



Citadel PAC Meeting January 22, 2024 7pm in the Library

Chair:	Amy Bushek	Present
Treasurer:	Ayushya Bangur	Present
Secretary:	Trisha Letain	Present
DPAC Rep:	Jay Elliot	Present
Social Media:	Isabela Castro	Present
Fundraising	Kathy Myers	Apologies
Grade 8 Leaving:	Committee	Apologies
Principal:	Mark Clay	Present
Vice Principal:	Rachel French	Present

Meeting called to order at 7:05 pm by Amy

- Territorial Acknowledgement
- Welcome and introductions. Meeting attendance was taken via sign-up sheet.
- Adopt the Agenda – Trisha and seconded by Jay. All in favour. Passed
- Adopt the November 27, 2023 minutes – Jay and seconded by Trisha. All in favour. Passed

REPORTS:

Principal's Report: Mark Clay

- Thank you to all the families with their cooperation on the snow days.
- The school traffic has improved with no left turns out of the school parking lot.
- With the cold weather, the library and multi purpose room are available for students that don't want to be outside in the cold.
- The play this year will be Beauty and the Beast. Auditions are today and tomorrow. Performance is on June 10th.
- The grade 8 students are taking their high school tours this week.
- Early dismissals for 3-way conferences are proposed for February 20th and 21st.
- There are still traffic issues at the school and there are safety concerns. Parents are parking in the parking lot and the round about is getting dangerous for the students. A reminder to the students to cross the street at the crosswalk.
- Citadel cares pizza lunch is on January 25th.

Chair: Amy Bushek

- Movie night licence is available for PACs to use for fundraisers until October 2024. To be able to put on a movie night at the Citadel the PAC will require 2 parents to spearhead this fundraiser.
- We still need to pick a date for the Dave Johnson presentation.
- A parent volunteer has offered to run the shred-a-thon as a fundraiser in April or May. More details to follow.
- For the grant applications that the PAC has submitted, we have not heard back from the Maxine Wilson foundation application. The Port Coquitlam grant is opening up in the spring.

Treasurer: Ayushya Bangur

- Operating account at Vancity has \$2,103.94.
- Gaming account has \$17,667.48.
- Paid out \$75 for the BC PAC fees from the gaming account.

DPAC: Jay Elliot

- Last meeting was held on November 29th.
- Meetings are still only by zoom.
- Assistant Superintendent gave a report on what is happening with Hazel Tremblath.
- DPAC has a part time paying position for an admin assistant.
- Stand alone sessions for Family Smart was last week but there is a great website about online and in person sessions.
- A PAC can be a non-profit and provide tax receipts for donations. There is a lot of paperwork involved to accomplish this.
- Cross catchment processes and changes will be talked about next meeting.
- There is a new position that was created for an anti-racism district principal.
- Nutrition presentation – ABCs of packing lunches and healthy eating for kids.
- Next meeting is on January 31st.

Fundraising Report: Kathy Myers

- Neufeld fundraiser raised \$1,378.00, \$689.00 was our portion of the profit.
- Purdy's raised \$788.35, \$394.17 was our portion of the profit.
- Tru Earth has raised \$51.80.
- Return It Depot has raised \$69.50 so far.
- The holiday soap sale made a \$15 profit. The remaining soap will be put in the PAC inventory for next year.

Grade 8 Leaving:

- Nothing to report.

New Business:

- Munch-a-Lunch
 - The email was sent out on Friday about the Subway lunch on January 31st.
 - There have been 70 orders so far.
 - So far \$83 in profit, \$590 in orders.
 - Ordering closes 7 days before the day of delivery.
 - Sandwiches, chips, and cookies are available for the Subway lunch.

Upcoming Dates:

- Next meeting is Monday February 26, 2024 at 7pm in the school library.

Motion to adjourn the meeting at 8:26 pm by Jay, seconded by Anu – passed.

Email to reach PAC – citadelmiddlePAC@gmail.com

Any questions please email the PAC and we'll be happy to help!

Attendees:

Amy Bushek, Jay Elliot, Trisha Letain, Mark Clay, Rachel French, Isabela Castro, Ayushya Bangur, Anu Dawit-Kanna