



## Citadel PAC Meeting September 26, 2022 7pm in the Library

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<b>Chair:</b>	Laura Code
<b>Treasurer:</b>	Ayushya Bangur
<b>Secretary:</b>	Gabi Green – with regrets
<b>DPAC Rep:</b>	Susan Jenner
<b>Social Media:</b>	Nipa Bhalla
<b>Fundraising</b>	Lyndsay Krause
<b>Grade 8 Leaving:</b>	Erika Skita
<b>Principal:</b>	John Goheen
<b>Vice Principal:</b>	Rachel French

Meeting called to order at 7:05 pm by Laura.

- Welcome and introductions. Meeting attendance was taken via sign-up sheet.
- Adopt the Agenda – Cordelia and seconded by Lyndsay. All in favour. Passed.
- Adopt the June 27, 2022 minutes – Ayushya and seconded by Nipa. All in favour. Passed.

### REPORTS:

#### Principal's Report: John Goheen

- Welcome to the PAC meeting and to see faces and especially new faces. New time at our school with movement to a more typical year ahead. Many parents came out to attend Open House – strong turnout and thank you to all who came.
- Introduction to Citadel's new VP Rachel French. John is looking forward to working with her.
- Citadel Update Newsletter provided via email to start off year
- Major turnover of staff. Lots of new staff coming on board, all teams welcoming new teachers. A time of transition occurring. Excitement and challenges to get things going for start of school year. Just hired last teacher today. One staff on medical leave (off 3-4 weeks).
- Kids happy to be seeing one another again and many new exchanges getting used to new spaces, new freedoms, new responsibilities.
- Events this week – Cops for Cancer (Sept 27<sup>th</sup>) – connection via our Youth worker, Tara. Bike ride raising money for cancer research. Arrive 10am – families welcome to join in and cheer them on. Terry Fox Run (Sept 28). Assembly and then run after (rain or shine). Just over \$1,100 funds has been raised so far.
- BC Gov't announcement of funding Student Family Affordability Fund. Intended to make back to school easier for students and families who are struggling with rising costs of inflation. Monies handed down to school districts and then handed down to each school. How much is allotted to each school is unclear at this time. Details being worked out how its handed down. For Citadel Middle it is \$24,000 that will be divided into four sub accounts (food, student fees/financial aid, after school programs). One time only contribution, monies must be used this school calendar year. Looking for input and sub committees to figure out how to spend this within our school. Three check-ins how to account for expenses back to gov't to show how its being used. Some elements the admin has been looking into for use of these monies – welcome parents, groups to come in to help engage kids in afterschool programs. Admin asked students what they are wanting (especially post Covid) wanting connections with adults and others.

- Wish list items – meeting with team leaders this week. New teachers don't have reference might need PAC input for ideas with deadline of October to help with parameters. Issue to balance fundraising and gaming funds for allocation to as many students as possible.
- Suggestion for requests done via Survey Monkey to teachers with specific questions with cut-off. PAC will work to create questions to pose to teachers to help get focused wish list requests.
- Equipment is slowly needing replacement and some not PAC driven. Some of these could be points for focus of PAC fundraising or simply for the school to look into getting a list of priority to replace.
- John is asking for parent volunteers for gardening helping kids with garden projects around the school grounds.
- Parking issues continue. We need to start from the beginning and working with City to evaluate parking issues. John is looking to contact ICBC as another support to this issue. Request sub-committee of parents to get all parties meeting together.
- All archery equipment has arrived! Thank you to PAC for donation for this program – first Club to start hopefully soon lead by Mr. Gill.
- Science, tech, engineer, arts, and math (STEAM) program led by Mr. Gill – All students participate get one term of this program.
- Brian McMaster (French immersion) hopes to get Chess club started soon.
- Teachers focussed to get classrooms started and settled. Parents welcome to offer to help run clubs (need to be vetted and CRC). Most clubs run after school.
- Parent asked if there would be awards for students at end of year. John suggests we need to consider how we value success? What should we recognize and value and promote them.
- Question about if Woodshop class was not offered? Classes for woodshop have a max of 15 students – most classes have 28 so it is not feasible to have such a program offered. Three staff members allotted for explorations, and we can't run four programs. Previously, funding for woodshop was coming from library and student support (not where money should be coming from). Staffing needs to change before they can consider offering programs that have smaller school ratios. Foods program could be run as a club by parent if they have food safe designation. Woodshop being run would be more of a challenge as person would need to be vetted, criminal record check, and have take a district approved course to operate the woodshop machinery (as required of any teacher who works in there).

**Chair: Laura Code**

- No report

**Treasurer: Ayushya Bangur**

- Year end budget provided at meeting.
- Opening balances.
- Gr 8 leaving \$530 start.
- Staff appreciation \$177.
- KEV acct (donations) Starting this year \$1,681, as of today \$2,600.
- Gaming \$9,180 (cost for purchase of Archery needs to be deducted).
- Paid for BCCPAC membership (\$75).
- Gaming monies should be in by end of October.

**DPAC: Susan Jenner**

- First PAC meeting (Oct 5) is a Welcome PAC101; first official meeting Oct 26.
- Action Plan for Learning available on Citadel Middle Website under Documents.

**Fundraising Report:**

- Lyndsay reached out to John about wish list items not covered under Gaming.

- Hopes to create fundraising ideas with idea that events are participation optional not required.
- Lyndsay has previous experience at James Park Elementary (Neufeld, Growing Smiles, ordering online). Found best fundraisers are ones that are hands off but great way to bring in monies.
- Field trips could be focus to help cover costs for buses as prices have gone up.

#### **Grade 8 Leaving:**

- Erika hoping to have Grade 8's do some fundraising events to raise monies for their year end event. Parents are interested in volunteering to help with group. Information and email contact for Grade 8 committee will be coming out soon.

#### **New Business:**

- Lunch lady request to bring back – Nipa looking into details.
- Emergency Preparedness – Susan has made inquiry to DPAC, Desi has offered to help with checking supplies and finding out what more our school needs.
- Sub committees: Traffic, School Funding, Club programs for students.
- Mr. Gill presentation at next PAC meeting for Parents to learn how to use the online system for school learning to help students with homework, assignments etc.

#### **Upcoming Dates:**

- Next meeting is Monday October 24<sup>th</sup> at 7pm in the school library.

Motion to adjourn the meeting at 8:17pm by Kathy, seconded by Erika – passed.

Email to reach PAC – [citadelmiddlePAC@gmail.com](mailto:citadelmiddlePAC@gmail.com)

Any questions please email the PAC and we'll be happy to help!

#### **Attendees:**

Laura Code, Ayushya Bangur, Susan Jenner, Nipa Bhalla, Erika Skita, Lyndsay Krause, Cordelia Aiwize, Queenie Pai, Kathy Myers, Dese Fulljames, Carrie Cheah, Tiffany Stewart, Sonja Gruber, Natalie Newton, Trisha Letain, Phyllis Chong, Rachel French, John Goheen