

Citadel Middle School PAC Meeting

Monday May 27, 2019

Attendees: Karen Hertslet, Susan Rae, Angie Murphy, Abby Soh, Laura Einarson, Jacqueline Yeo, Christina Brown, Rick Dhaliwal

Chairperson: Susan Rae

Minutes: Karen Hertslet

Meeting called to order at 7:07 p.m.

1. Review and Acceptance of November 2018 Minutes

- 1st: Angie 2nd: Christina

2. Principal Report - Ms. Abby Soh

- Presented PAC exec with a token of appreciation – flowers
- Staffing
 - next year we are down 1 English division but gained a late French Immersion
 - A few temporary staff will be leaving due to contracts
 - 1 long term teacher is leaving
 - Postings will be up shortly
- Organization will be changing a bit. i.e. Looking at putting staffing back into the library instead of explorations. Trying for a Librarian 5 afternoons/week
- Library will be getting new furniture and will become a Learning Commons area
- Explorations will become 3 terms of 12 weeks. The structure is changing where students, over 3 years, will complete all exploration classes but not necessarily have every class, every year.
- Aladdin Jr. Performance – lots of kids are participating. Thank you to the PAC for your support. June 5 & 6 is the evening performance

Vice Principal Report – Mr. Rick Dhaliwal

- Spring athletics is winding down
- District track meet is over and was a great success. Citadel bought home a lot of 1st, 2nd, 3rd places
- Badminton is finished & Rugby finals are next week
- Grade 6 for a morning at Citadel is June 6. The grade 5's will meet up with their buddies and tour the school

3. Committee/Executive Reports

Treasurer – Laura Einarson

- Wishlist is completed
- Slightly overbudget

- Bursary to Riverside has been paid
- Gaming has been applied for and we receive it in October
- Collecting grade 8 funds still
- Account balance is \$7226.73
- Grade 8 account is \$3473

DPAC – Janet Smith

- absent

Grade 8 Leaving Ceremony – Angie Murphy

- 130 out of 150 students have submitted their forms
- There will be ~429 people for the grade 8 lunch
- Requesting grade 7 & 6 parents/volunteers to help with picking up food in the morning
- Getting quotes for sushi, sandwiches

Staff Luncheon – Susan Rae

- Has 3-4 volunteers to help
- Theme has been determined
- Budget of \$1000 plus donations to feed 40 staff

4. Old Business

- Constitution & bylaws: they need updating. Angie has suggestions and will email them before the next meeting for our review. She will note the changes in the document. Please read & review so we can discuss at the June 17 meeting

5. New Business

- Lunch Lady – someone needs to book her for next year. Susan will contact her.
- AGM nominations
 - Chair – open
 - Vice – open
 - Secretary – Karen Hertslet nominated & accepted
 - Treasurer – open
 - DPAC – Janet nominated & accepted via email
- Will send another message to parents requesting positions to be filled. Will also send messages to Elementary school PAC to come join June 17 meeting

6. Meeting Adjourned at 7:56

7. Next Meeting

- June 17 2019 – PAC nominations, Constitution & Bylaw updates