms. Bonnet/ Ms. Mann
4	2/3	Mrs. Hamilton / Ms. Arteficio
5	1/2	Ms. Alpino / Ms. Erwin
6	K/1	Mrs. Kask
7	K	Ms. Laurie / Mrs. Gilligan

## **Communet: Student Chats & Confessions**

The Canadian Centre for Child Protection is alerting the public to an app called Communet: Student Chats & Confessions currently trending with youth in Canada. The app allows users to anonymously post comments under sections that are broken out by school name. In many cases, youth are being singled out by name in comments used for personal attacks related to appearance, sexuality, race, threats or harassment. For more information, please see below or visit [www.cybertip.ca](http://www.cybertip.ca)

Also, if you wish to receive Cybertip alerts directly, please follow this link <https://www.cybertip.ca/app/en/signup>

Parents/Guardians;

The Canadian Centre for Child Protection, through its [Cybertip.ca](http://www.cybertip.ca) program, is informing the public about an app called *Communet: Student Chats & Confessions* currently trending with youth in Canada. The app allows users to anonymously post comments under sections that are broken out by school name. In many cases, youth are being singled out by name in comments used for personal attacks related to appearance, sexuality, race, threats or harassment.

We encourage parents to have an open and honest discussion with their children about cyberbullying and harassment to limit the harmful impacts of this extremely concerning online activity. If a parent/guardian becomes aware of her/his child using the app on a personal device, we highly recommend the parent/guardian discuss and advise his/her child to discontinue use of the app and remove it. Parents encountering issues with this app are also strongly encouraged to notify their child's school to ensure those regularly intersecting with your child are attuned to any issues being faced among peers.

The Canadian Centre for Child Protection has also created a number of new resources for educators related to cyberbullying to address the diverse and complex nature of this type of online activity. For more information on these resources, visit [Kids in the Know](#). We encourage everyone to get involved in addressing the issue of cyberbullying and pass on information related to these valuable resources.

Regards,

[Cybertip.ca](http://www.cybertip.ca), Canada's tipline operated by the Canadian Centre for Child Protection

[Sherri Mohoruk](#)  
Superintendent, Integrated Services & Safe Schools

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Ministry of Education  
Office: (604) 660-2442  
Cell: (250) 514-2543  
[Sherri.Mohoruk@gov.bc.ca](mailto:Sherri.Mohoruk@gov.bc.ca)

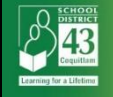


## HAZEL TREMBATH ELEMENTARY SCHOOL CALENDAR 2013– 2014

<b>November</b>	10	School Not in Session (No School)
	11	Remembrance Day Statutory Holiday (No School)
	13	Picture retakes
	12 - 14	Scholastics Book Fair
	14	Movie Night – Planes II Fire and Rescue
	24	First recognition assembly 9:15
<b>December</b>	5	Reports go home
	6	Santa’s Breakfast
	8 – 12	Holiday Gift Shop for students (12:00 – 1:00)
	11	First Report Interviews - Early Dismissal @1:45 p.m.
	17	Christmas Concerts 9:15 a.m and 6:30 p.m.
	19	Last Day of classes before Winter Vacation
<b>January</b>	5	School Reopens after Winter Vacation
	19	Recognition Assembly 9:15
	26 – Feb 13	Gymnastics
	26	School Pro-D Day (No School)
<b>February</b>		Kindergarten Registration ( <i>Dates to be determined – usually first week</i> )
	5	Grade 5 Clothing Final pickup
	5	Student Led Conferences – Early Dismissal @1:45 p.m.
	9	B.C. Family Day Stat. Holiday – No School
	17	Saleema Noon presentation for parents 7:00 p.m.
	18	Saleema Noon presentation for students
	20	District Pro-D Day (No School)
	23	Recognition assembly 9:15
<b>March</b>	5	Second Formal Report goes home
	6	Last Day of classes before Spring Break
	9 - 20	<b>Spring Break (March 9 – March 20)</b>
	23	<b>School re-opens after Spring Break</b>
<b>April</b>	3	Good Friday Statutory Holiday (No School)
	6	Easter Monday Statutory Holiday (No School)
	9	Individual/Class/Group/Team Photos
	16	Como Lake Relays
	17	District Pro-D Day (No School)
	22	Earth Day – School Grounds Cleanup and Litterless Lunch
	27	Recognition Assembly 9:15
	29	School-wide write
<b>May</b>	18	Victoria Day (No School)
	20	District Track & Field Meet
	25	Recognition Assembly 9:15
<b>June</b>	1	School Pro. D. Day (No School)
	4	Parent Tea
	5	Fun Fair 4:00 – 8:00 p.m.
	19	Grade 5 Activity Day/Grade 4 Activity Day
	24	Grade 5 Leaving Ceremony 1:00 p.m.
	25	Year-End Final Assembly 9:15 a.m.
	25	Last Day of School for Students- Final Formal Report goes home
	26	Administrative Day – Schools Close

# SCHOOL NOTICES

## Hazel Trembath Elementary School



Our school is striving to move communication, including newsletters and notices, to an electronic format. Please note that some communication may contain information which may be considered commercial in nature, such as school fundraisers, course offerings, special events, etc.

You may withdraw this consent at any time by contacting your school or responding to emails you receive with a request to unsubscribe from your school notice list.

- Yes** - I would like to receive school notices via email
  
- No** - I would NOT like to receive school notices via email

*If YES, please list emails for all parties you wish to receive these notices, if you have not done so already.*

Student Name	Parent/Guardian Signature	Date



## COMMUNITY NEWS



Is proud to present...

### **Creating Calm and Keeping Balance**

Tools and Strategies for a Healthy Family Life

Featuring **Don Lasell, M.A. Registered Clinical Counsellor**

**Thursday, November 20<sup>th</sup> 2014, 6:45 - 8:30 p.m.**

**at Riverside Secondary School**

2215 Reeve Street, Port Coquitlam

**\$8 per couple/\$5 per single**

As part of his presentation, the topics that Don will discuss include:

- keeping first things first - a discussion on knowing your priorities
- communication skills for maintaining healthy relationships
- stress reduction strategies
- strategies for resolving conflict in one's marriage and family
- how to gain cooperation through the use of family council meetings

• **FREE Childminding available with advance registration at**

**[ssfspe@gmail.com](mailto:ssfspe@gmail.com) by November 14, 2014**

- Light refreshments provided

"Creating Calm and Keeping Balance: Tools and Strategies for a Healthy Family Life"

November 20<sup>th</sup>, 2014

Riverside Secondary School, 6:45-8:30 p.m.

Please e-mail us at [ssfspe@gmail.com](mailto:ssfspe@gmail.com) by November 14, 2014 in order to register.

Please include the following information in your e-mail:

- Names of those attending
- Telephone number
- Number and age of children requiring child minding

Payments will be taken at check-in at the seminar (please arrive early as line-ups can be long).

Cheques can be made payable to 'SFSPE' or 'Southside Family of Schools Parent Education'.

Walk-in registrations will be accepted only if there is space available.