

Important Information – Please Translate

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Mahalagang Impormasyon - Paki salin sa sariling wika

Thông tin quan trọng - Xin tìm phiên dịch

ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ-ਮਿਹਰਬਾਨੀ ਕਰਕੇ ਅਨੁਵਾਦ ਕਰੋ/ਕਰਵਾਓ

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| महत्वपूर्ण जानकारी - कृपया अनुवाद करें | 중요한 정보 - 번역 부탁드립니다 |
| Información importante - Por favor traducir | معلومات مهمة - الرجاء الترجمة |
| 重要な情報-翻訳してください | اطلاعات مهم - لطفا ترجمه کنید |

August 28, 2020

Dear Parents,

Our school is getting ready to welcome students back to school in a safe and controlled manner. The Ministry of Education announced that BC schools will open in Stage 2 where students are encouraged to attend daily as schools will not be able to provide the remote learning options that we did in June. The first day of school for students is Thursday, September 10th. You can read more here:

<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-education-restart-plan.pdf>. On Tuesday, September 8th and Wednesday, September 9th staff will be reviewing and implementing safety procedures within the school.

We have worked under the guidance of public health authorities and the Ministry of Education to develop a plan so that students and staff can learn and work together safely. We are ready to welcome your child back to school. We will strive to keep learning as the focus, but school *will* look different as health and safety are critical factors in our planning. Some of the many actions taken to safely restart school this September include:

Health and Safety

- Daily health screening check for students (by parents) and staff before arriving at school.
- Students who are ill (cold, flu or [showing Covid-19 symptoms](#)) must stay home. If a child becomes ill during the school day, they will be isolated from their Learning Group/class and the parents contacted to come and pick up as soon as possible.
- Families arriving from outside of Canada must self-isolate for 14 days before entering school.
- There will be enhanced cleaning protocols especially focused on high touch points (doorknobs, faucets, etc.)
- Teachers will be encouraged to take their class outside more frequently where appropriate
- We may need to adopt a staggered schedule approach to promote physical distancing at drop off/pick up
- There will be no large gatherings (assemblies, special events, open house) at this time.
- Students will wear masks in high traffic and common areas such as hallways.
- No sharing of food or drink.
- Parents and visitors must make an appointment to meet with staff. There will be limited access to the building by parents and visitors. All visitors must sign in for the purpose of contact tracing. Virtual meetings will be an option for staff and parents.
- We ask parents to practice physical distancing (staying apart 2m) when on school grounds. This is for your safety, the safety of staff and students and is good modeling for our students.

- Masks are expected in hallways and common areas at the secondary level. The only exception is for staff and students with a medical condition that precludes them from wearing a mask.
- All students will participate in a safety orientation during Week One

Learning Groups

- A [Learning Group](#) is defined as a group of students and staff who remain together for an extended period of time and who interact primarily with each other.
 - In the Coquitlam School District, the Learning Group will be your student’s classmates and any staff assigned to work with the students on a regular basis, like the class’s teacher.
 - Within the learning group, there will be less emphasis on physical distancing but physical contact is discouraged.
 - Secondary schools are being organized in quarters: Q1, Q2, Q3, Q4 (8-9 weeks in duration)
 - The Ministry of Education has stated that Learning Groups cannot exceed 120 people at secondary school. In many instances, our learning groups will be significantly smaller.
 - A typical student schedule will have 2 courses per quarter, at times 3. One course will take place in their Learning Group and the second will occur in a physically distanced environment twice per week and remotely for the remaining days of the week. Courses outside the Learning Group will be smaller in size.
 - **Sample schedule:**

| Time | Block | Description |
|-------------|--------------|--|
| 7:45-9:00 | X | For some students with before school classes |
| 9:00-11:00 | 1 | Learning group of 30 students; M-F |
| 11:00-11:30 | Flex | To allow students extra time to work on courses OR start heading home to get ready for afternoon block; also allows for staggered exit and lunch |
| 11:30-12:00 | Lunch | Students will eat in their Block 1 classroom or leave the premises; limited take-out menu in cafeteria |
| 12:00-2:00 | 2 | Students will have 2 days of face-to-face learning and 3 days of remote learning (eg. M/Th at school and T, W, F remote) |
| 2:00-2:30 | Flex | |
| 2:30-3:30 | Y | For some students with after school classes |
| 3:30-3:45 | Flex | |

***Half way through the quarter students in block 1 will attend part-time (2 days on site/3 days remote) and students in block 2 will establish a new Learning Group and attend daily – this will keep the educational program more equitable**

- If students interact with students or staff from other learning groups, they are to practice physical distancing or wear a mask. In some cases, specialist teachers who work with students from different learning groups (ie. Learning assistance or English as a Second Language) will wear a mask if they cannot maintain physical distancing.

Educational Programming

- Our school will be focused on providing in-class instruction during Stage 2 as well as remote learning as assigned to each student's schedule
- Student well-being will be guiding educators in planning and supporting the successful return of students to school.
- Electives will continue to be offered and will appear on students' quarterly schedules. Instruction and programming could look significantly different depending on the curricular area as we endeavor to meet health and safety guidelines.
- Students with disabilities/diverse abilities will continue to be supported by the goals outlined in their IEP
- Regular health and safety practices (frequent hand washing) will be part of the educational program.
- Students will continue to receive report cards.
- Parents of children who are medically diagnosed as immunocompromised by a physician should be in contact by Tuesday, September 1st. The following links are provided for your reference:

<http://www.bccdc.ca/Health-Info-Site/Documents/COVID-19-IS-Children-FAQ-BCCH.pdf>

<http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19-easing-social-distancing-IS-children.pdf>

Please note:

- We are currently finalizing student timetables; they will be available soon -stay tuned
- In general, lockers will not be in use (but may be assigned as necessary)
- Course changes will only be done online through FORMS. More information will be coming home on Tuesday
- Please consider dropping off your child across the street to avoid unnecessary congestion in the morning
- Visitors must have a scheduled appointment and check in with a mask on at the reception and follow required safety protocol

We look forward to welcoming students back to school on either Thursday, September 10th or Friday September 11th. We will provide you with the time and day your child is to attend in a follow-up e-mail. Students will attend a safety orientation session of approximately 60-75 minutes during this time.

*Students will be provided with a mask and will be asked to wear it when in common areas. If a student already has a mask, we ask that they wear it to the safety orientation.

Students will begin their classes on Monday September 14, 2020. See above for our new timetable that shows the change from a semester system to the quarter system. All students will attend in block 1 and will be with their Learning Group Cohort for the quarter. Please see above under Learning Groups for additional information on the quarter system.

We need to know how many students are returning to school or what your plans are if you are choosing an alternative educational plan. It is critical that you complete the survey to give us this information.

This survey has important information in it. If you are choosing an alternate educational program, such as distributed learning or homeschooling, we cannot guarantee that your child can return to our school if you re-evaluate your plans later in the year. Please contact us if you are undecided.

Here is the link for the survey:

[Stage 2 Return to School Survey for Gleneagle Secondary](#)

If know someone who has school-aged children and has moved in to our neighbourhood, please encourage them to contact (call or email) the school as soon as possible to arrange registration.

Please note that the Provincial Health Officer and the Ministry of Education may decide to move to different stages in response to Covid-19 situation in British Columbia and we will inform you should this occur, advising next steps.

Please find attached a document for your review titled 'Stage 2 Health and Safety Protocols: K-12 – For Parents'.

We will be following up with more information early next week.

Please email with any questions that you have. We look forward to working with your family this year.

Sincerely,

Wendy Yu

Principal