



École Glen School Newsletter

3064 Glen Drive Coquitlam,
Tel: 604-464-6608

Tuesday, September 6, 2016 Take care of yourself, take care of others, and this place.

Dear Parents/Guardians,

Welcome to a new school year at École Glen Elementary School! We are very excited about the many possibilities this school year holds for each and every student. The entire staff feel very privileged to be given the responsibility to serve the students, families and community and I am delighted to be serving as your Principal. To learn more about me and Mr. Appel read the [Principal's message](#) on our school website.

We will keep you informed through our [Glen website](#). The updated website has a new look and a lot of information about the school, our school focus on self regulated learning and numeracy as well as a calendar of school events.

We would like to encourage you to play an active role in the school lives of your children. Parent involvement improves student achievement. On our home page there is a link and page for volunteering. We welcome and need parents to help make Glen an even better place to learn and grow. Not every parent can give their time at the school. Please do spend time at home asking about your child about school, reading with their child, (even in another language) or playing with your child. Parents can also attend our Parent Advisory Council (PAC) meetings.

We encourage you to communicate with your child's teacher if you have any questions or concerns about your child's academic, social, or emotional well-being. Please email to set up a time to talk together. Mr. Appel and I look forward to getting to know your child and serving the staff, students, families and community of École Glen Elementary School!

Sincerely,

Mrs. S. Husband

Principal

Mr. R. Appel

Vice-Principal

LEARNING GOALS FOR GLEN 2016/ 2017

During our last school based professional day the Glen Staff reflected on the year and began a process of identifying school goals for the 16/17 school year. Classroom assessment data, FSA data and student and teacher Self Regulation data support the following goals;

1. A continued implementation of the Zones of Regulation to help students develop the vocabulary to talk about their feelings, identify when they need help and learn and use strategies to help them move from one zone to another.
2. Add a common language of, "growth mindsets", to our work on Self Regulated Learning. A growth mindset teaches children about the importance of hard work, that through effort, persistence, setting goals and reflecting on those goals they can be successful learners. A fixed mindset ties success to being "smart" and does encourage children to work hard or persist with difficult tasks.
3. Numeracy– 5 areas
 - One to one correspondence
 - Skip counting (2. 4. 6.....)
 - Counting on from a number (33, 34, 35)
 - Number sense (how much something is, what is bigger, what number is near etc)
 - Place value (for example- in the number 23 the 2 represents 20)



Glen Forms In September

Required forms are done on paper and completed once classes are organized. Your child will bring a package home during the second week of school. The package of **required** forms includes:

- Verification Form
- Emergency Release
- Board Policies
- Classroom and PAC permission forms (one page)



The **optional forms below** can be completed online OR found near the main entrance on a parent information bulletin board:

<u>Medical Alert</u>	To be completed <u>ONLY</u> if your child has a medical concern the school should be aware of.
<u>Volunteer Application</u>	To be completed by parents and non-parents who are volunteering at our school. Note: you also need to drop off a criminal record check (CRC) at the school office (Valid for 5 years).
<u>Driver Application</u>	To be completed by volunteers who are planning to transport students during school field trips. An ICBC driver's abstract is also be required. (information online)
<u>Privately Owned Devices</u>	To be completed if students planning to use privately owned devices by connecting them to the district wireless network.
<u>Absence Report Online</u>	To be completed when your child is going to be away from school.

Student Planner & Emergency Preparedness Supplies

Grade 1 to 5 students purchase a student planner from the school, for \$15.00. Please pay online by visiting the school website before September 12th



A planner helps students keep track of homework, supplies and special events. You are able to learn about your child's class and school and what is expected of your children. This allows you to check to make sure all work is being done on time and that all notices arrive home. There is a space where you and the teachers may write a short note, to each other, if needed. Students are expected to take their planners home every night and to show their parents. Every night parents are asked to check the weekly page and the front pouch of the planner for notices.

A portion of this money also goes towards Emergency Preparedness supplies that are organized by the PAC and stored in our on site Emergency Preparedness Container. This year the water supply will need to be replaced as it will become stale dated. Please contact Sarah Husband if you need assistance
shusband@sd43.bc.ca

Glen Building Extension

This year a four classroom extension will be built to expand the capacity of the school. This year we had over 40 children who were placed in local schools as Glen is full.

The plans include 2 Kindergarten rooms with a toilet in each and outside doors as well as two classrooms upstairs. The extension also includes an additional room for learning services with a toilet for children who need assistance and some much needed storage on the lower floor.

The extension will mean that the fencing around the East end of the school will change through out the building process. At this time we expect the construction process to begin at the end of September.

The first step will be to change the entrance at the East end of the school and to prepare the site.

Please watch for updates through email and on our school web site.

We have one special needs child who needs your help to keep him safe. Please close the gate that leads onto Pipeline Way. Leaving the gate open creates a real danger for this child.

An information session will be held by the school district very early in the school year to provide information for families.



SCHOOL DISTRICT BUDGET REDUCTIONS

In 2014, the Coquitlam School District developed a 3 year plan with the public to manage a 14.5 million dollar deficit. The outcome was significant changes in services with a clear focus on keeping the reductions away from the classroom. Since 2014 there is less district support for schools, less teaching time at Glen and 20 fewer hours each week to support the office and assist teachers with planning. This has impacted us all, but especially our secretary. We are asking for your help to manage these ongoing changes by:

• **Waiting outside the school during drop off and pick up times, away from the open library and office area. Teachers will meet children behind the school each morning and walk them into the school and walk students out at the end of the day to meet their parent. This change has improved safety, learning time, lowered the stress for everyone due to noise.**

- Please walk around the school rather than cutting through at the beginning and end of the day.
- Using the updated Glen Website to find information you need including optional forms.
- Forgotten lunches need be dropped outside the office, labelled by the parent and a noon hour supervisors will deliver the lunch.
- Completing the online absence report or calling us when your child is absent (our secretary calls every unreported absent student every day).
- Use the cash online to pay for field tips, and other school fees.
- Parents wishing to meet teachers & administrators are asked to make an appointment by email or phone call.



THE FIRST WEEK OF SCHOOL

School Organization and Student Enrolment:

All elementary schools are given staffing by the school district based on projected student enrolment for September. How many teachers a school is given depends on student enrolment. Parents are asked to call the school;

- if their children will not be attending the same school again in September.
- if they will be on holidays anytime in the first two weeks of school.
- if you are moving into a new school community. Call the school about registration as early as possible.

If a school receives more students at a particular grade level (and the school has little or no space) or fewer students return than expected the school may have to reorganize all classes during the first week of school.

Usually the school organization is completed by the end of the first week of school. It may, however, be extended by a few days to account for every child and organize the school according to any changes in student numbers.

Our goal is to have students in their new classrooms as soon as possible. We appreciate your patience and support during the busy start up week.



Blended Classes

Blended classes have students from two grades in one class. The numbers of students at each grade and provincial class size limits set by the Ministry of Education means that there will be blended classes in every elementary and middle school. In BC, blended classes are a normal practise. A balance of all learners are placed in both the upper and lower grade and the placement does not reflect on your child abilities in any way. Numerous educational studies report that students do equally well in either straight grade or blended classrooms.



Class Placements

Your child's last teacher (s), along with administrators, consider many factors in the process of making a student's placement for this school year's class. This process is extremely thorough involving many hours of discussion and consultation. The focus is always on the educational needs of each student which includes the following factors:

- academic ability
- work habits and attitude
- maturity and learning style
- academic relationship with peers
- social relationships with peers

STUDENT SAFETY AT DROP OFF AND PICK UP

- All visitors (including parents) must sign in at the office before going to a classroom for any amount of time. This is an issue of safety.
- Parents need to wait outside the school before and after school for safety and noise reasons.
- Please be on time to pick up your child, if in an emergency you will be late- please call.
- Please let the teacher and office know if someone new is picking up your child.
- Grade 2-5 students need to have a meeting place on the school in case their parent is not there right at pick up time and know not to leave the school until an adult comes or report back to the office.
- K & Grade 1 students are always dismissed directly to an adult.



SCHOOL CASH ONLINE

All schools in Coquitlam School District are now using the School Cash Online system. This is one of many changes that we have made to make our district more efficient and find over 1 million dollars in administrative savings that is required by the Ministry of Education.

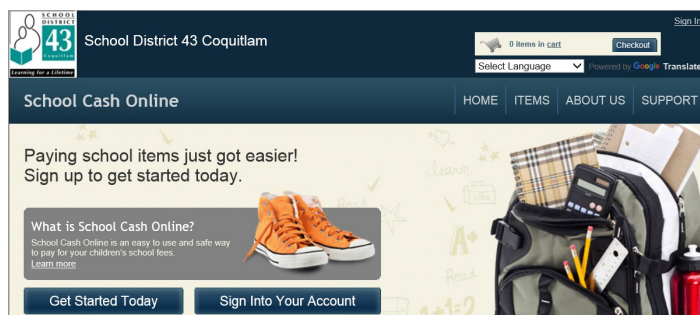
Parents need to create an account and then add each child to that account. This account will stay with your child K-12. [Click here](#) for the link or visit the Glen website and see links.

School cash online payment only;

- all fieldtrips
- student planners
- the Kindergarten school supply fee

Optional (cash or online)

- PAC school donation (online and cash)
- PAC events such as hot lunches will continue to be paid with cash.



Terry Fox Run Friday, Sept 30th 1pm Parents Welcome

The Terry Fox Run & fundraising is an important tradition at Glen. Terry Fox was a former student & we want to honour his spirit.

Our challenge to you is....

Raise \$4,500

Mme. Hansen will cut her hair

Raise \$5,000

Mrs. Husband will dye her hair.

Raise \$5,500

Mr. Appel will be duct taped to wall

During the last five years we have raised over \$32,500.

Let's do it again for Terry!



The Ministry of Education has developed a new education plan called My Ed BC. The plan was developed in response to the significant changes we have made as a society. We have moved from a knowledge based society (content is learned) to an inquiry based society (we teach children how to be learners).

This plan was developed in consultation with global experts, educational research, parents, educators and students. The new K-9 curriculum has been released and is in the pilot phase this year with full implementation in 2016/17.

The New Education Plan has several areas of change

- New K-12 curriculum
 - K-9 full implementation in 16/17
 - Grade 10-12 pilot in 16/17
- Changes to reporting and assessment beginning 16/17
- A new graduation program (the secondary courses required to graduate) beginning 16/17
- First Peoples' Principles of Learning are reflected throughout the K-12 curriculum
- A focus on personalized learning



IMPORTANT TRAFFIC SAFETY FOR STUDENTS

- The number one cause of child's injuries are cars! There have been several car accidents on Glen Drive.
- Please use the drop off area on Westwood Drive, it has a gate onto the back of Glen School OR park a block away and walk your child to the school (please use the crosswalks).
- Glen Drive is 30 km zone.
- The area in front of Glen is a DROP-OFF AND PICK-UP AREA
- No parking anywhere on the street beside a parked car- this is extremely dangerous.
- The staff parking lot is not a student drop off or pick up area— parents can not enter the staff parking. We have had children nearly run over in the past.
- **Please be a good role model for your young children, they learn street safety from adults.**
- [Click here](#) for a map



*** URGENT INFORMATION ***

PEANUT, TREE & NUT ALLERGIES

This year we have a student with a **life threatening** allergy to any foods that contain **peanuts, tree nuts or nut products**.

For parents and teachers of children that have these allergies it can be extremely frightening. Any peanut or nut product even if baked into cookies or bars, can cause a life-threatening situation. This includes very small amounts of peanut/nut residue left on desks or books. Look for the nut free sign when buying snacks for school.

No foods with **peanut or any nut products** can be sent in your child's recess snack and lunch. Please also have your child wash their hands before coming to school. The oil on their hands can cause a reaction if the student is touched or touches a shared item.



Thank you in advance for helping us to ensure a safe environment for all of our students. If you have any questions please contact Mrs. Husband or Mr. Appel.

**THIS IS AN IMPORTANT DOCUMENT.
PLEASE HAVE IT TRANSLATED**

此為重要文件,請翻譯成中文.

이것은 매우 중요한 서류입니다, 정확한 번역을 부탁드립니다.

این مدارک از اهمیت ویژه ای برخوردار است لطفاً ترجمه شده آن را در خواست بفرمایید.

**ESTE DOCUMENTO ES MUY IMPORTANTE, POR
FAVOR, TRATE QUE SE LO TRADUCIR AL ES-**

GLEN PAC \$25 TAX-DEDUCTIBLE DONATION

The Glen PAC is asking for an optional \$25 PAC donation instead of PAC fundraising during the year. The PAC must have one yearly fundraising to qualify as a PAC for the significant money that comes from the BC casino funds. The PAC uses the donations to support all of our extra-curricular teams, clubs, school activities and any extra equipment. Last year PAC supported the purchase of new technology, new classroom playground equipment and is saving up for a new piece of playground equipment.

The PAC encourages each family to make a \$25 donation for each child. A donation of \$25 or more will allow your family to receive an income tax receipt from the School District. Kindly consider donating any amount you can to help our wonderful school.

Donations can be made online through the school website (see cash online), a tax receipt will be issued.

Sincerely, Kathleen Epharre, Temporary PAC Chair

Glen Elementary Parent Advisory Council (PAC)

Parents play a big role in the success of all schools, including Glen Elementary. The Parent Advisory Council (PAC) is a group of parent volunteers who are elected by parents to work in cooperation with the school Principal, Vice Principal and staff to improve opportunities for all students. They are supported by many parent volunteers.

The SPC (School Planning Council) is a smaller group of the PAC that works with the school administrator to review the school code of conduct and the yearly achievement learning plan (ALP). All schools in BC are required to have a SPC, code of conduct and ALP. In addition to these positions there are many other PAC and school volunteers opportunities. Any amount of time that you can donate helps! [Click here](#) to see learn more about the PAC and each position.

MEET THE PRINCIPAL AND VICE PRINCIPAL & ANNUAL GENERAL PAC MEETING

Wednesday, September 28th, 2016

Ask questions and learn more about the school and renovation.

7:00pm

PAC Meeting and AGM

In the staff room



ELECTRONICS- VIDEO GAMES, IPAD, CELL PHONES ETC..

We want to keep screen time for entertainment (fun) to a minimum while at school and increase active play and play with other children. Important skills are learned through active play. Teachers will continue to use technology to support learning. Expectations while at school:

- Students who have a cell phone may use it to make contact with their parent (s) / guardian.
- During school hours phones are to be left in their school bag/ knapsack.
- Electronic games, iPads etc are not be brought to school.



HELMETS FOR HEADS

Students are encouraged and welcome to ride their bike or use a scooter to get to and from school. The laws in BC require that bike riders wear a helmet. Students who bring their bike, scooter or roller blades to school must:



- Wear a helmet
- When the school grounds are busy (after 8:20am or before 3pm) walk their bike or scooter while on the school grounds (we have too many little people in a small space).
- Heelys (shoes with wheels are not permitted).



SCHOOL TELEPHONE

The school telephone is supervised by our school secretary who is also our bookkeeper, student record clerk and receptionist for 490 students and their families as well as 45 Glen staff.

The use of the school phone is for emergencies only. Students are not allowed to call home to ask permission to go to another child's home after school. Please make these arrangements at home and send a note or email (Glen@sd43.bc.ca) to school if another adult will be picking them up from school. Thank you for your help.



Unfortunately, if you see the school phone number on your call display with no message we are not able to tell you who called you from the school. Please do not call the school secretary asking for this information as Mrs. Carswell has no way to provide it.

COQUITLAM DISTRICT K-5 SCHOOL MEALS PROGRAM

With the help of a provincial grant the Coquitlam School District is able to provide an elementary school meals program, to provide a nutritious lunch to students and families in need. The lunches are made at Centennial Secondary's teaching kitchen and delivered each day to our school.



The meal program is currently offering complete service for the month of September. Orders and payment are due to our office by Friday, September 18th

We are aware that, for some families, September can be a difficult month financially. We are able to support some families with a reduced lunch-cost. For more information, please call the school at 604-464-6608 and speak with Mrs. Husband.

LIBRARY CORNER

Our teacher-librarian is looking for someone who would be willing to volunteer his or her time to check-in books every morning (approx. 8:45 - 9:15) from Monday through Thursday. Your help and support would be so very much appreciated. For further information please contact Ms Petiot at school or via email: cpetiot@sd43.bc.ca



PARENT VOLUNTEERS! ADOPT A BOOKSHELF:

The Adopt-a-Bookshelf program at Glen Library School involves members of the school community in helping maintain the library collection. Parents, grandparents or senior students can help organize and shelve books to allow resources to be found quickly.

You can give as little as 15 minutes once or twice a week in the library at any time that is convenient for you from Monday through Thursday. You will be assigned a specific section - bookshelf of the library. Your responsibility will be to keep that bookshelf in numerical or alphabetical order. Why not try it for 15 minutes at lunchtime from 12:00-12:15 or after school from 2:30-2:45 while waiting for your child. It's easy and it makes a big difference! Provides for a great opportunity for you to help at Glen School when it is convenient for you.



If you have any questions please do not hesitate to drop by the Library or to contact Mme Petiot at school (604 464-6608) or to e-mail her at cpetiot@sd43.bc.ca Thank you!

GLEN OPEN HOUSE AND BOOK FAIR

THURSDAY, SEPTEMBER 21 6:30PM

All families are invited to attend our yearly open house. This is an informal time to meet the staff, visit your child's classroom and meet your child(ren)'s teacher(s). Children are welcome.

We will also be holding our annual book fair held in the gym.

6:30pm	Principal's welcome in the gym and information about the school, school goals including the renovation.
	Meet all the École Glen Elementary Staff
7:00pm-8:00pm	Visit classrooms

This is an informal time, not a time for a conference with your child's teachers. Parents are welcome and invited to set up an appointment with the teacher if you have information to share or questions to ask.



GLEN STAFF LIST FOR SEPTEMBER 2016/17

Teachers:

DIV	GRADE	TEACHER(S)
1	English 5	Ms. Sarah Stable
2	French Immersion 4/5	Mme Romilly (M,T and Fri)/ Mme. Eva Szymczyk(Wed/Th)
3	English 4/5	Ms. Daina Mortensen / Mr. Edward Lazecki
4	English 4	Mr. Lucinano Stella
5	French Immersion 3/4	Mme. Erica Mitchell
6	English 3/4	Mrs. Shannon Isernia
7	English 3	Mrs. Maria Morello(M-Th) Ms. Lianna Hendersen (Fri)
8	French Immersion 2/3	Mme Eva Szymczyk Wed/ Th Mme Crystal O'Doherty M, T and Friday
9	English 2/3	Mrs. Tawnya Breakwell
10	English 2	Ms. Amy Schmidt
11	English 2	Ms. Wendy Young
12	French Immersion 2	Mme. Jenny Smith (M-TH) Mme. Eva Szymczyk (F)
13	English 1/2	Mrs. Jane Evans
14	French Immersion 1	Mme. Kara Lucus
15	English 1	Mrs. Ruta Barkauskaite
16	English Kindergarten/ Grade 1	Mrs. Christina Wong
17	French Immersion Kindergarten/ Gr 1	Mme. Rebecca Hansen/ Mme. P. Voutilainen (Th/Fri)
18	French Immersion Kindergarten	Mme. Marnie Gordon
19	English Kindergarten	Mrs. Barb Inkster
20	English Kindergarten	Mrs. Amy Williams

Teachers & Support Staff:

POSITION	NAME
Principal	Mrs. Sarah Husband
Vice Principal	Mr. Ray Appel
Secretary	Mrs. Leanne Carswell Mrs. Janet Yule (Mon)
Caretaker (Day Shift) Caretaker (Afternoon Shift)	Mrs. Parvana Ms. Laura Churchill
Education Assistants (EA)	Ms. Jewell Mrs. Hart Ms. Southhall Mrs. Mathison Mrs. Massop Mrs. Heer Mrs. Austman Mrs. Williams
Noon Hour Supervisors (NHS)	Mrs. Campbell Mrs. Myrdal Ms. Shariff Mrs. Cai
English Skill Development	Ms. Kelly Spencer
English Learning Assistance	Ms. Sara Allen Mrs. Lianna Hendersen Ms. Daina Mortensen
French Immersion Learning Assistance	Mme Poirier (Tuesday) Mme. C Petiot (3 blocks)
English as a Second Language (ESL)	Mrs. Debbie Kocs Mrs. Linda Franz Ms. Sara Allen
Speech & Language Pathologist	
Counsellor (Mon-Thurs)	Mr. Roy Tustin (M-Th)
Youth Worker	Ms. Gurpreet Battu
Gifted Program Teacher	Ms. Lianna Hendersen
Teacher-Librarian	Mme Rachel Petiot (T)

September is the only newsletter that will go home by paper, please visit the website for all other newsletters. Due to new anti- spam legislation newsletters can only be emailed to parents that sign the email permission form in September. You can remove your email at any time by emailing or calling the school.

Glen School Calendar 2016-2017

School Opens (K-5)	Tuesday, September 6, 2016 (8:35-9:05am)
<i>Returning Grade 1-5 line up behind the school by class, Kindergarten students meet in the gym</i>	
First Full Day of School (Grade 1 to 5)	Wednesday, September 7, 2016
Grade 5 Parent Night	Thursday, September 15, 2016 (6:30pm)
Student Photos	Monday, September 19, 2016
Open House	Thursday, September 22, 2016 (6:00pm)
Scholastic Book Fair	Monday Sept, 19 to Thursday, September 22, 2016
District Non-Instructional Day:	Friday, Sept 23, 2016 Students do not attend/ office is closed
PAC Meeting and AGM	Wednesday, September 28, 2016 7:00pm
Terry Fox School Run	Friday, September 30, 2016 1pm
Thanksgiving Holiday	Monday, October 10, 2016- Students do not attend
Possible PAC Movie Night	Friday, October 14, 2016
First Term Reporting Interim Week	Oct 17- Thurs Oct 20, 2016
First Term Interim Early Dismissal	Tuesday, October 18, 2016 Early Dismissal 1:38pm
Provincial Non-Instructional Day:	Friday, October 21, 2016 Students do not attend/ office is closed
Drop Everything and Read Day (DEAR)	Monday, October 24, 2016
Halloween Dress Up after lunch	Monday, October 31, 2016
Student Photo Retakes	Thursday, November 3, 2016
Remembrance Day Assembly	Thursday, November 10, 2016
Remembrance Day Holiday-	Wednesday, November 11, 2016 Students do not attend
Curriculum Implementation Day-	Monday, November 14, 2016 Students do not attend
Possible PAC Movie Night	Friday, November 25, 2016
PAC Santa Breakfast	Thursday, December 8, 2016
Winter Performance Dress Rehearsal	Wednesday, December 14, 2016
Winter Performance	Thursday, December 15, 2016
First Term Report Cards sent home	Friday, December 16, 2016
Schools Close for Winter Vacation	Friday, December 16, 2016
Winter Vacation- Students do not attend	Saturday December 19, 2016 to Monday, January 2, 2017
Schools Re-opens	Tuesday, January 3, 2017
First Term Parent-Teacher Interviews	Tuesday, January 10, 2016 Early Dismissal 1:38 pm
School Based Professional Day -	Monday, Jan 30, 2017 Students do not attend/ office is closed
Second Term Student Led Conference Early Dismissal	Thursday, February 2, 2017 Early Dismissal 1:38 pm
B.C. Family Day Holiday	Monday, February 13, 2017 Students do not attend
Real Acts of Care Week	Monday, Feb 13 to Friday, Feb 17
Pink Shirt Day	Wednesday, February 22, 2017
District Non-Instructional Day	Friday, Feb 24, 2017 Students do not attend/ office is closed
Dance Festival	Friday, March 10, 2017
Schools Close for Spring Vacation	Friday, March 10, 2017
Spring Vacation	Sat., March 11 to Sunday, March 26, 2017 Students do not attend
Schools Open	Monday, March 27, 2017
Second Term Report Cards sent home	Friday, March 31, 2017
Second Term Parent-Teacher Conferences	Thursday, April 6, 2017 Early Dismissal 1:38 pm
Good Friday Holiday- Students do not attend	Friday, April 14, 2017
Easter Monday Holiday- Students do not attend	Monday, April 17, 2017
District Non-Instructional Day-	Friday, April 21, 2017 Students do not attend / office is closed
Music Monday- (10:00 am outside parents welcome)	Monday, May 1, 2017
Class and Team Photos	Thursday, May 18, 2017
Victoria Day Holiday-	Monday, May 22, 2017 Students do not attend
School Based Professional Day	Tuesday, May 23, 2017 Students do not attend/ office is closed
Welcome to Kindergarten Meetings English 9am FI 1pm	Thursday, June 1, 2017
Current English Kindergarten students start school at 10:30am	
Current French Kindergarten students finish school at 12:00pm	
Parent Appreciation Tea	Tuesday, June 6, 2017 (1:00 pm)
Sports Day- parents welcome to watch events	Friday, June 9, 2017
Grade 5 leaving ceremony (time TBA)	Thursday, June 29, 2017
Last day for students (dismissal at 2:37 pm)	Thursday, June 29, 2017
Final Report Cards sent home	Thursday, June 29, 2017
Administrative Day-Students do not attend	Friday, June 30, 2017 Office closes at 11am
Schools Close for Summer Vacation	Tuesday, July 4, 2017