



Citadel PAC Meeting November 27, 2023 7pm in the Library

Chair:	Amy Bushek	Present
Treasurer:	Ayushya Bangur	Present
Secretary:	Trisha Letain	Present
DPAC Rep:	Jay Elliot	Present
Social Media:	Isabela Castro	Present
Fundraising	Kathy Myers	Present
Grade 8 Leaving:	Committee	Apologies
Principal:	Mark Clay	Present
Vice Principal:	Rachel French	Present

Meeting called to order at 7:06 pm by Amy

- Territorial Acknowledgement
- Welcome and introductions. Meeting attendance was taken via sign-up sheet
- Adopt the Agenda – Trisha and seconded Jay. All in favour. Passed
- Adopt the October 30, 2023 minutes – Sonja and seconded by Kathy. All in favour. Passed

REPORTS:

Principal's Report: Mark Clay

- There was a Grade 6 Volleyball Jamboree at Pinetree.
- Beach Ball Volleyball intermural are being held this week at Citadel.
- Sign up for Basketball has started.
- The chess club and rainbow club has started up.
- Band and choir had it's first performance at the Remembrance Day assembly.
- There are some theme and spirit days coming up.
- December 21st band and choirs will be performing a Christmas music concert. There will be a performance in the afternoon for the school and in the evening for parents.
- Each community is going to decorate a nutcracker and decorate their school doors.
- Report cards will be published December 21st.
- Lacrosse Warriors are coming on November 29th to talk about the history of lacrosse and the link to the indigenous community.
- Hazelwood is still running the childcare out of Citadel in the multi purpose room.
- Hazel Trembath is holding a Santa breakfast at Citadel Saturday December 2nd from 8 to 12.

Chair: Amy Bushek

- Munch a lunch can be set up now by Anu and Isabela. The fees have been worked into the budget. The first hot lunch should be in January.
- Teacher wish list items:
 - The money in the KEV Account will be disbursed to all teachers (\$100 per division)
 - Passion Blocks \$1,000.
 - Outdoor school beautification – Submitted an application for a grant and can use gaming money for this. Port Coquitlam has a grant, application process that starts in February.
 - Library refresh – The school would like to use that money for outdoor beautification instead.

Treasurer: Ayushya Bangur

- Operating account at Vancity has \$607.90.
- KEV has \$1,990, which will be dispersed to the teachers for the wish list items.
- We received \$9,240 in gaming money for this year. \$17,742 is the total in the gaming account.
- E-transfers came in from Neufeld totalling \$5,500.

DPAC: Jay Elliot

- Next meeting will be held on November 29th.
- Will be held online through Zoom.
- They will be talking about digital awareness.

Fundraising Report: Kathy Myers

- Shred-a-thon – looking into it in the new year and will hold in the spring.
- Neufeld and Purdy's Fundraisers
 - Purdy's 29 orders placed, \$788.35 in profits and our portion is \$394.17.
 - Neufeld has 45 orders placed, \$6,900 in sales, \$1,378 in profits, our portion is \$689.00.
 - Grand total for both fundraisers is \$1,083.17, that will be coming back to Citadel PAC.
 - This Thursday is the Neufeld order pick up. The truck is arriving at 4 pm and leaving at 5.
- At the bookfair the PAC is selling bath bombs for \$2.50 each and a bag of mini soaps for \$10 December 4th 6pm to 8pm.
- Return it has raised \$52.70.
- Tru-Earth has raised \$15.98.
- Citadel will have to issue a cheque for Castle Park's portion of the Neufeld fundraiser profits.

Grade 8 Leaving:

- Nothing to report.

New Business:

- The PAC is going to start offering a mention for local businesses in our newsletter. If a business makes a donation to the school, they can get a tax receipt and have a mention on the PAC newsletter to promote their business.

Upcoming Dates:

- Next meeting is Monday January 22, 2024 at 7pm in the school library.

Motion to adjourn the meeting at 7:56 pm by Jay, seconded by Kathy – passed.

Email to reach PAC – citadelmiddlePAC@gmail.com

Any questions please email the PAC and we'll be happy to help!

Attendees:

Amy Bushek, Jay Elliot, Kathy Myers, Trisha Letain, Mark Clay, Rachel French, Tiffany Stewart, Sonja Grubber, Isabela Castro, Ayushya Bangur