

Your Name: _____

Period 1 Teacher: _____

Date: <u>Wednesday November 2, 2016</u> Student number:

For most of these questions you will have to "**interview**" someone/people at the workplace site. So pull up a chair, introduce yourself, shake his/her hand and let the journey begin...

ABOUT THE COMPANY

 Name of Workplace:
 City:

What does that company do?

 When did company first begin?
 How many locations do they have?

How many people work for the company?

Name 3 job titles (ex: accountant, electrician) that work with or for the company.

ABOUT AN EMPLOYEE

Name of the employee:	Job title:	
Number of years working with the company:		
Describe a typical day for this person:		
Start time: End time:		, if i
Days of the week they work:	TARE OUR NIL	TAKE OLA KIDS TO WORK"
Holidays that they can take during the year:		
Main tasks during a typical day:		

What are some things that might come up that could disrupt their 'typical day'?

What training or courses did they take to do/get their job?

High school:

Post-secondary: _____

On the job: _____

Other?

If they were to do it all again, what would/might they change?



Is the demand for this type of job increasing, decreasing or about the same?

Why is the demand changing?

What are two things they really like about the job and why?

- 1. they like:

What is one thing they find challenging about the job and why?

1. challenging: _______because: ______

You will be the in about $3\frac{1}{2}$ years, how does the employee think the job will change over that time.

What advice would s/he give you, or someone else, if you were interested in pursuing this as a career?



IMPORTANT! Thank the employee for their time... this is very helpful and insightful information.

ABOUT YOUR WORKPLACE EXPERIENCE

What did you do throughout the day? Be specific.

What career are you thinking about doing once you graduate? ______ What courses at high school do you think will help you become this?

State one other interesting piece of information or experience that you would like to share:

<u>IMPORTANT</u>! Please submit this finished assignment to your <u>period 1 teacher by Friday, November 4</u>. This assignment will count towards your <u>Career Education 9</u> mark.



