



**Eagle Ridge Elementary Parent Advisory Council (PAC)
Meeting Minutes
Apr. 11, 2024 7pm, in-person in the school library**

Attendance: Darcy Bergsma, Joanne Breckenridge, Rick Botero (staff), Erin Davis (minute taker), Leah Dixon, Jennifer Green, Kathy Hemani, Don Hutchinson (Principal), Tara Lyons (Chair), Claudia Maldonado, Shawn Marsolais, Emily McAdie, Laurel Schnee, Amy Van Wormer

| TOPIC | SPEAKER |
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| <p>Territorial Acknowledgment</p> <p>1. Approval of Agenda – Approved by Consensus with amendment to the date (2024)</p> <p>2. Minutes of February meeting Motion to approve: Leah Seconded: Amy Motion Passed</p> | Tara |
| <p>3. Guest Speaker</p> <ul style="list-style-type: none"> - District Principal of Diversity and Anti-Racism is new position this school year - Developing Incident Response Guide - Publishing a public website and internal staff website for field trip ideas, incident guides, lesson plan ideas - Equal opportunity hiring statements so staff pool can better represent community - Surveys coming out for parents/guardians, secondary students and staff - DPAC presentation in April - Equity Plan – guiding principles Education and Response Plan - Focus groups - Support schools, providing resources, website, conversations - Including student voices, staff training, Book Club, Learning Series - March 4th Staff Meeting: Cultural Competency (supporting diverse communities). Will be coming back for in depth presentation - Administrative Procedures on SD43 website – AP205 anti-racism. AP380 Resolution of Student or Parent School Concerns (will send this page of links to Tara) - TCLIP – Tri-Cities Local Immigration Partnership is a great resource for schools and broader community – could do a presentation at PAC - wyu@sd43.bc.ca – feel free to contact anytime and share any stories | <p>Wendy Yu (District Principal of Diversity and Anti-Racism) and Nadine Tambellini (Assistant District Superintendent)</p> |

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| <ul style="list-style-type: none"> - Important to honour where everyone is at in their anti-racism journey (individuals and schools), acknowledging there is lots of work to do, and knowing where we are at. - Wendy can come in as a resource. Can do work with individual kids, groups, bring speakers. - 6600 students in district for next year are ELL – complexity of needs - Beginning a Welcome Centre next year to introduce newcomers to the school system - Wendy and Nadine would to come back and continue the work with PAC <p>Responses to questions/comments from meeting attendees:</p> <ul style="list-style-type: none"> - Diversity part of position falls under another principal’s portfolio. Wendy’s focus is on racism but will eventually take on more of other parts of diversity, including gender - How to talk about racism without causing offense – helpful to use the lens of inclusion, biases, identity. Gentler approach and presumption of positive intentions is a good starting point. Calling people in vs calling people out (sometimes necessary) – learning when to do which - While acknowledging our privilege in being able to be a part of PAC, how can PAC be more inclusive and accessible to families, particularly newcomers, getting them involved in equitable way – suggestion to connect with LCLIP, invite them to come to a meeting; host a cultural event where families are invited to share food, stories, experiences. | |
| <p>4. Principal’s Report & Questions</p> <ul style="list-style-type: none"> - Please refer to the Principal’s Report for details - Don will put out memo to teachers about recruiting Building School Community members - STEAM team update: STEAM ambassadors program, team of 6 from 4/5 classes. In May, district competition for elementary STEAM teams we will participate in. - Feeding Futures (Ms. Young) – more funds coming in, having discussions about how to use the funds. - Reading Link challenge came in 2nd out of 13 teams – going to next level - Bell schedule: staff are happy with current bell schedule. Discussion: Student lunch is still being used as instructional time (eating and learning at same time). Benefit is that teachers are in room while kids eat, not enough supervision the old way. Stressful time for some students with no supervision. Grade 4-5 supervisors did not work well. US Pediatrics pushing to have longer lunches that are focused. Lack of funding for supervision issue. Staff have found many benefits. - Grade 5 class photo of all classes – parents will get a copy | <p>Don Hutchinson</p> |

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| <p>5. Executive Committee Reports</p> <p>5.1 President Report</p> <ul style="list-style-type: none"> - AGM next meeting! - PAC exec positions are open - All positions can be shared - Volunteers needed for Scholastic Fair <p>5.2 Fundraising Report – no report</p> <p>5.3 Treasurer Report</p> <ul style="list-style-type: none"> - See full report on website - Pizza lunch tomorrow will go to Grade 5 committee <p>5.4 DPAC Report</p> <ul style="list-style-type: none"> - Lots of great discussion from two meetings, will present more at next meeting - Mobile STEAM Kits available for schools, comes with resource teacher – book online (Rick to look into) - DPAC wants to change bi-laws – one is that they want to get rid of the H&S officer position. Second is some wording around elections to change. Ex. Have to show up if wanting to be elected. PAC agreed to vote yes to all changes. - BCCPAC AGM will occur before our next meeting. 10 people running for 6 positions (none running for Secretary). Candidates forum online later this month. Joanne will vote on our behalf – give proxy to Rosie. Feedback to Joanne by April 18th. | <p>Leah/Tara</p> <p>Jennifer S. Darcy/Sarah Joanne</p> |
| <p>6. Committees/Events</p> <p>6.1 Hot Lunch – no updates</p> <p>6.2 Grade 5 Committee</p> <ul style="list-style-type: none"> - Tara following up with Don about questions the committee had, will send out email <p>6.3 Building School Community Committee – no updates</p> <p>6.4 Parent Communication – Newsletter updates</p> <ul style="list-style-type: none"> - Suggestion to have a monthly at a glance calendar (sent out monthly or on Facebook) - Less frequent distribution, more marketing - Impacts Jen S’s role the most res: promoting the fundraisers – no decision today - Suggestion to remove PAC info from school newsletter and send as separate attachment – Don to check with school district the legality of using email list as district strict about parents having to opt-in to that kind of information. - PAC newsletter is not screen reader friendly but school newsletter is | <p>Committee Members</p> |

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| <ul style="list-style-type: none"> - We underutilize our district webpage – can put Sign-up Genius right on webpage and all hot lunches available to click on - Joanne to send out example of website of other schools <p>6.5 Parent Education – no updates</p> <p>6.6 Traffic Safety Committee – no updates</p> | |
| <p>7. Questions/Discussion</p> <ul style="list-style-type: none"> - Electrical safety week – could have presentation next year - Connect with TCLIP about coming to a coffee with PAC - Don will send out book fair schedule so parents can prevent conflicts with parent led conferences - Next meeting May 7th Annual General Meeting & PAC 2024-2025 Executive Elections | |
| <p>Adjournment Leah motioned to dismiss. Seconded by Claudia</p> | |