

Parent Advisory Council (PAC)
Eagle Ridge Elementary
Minutes for Monday September 26th, 2016

Present: Petra Kintzinger – Principal, Melissa Fisher – President, Sharon Pugh – Vice - President, Amanda Cawthra – Secretary, Alison Summer – Treasurer, Diane Nisthikhama, Hilary Chisholm, Zoe Anderson, Maribeth Pearson, Lisa MacDonald, Julia Kadow, Jennifer McCulloch, Sanaz Dehghan, Jason Ocnas, Monique Bicknell, Alison Summer, Shonna Richardson, Zahra Masum, Lisa Lawrie

Proceedings

Meeting called to order by Melissa Fisher at 6:45PM

Review and Approval of Agenda

Motion was made by Alison Summer to accept and approve the agenda Monday September 26th 2016.
Motion was carried.

Review and Approval of Minutes

Motion was made by Julia Kadow to accept and approve the minutes from our last PAC Meeting of Wednesday June 1st 2016. There was no business arising from the minutes. Motion was carried.

President's Report – Melissa Fisher

- Community Library – Zoe Anderson reported that the community library built by centennial Secondary is being installed by the city by Friday September 30th 2016. Opening Ceremony with the city to be arranged with Petra.
- Craft Fair – Julia Kadow and Lisa McDonald are planning for Friday November 18th 2016. Sell tables to crafters and at home businesses. Each crafter makes profit on all goods they sell. We will charge Table fee plus each crafter/business to supply a raffle item. Also was suggested that students do crafts in class and sell them for profit for the school. Possible concession with coffee and baked goods. The Craft fair is a great opportunity to pull together as a community, while PAC supports families.
- BCCPAC – Melissa advised us that we pay \$75 a year to enrol, this gives us voting rights. For the last 5 years we have given our vote to DPAC. It has been decided to opt out for this year.

Principal's Report – Petra Kintzinger

- Smooth start to the school year.
- Teachers are enjoying the new curriculum so far.
- Notice went out to parents regarding west coast recess and extended recess once a week. Extended recess will be 1 hr alternating Tuesdays and Thursdays, starting with Tuesday September 27th. Extended recess gives the children a chance to engage in make belief play while half the teaching staff and all the supporting staff supervise. The other half the teachers are having collaboration time to discuss important school matters.

Treasurer's Report – Alison Summer

Alison updated our balances.

General Account Balance as **\$4158.86 (Adjusted)**

Gaming Account Balance as **\$9214.68**

Playground Account Balance as **\$11252.10**

DPAC – Vacant

We are still looking for a DPAC Rep. DPAC rep attends one DPAC meeting a month and reports back to the PAC.

COMMITTEE REPORTS

Hot Lunch Program / Treat Days – Vacant

- June is not doing Hot Lunch this year.
- Vaughn from Panago has retired; Melissa and Amanda are working on getting Hot Lunch going.
- Looking into a Subway as an option.
- Looking into healthy alternatives for chips, while still receiving a profit.

Parent Education – Vacant

Nothing to report at this time.

Traffic & Safety Committee – Sharon Pugh

- Upper Parking lot is for staff Parking only.
- Lower Parking lot for parent parking. No parking along Fire Lane, looking into more signage. Sharon looking into getting fire department to come out.
- Lisa Lawrie looking into parking at church as new no parking signs were put up over the summer.

Emergency Preparedness Committee – Amanda Cawthra

- Possibility of a \$5 emergency preparedness fee, need a committee to allocate funds.

Website & Newsletter / Parent Communication – Sarah Turner

- Sarah was absent
- Parents had suggestions of posting PAC Agendas, Minutes, and volunteer opportunities on doors of school.
- It was also suggested to use sign up genius for committee sign ups.

School Event / Fundraising Committee – Vacant

- We are once again doing Purdy's chocolate lollipops for Halloween.
- Melissa and Sharon looking into QSP.

Grade 5 Committee – Tracy Masse

Nothing to report at this time.

NEW BUSINESS

1. **Terry Fox Run** – Friday September 30th, Thank you to all the volunteers helping out with the event.
2. **Pizza Days** – TBA
3. **PAC Meeting Dates** – PAC meetings will be alternating Mondays and Wednesdays at 6:45PM. Next PAC meeting Wednesday October 26th.
4. **Purdy's Chocolate Lollipops** – Order forms to be sent home October 11th and the fundraiser will run to October 19th. The lollipops will go home October 28th.
5. **Grade 5 Movie Night**- Friday October 14th, we will be playing Zootopia.

Motions

1. Motion to Approve Melissa Fisher, Sharon Pugh, and Amanda Cawthra for signing authorities on all banking accounts for the 2016-2017 school year.
Forwarded by PAC Second by Lisa MacDonald Motion Passed

Open Discussion (Time permitting)

ADJOURNMENT

Meeting adjourned at 8:24PM

Minutes submitted by Amanda Cawthra

Next PAC meeting: Wednesday October 26th @ 6:45PM