1. **In attendance:** Chelsea G, Angela M, Cheryl G, David M, Brenda H, Kristin L, Sigal S, Anagy, Megan C, Phil, Angelica M, Alpesh.
2. **Meeting Called to order at 7:01 pm**
3. **Minutes from September 2020 approved by Angela, seconded by Chelsea**
4. **Approval of agenda by Brenda H, seconded by Angela.**
5. **Principals Report**
	* We started the year with 55 students in gradual entry. Now 34 remain.
	* Jessie Zong has started today teaching grade 1 – replaced Debbie MacInneny
	* Michelle Kirby has also started teaching French K and French 4/5 for on 2 days for half days on Tuesdays and Thursdays
	* Total students enrolled is 336
	* Terry Fox Run is Thursday (October 8, 2020) with classes running separately and bringing toonies for the Terry Fox run.
	* Oct 21st is photo day – there is a separate permission form on school cash online to be filled out in order for the students to participate. Another reason for photo day, aside from the normal photo day, is to facilitate a way for the office to have a photo of every child in case of emergency evacuations. If people do not want their child to participate in photo day, David said he will work on a way to ensure each child has a photo on record for safety reasons.
	* In order to make a 16th division this year we had to take over the student services room. Some places are being rearranged for student services space, such as previous storage areas. There may be some requests coming to PAC to make these spaces comfortable for students.
	* There are plans for a Halloween costume day on Oct 30th but there is more that needs to be discussed. Info will come out next week regarding this. The costumes may need to be worn all day to ensure there is not costumes everywhere so keep this in mind when choosing costumes this year.
	* Please keep all parking loops moving in the morning. By-law officers have visited the school this last week. There were concerns brought up about safety with vehicles parked in the loops and kids trying to get out and walk through multiple vehicles trying to get out of the loop.
6. **Chairpersons report – Chelsea**
* Fundraising

**Current:**

* Raise the Funds BC - Order forms have been sent out with all of the purchase options (Meat products, Nutella and Cheese Bread that are both amazing, veggie options and more). Orders are to be handed back to your child’s teacher by ***OCTOBER 13TH PICK-UP WILL BE ON OCT 23RD @ 2:30-3PM \*\*if you cannot make that time please email Chelsea at*** ***crepacexecutives@gmail.com******.* There is limited freezer space at the school therefore it will be difficult to accommodate a lot of alternatives.**

**Up next:**

* Global Coffee- based out of Maple Ridge
* Poinsettias – near Christmas
* Provincial Spirits – for every bottle purchased a % would go to our PAC, also they also have kits that could provide a kick back to the school
* Wrapping Paper – catalogues are going to be ordered to send home. This is great quality.

**Ongoing fundraising:**

* Flip Give – shop online?? Shop through the Flipgive app and a portion of the sales will go towards the CRE PAC. Download the Flipgive App or visit [www.flipgive.com/join](http://www.flipgive.com/join) to sign up. You will be asked to enter your unique team code to join. CRE’s code is **N47V4N.**
* Cobbs @ Oxford crossing – say that “you are raising dough for Coquitlam River Elementary School” and a portion of your sale will go toward the fundraising efforts. Chelsea is also looking into a fundraiser.
* Mabel’s Labels
* Return it Depot - $0.20 depending on size if in before Oct 11th after every item will only be $0.10 – walk up with your bottle returns in a clear or see through blue plastic bag and put in the school’s phone number into the express return machine – print out your labels and place them on the bags to leave in the express return area for your deposit to go to the fundraising efforts.
* Establish a Playground Fundraising committee to decrease PAC responsibility
	+ Chelsea is ok to head the committee and Cheryl will help. Email Chelsea at crepacexecutives@gmail.com if you are wanting to help with this playground.
* Playground update/progress
	+ Chelsea has talked with Terry (maintenance for school board) and Madame Joy about natural options with Habitat. Terry has mentioned that Habitat is the best company to go with. Madame Joy is going to be looking into grants for accessible playgrounds.
	+ Cheryl has been looking into grants to apply for although all are on hold for 2020. There is a City of Port Coquitlam for March 2021 which would match what we have already put down. There has been a couple of schools which have gotten money from the school district that was out of our control. She does have the information collected previously from a parent for another grant.
	+ More info will come for the next PAC meeting
1. **New business**
	* Budget changes – are we doing hampers this year? David will look into this to see if we are able to do them this year
	* Teacher Budgets –The PAC gives $150 for each teacher per year to purchase items for the classroom. A teacher did not use their allotted amount last year and is wondering if she can use the money from this year and last year. PAC is allowing that. David will contact the teachers. They will have to contact Cheryl our treasurer to see how much they have available to use.
	* Social Committee line item will remain for the Staff Appreciation or Welcome to Kindergarten Days
	* Field Trip line item – will keep in case we can do field trips again
	* David will start linking the school website in his weekly emails and we will be updating the PAC area of the website since there was a lot out of date.
	* PAC donations - you can donate on [www.munchalunch.com](http://www.munchalunch.com) $35 per child or $50 per families. Update your child’s division on this website too. We ask for this in lieu of fundraising as this benefits the school, classrooms, students and community.
	* We are doing extra fundraising this year to pay for a new Kindergarten playground.
2. **Treasurer’s report**
	* General Balance $23,553.87
	* Gaming $131.16
	* 2020/2021 PAC donations - $616.46 – lower than last year as munchalunch refunds were given out in the spring.
	* Gaming grant – application has been submitted – these funds can be used for playground if used before 2023
	* Classroom reimbursement funds sent out to teachers
	* Playground Fundraising - $1484.60 – money was set aside last year from the grade 5s to go towards the playground.
	* $131.16 from previous gaming grant can go towards playground as long as it is used by 2022
3. **DPAC**
	* PAC executive, all parents meeting Oct 7th at 6:30pm via zoom this info will be sent out by David.
	* Letter to parents for orientation to be sent out by David as well.
4. **Adjournment at 8:21pm.**