



*“Hardworking, Achieving, Welcoming, Kind, Safe”*

## GENERAL MEETING MINUTES

### Hampton Park Parent Advisory Council (PAC)

*“To enrich the educational experience of our children through support of the academics, physical fitness and the arts”*

Thursday, October 26 2023 @ 7:00PM

Virtual Meeting via [Microsoft Teams](#)

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#### In Attendance:

- |                       |                     |                        |                 |
|-----------------------|---------------------|------------------------|-----------------|
| 1. Rebecca Mewhort    | 5. Darin Wong       | 9. Michelle Van Dolder | 12. Lila Ashgar |
| 2. Laura Biagioni     | 6. Scott Chen       | 10. Mei Chen           | 13. Mahdi       |
| 3. Colleen Castonguay | 7. Samira Kalantari | 11. Chantel McKinnon   | 14. Athena      |
| 4. Atash Azzadeh      | 8. Karin Gill       |                        |                 |

#### 1. Welcome & Introductions

- Land acknowledgement from Laura Biagioni
- Rebecca welcomed everyone and introductions were made.

#### 2. Approval of Minutes – Thursday, September 14, 2023

- **MOTION TO APPROVE** – 1<sup>st</sup>: Darin Wong, 2<sup>nd</sup>: Karin Gill. Carried.

#### 3. Chair Report – Rebecca Mewhort

- 3 signing authorities: Rebecca Mewhort, Laura Biagioni & Samira Kalantari. Last year, Atash was somehow removed as signing authority with no records of why.
- Terry Fox treats bags were well received – thank you to all the volunteers!
- Laura & Rebecca now have access to the PAC email.

#### 4. Principal’s Report – Colleen Castonguay

- **UPDATE:**
  - Hazel Tremblath Elementary had a terrible tragedy and their building had burned down. I’m amazed at what people can accomplish by coming together as a community as they work together to find alternative resources.
  - Drama program is currently in-progress. Kids are loving it!
  - Staff had a successful Provincial Pro-D Day on Oct 20<sup>th</sup>
  - Classroom assessments have been ongoing the past few weeks.
  - Request for volunteers for emergency prep items for the school (Rebecca Mewhort volunteered)
- **UPCOMING EVENTS:**
  - Black & Orange Theme Day – Mon, Oct 30<sup>th</sup>
  - Halloween Parade – Tues, Oct 31<sup>st</sup> at 1:15pm (costumes worn after lunch)
  - Photo Retakes – Wed, Nov 8<sup>th</sup>
  - Remembrance Day Assembly – Thurs, Nov 9<sup>th</sup>
  - Winter Concert – Tues, Dec 12<sup>th</sup> at 1PM & Wed, Dec 13<sup>th</sup> at 1PM

#### 5. Treasurer’s Report – Samira Kalantari

- **MOTION TO APPROVE** – deferred to next meeting (update changes from enrichment requests)
- General Account (from fundraising): ~\$18k as of Oct 26, 2023.



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- **Income:** (2023/2024)
  - \$ TBD Hot Lunch, ~\$1800 Unfundraiser, ~\$312 G5 Krispy Kreme
- **Expenses:** (2023/2024)
- **Gaming Account** (from BC Gaming Association): ~7.3k as of Oct 26, 2023
  - **Income:** 4.8k grant received on Sept 28, 2023
  - **Expenses Budget:** (2023/2024)
    - Completed Expenses: Terry Fox, Planners, Teacher’s Discretionary, BCCPAC Membership
    - Outstanding Expenses: StarFall Membership, Multi-Cultural Day

## 6. Fundraising Updates – Karin Gill

- **Fundraisers – Parent Volunteers Needed!** Email [hamptonparkpac@gmail.com](mailto:hamptonparkpac@gmail.com)
  - Scholastic Bookfair will be held in gym - morning, lunch, afterschool (Nov 27-29, 2023)
    - Upcoming Bookfairs: Feb 29, 2024 & Jun 4, 2024
    - \$330 in account for use, offer to student services for books
  - CreatedbyKids handed out to the teachers (Start: Nov 6 – delivery Dec 13-20)
  - COBs Bread (Sunwood Square) – 5% of all sales (min \$25) we will be issued a cheque in June (school phone number needs to be provided)
  - Mabel Labels – 20% of all sales (min. \$50) we will be issued a cheque
  - Neufeld – Nov 10-26, 2023, delivery December 4 at 230PM
    - Spring Fundraiser (dates TBD) for G5
  - FirstAid Hero – April 19, 2023 830AM-230PM, 12-18 students, G3-5
  - Return-It Depot – use school’s phone number
  - Silent Auction for parking & couches at Winter Concert – December 1-8, 2023
  - Kona Ice Fundraiser – Thurs May 23, Thurs June 13
  - Carnival – tentatively May 31<sup>st</sup>, 2023
- **Grade 5**
  - Grade 5 Fun Day & Field Trip to Sasamat
    - Family Movie Night – Feb 9, 2024 (funds split with G5, G5 volunteers, volunteers with FoodSafe required)
    - Neufeld Fundraiser (Spring, dates TBD)
    - Kona Ice Fundraiser (Fri May 3)

## 7. District PAC (DPAC) Report – Darin Wong

- PAC 101 – end of September 2023
  - DPAC vs. BCCPAC: DPAC (district) is associated to the BCCPAC (provincial)
  - Gaming Account: Provided the required executives on the PAC are filled, we are given a gaming grant based on # of students in the school. There are restrictions as to how gaming grants are used. Can’t hold the funds in the account for more than 3 years.
  - Fundraisers related to games/chance require a license.
  - Tax receipt min. is \$20 and is given by the school/district as requested by the donor.
- DPAC Meeting - Wednesday, October 25, 2023



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- Transition to the new reporting framework for children in Middle School – letter grade system to proficiency scale. Change in reporting framework has come from the Ministry of Education’s direction.
- If a child is given insufficient evidence on their report (i.e. significant length of illness leading to inability to issue a rating), parents are to be notified in advance before issuing of the report.
- [NaloxHome](#) is a non-profit group that is raising awareness to G8+ children on harm reduction and how to administer Naloxone (medication used to reverse effects of opioids). If the public administers Naloxone to someone who is overdosing – The Good Samaritan Act protects them from being charged for death.
- Upcoming information session on Nov 8<sup>th</sup> regarding Individualized Education Plans
- Next Meeting: November 29, 2023

#### 8. Montessori Society Report – Chantel McKinnon

- Advisory Meeting – Nov 9<sup>th</sup> at 4PM, Education Learning Centre
- Annual General Meeting – Nov 17<sup>th</sup> at Montgomery Middle School
- Working through equipment requests
- Meridian Meats Fundraiser

#### 9. New Business / Updates – Roundtable

- 2023/2024 Enrichment Requests:
  - Tennis \$3500 (end of Feb-March)
    - **MOTION TO APPROVE** – 1<sup>st</sup>: Laura Biagioni, 2<sup>nd</sup>: Karin Gill. Carried.
  - Hip-Hop \$4000 (TBD)
    - **MOTION TO APPROVE** – 1<sup>st</sup>: Laura Biagioni, 2<sup>nd</sup>: Karin Gill. Carried.
  - Expense Allocation: Tennis \$3500 (Gaming), Hip-Hop \$4000 (General)
    - **MOTION TO APPROVE** – 1<sup>st</sup>: Karin Gill, 2<sup>nd</sup>: Lila Ashgar. Carried.
- Playground Committee
  - Colleen Castonguay requested for 2-3 people to support with researching grants, vendors and working with facilities
- Teacher Appreciation Committee
  - Lila Ashgar to lead the committee
  - Proposed budget \$700
    - **MOTION TO APPROVE** – 1<sup>st</sup>: Darin Wong, 2<sup>nd</sup>: Michelle Van Dolder. Carried.
- Teacher Discretionary Budget \$2100.12
  - **MOTION TO APPROVE** – 1<sup>st</sup>: Laura Biagioni, 2<sup>nd</sup>: Lila Ashgar. Carried.
- Pancake Breakfast (Dec 22, 2023) – purchase supplies, volunteers (more syrup, juice boxes, paper plates, forks, napkins, use warming dishes and tongs from staff room, set-up tables/chairs), Budget \$600
  - **MOTION TO APPROVE** – 1<sup>st</sup>: Laura Biagioni, 2<sup>nd</sup>: Lila Ashgar. Carried.

#### 10. Adjournment at 8:52pm

**Next Meeting:** Thursday, November 30, 2023 @ 7:00PM via Microsoft Teams