



# Citadel PAC Meeting

## February 27, 2023

### 7pm in the Library

---

<b>Chair:</b>	Laura Code	Present
<b>Treasurer:</b>	Ayushya Bangur	Apologies
<b>Secretary:</b>	Gabi Green	Present
<b>DPAC Rep:</b>	Susan Jenner	Present
<b>Social Media:</b>	Nipa Bhalla	Present
<b>Grade 8 Leaving:</b>	Erika Skita/Dese Fulljames	Present
<b>Fundraising:</b>	Open	
<b>Staff Appreciation:</b>	Nipa Bhalla, Cordelia Aiwize, Krissy Vogel, Erika Skita	
<b>Principal:</b>	Tricia Tipper (Acting)	Present
<b>Vice Principal:</b>	Rachel French	Apologies

Territorial acknowledgment.

Meeting called to order at 7:02 pm by Laura.

- Welcome and introductions. Meeting attendance was taken via sign-up sheet.
- Adopt the Agenda – Dese and seconded by Erika. All in favour. Passed.
- Adopt the January minutes – Susan and seconded by Dese. All in favour. Passed.

#### REPORTS:

##### Principal's Report: Tricia Tipper

- Q from Dese – can they do popcorn at the talent show? During the day so probably not. How about the last day before Spring Break? From 3-4? Tricia - no problem.
- Anyone could have auditioned for talent show.
- Security cameras are hoping to be in by the end of March.
- Contractors are in charge of the windows and hopefully they will be done over Spring Break.
- Daily announcements are posted on the home screen of the Citadel website.
- Pizza on Thursday (raising money for Cops for Cancer/Citadel Cares). They have ordered double the number of pizzas!
- Book Fair- such a great response. Student helpers were very good and over 100 books earned for the library.
- Dese reported that the Emergency Kit was very well stocked but some of the storage boxes were falling apart. Inefficiently stored and packed. Suggests to the PAC that we need some Rubbermaid bins to re-pack everything with labels and photos of all the contents.
  - Tricia – current thinking is that about 2/3 of the population will be picked up in 3-4 hours so we would be left with only about 150 kids here. District provided enough food and water for 72 hours for 1/3 of the population. Plus, light search and rescue supplies such as shovels. In an emergency the plan would be to re-locate to the high school if possible. Have received a list of recommended things. Tricia and Dese can go through it together as there is stuff that has to be thrown away – expired food and water. Have \$500 in the budget for emergency prep so just keep a tally on what is spent on storage bins etc. Unexpired food and water is sufficient until 2027. Hope to have someone to check it every year to be able to donate “soon-to-be-expired” food and replace as needed.

##### Chair: Laura Code

- N/A

### **Treasurer: Ayushya Bangur**

- No changes to last treasurer's report.
- Rochelle David – Riverside Post-Secondary and Career Advisor emailed Laura to ask about grade 12 graduate \$200 bursary. Laura emailed to confirm, and Rochelle will reach out in May.

### **DPAC: Susan Jenner**

- Last meeting was on the 22<sup>nd</sup> Feb.
- Budget – ongoing need for EAs and other support staff.
- Food stability – Student and Family Affordability Fund ending soon and question is how do they offer that support after June.
- Busses – better planning needed, etc.
- Equity for all students to access STEAM programs.
- Support for mental health.
- Support for Indigenous inclusion.
- New assistant superintendent – Nadine Tambellini.
- Presentation “Technology in Schools”. Working to make sure schools are up to date with all the latest tech. 40,000 users in the district including staff.
- New *Freedom of Information and Privacy Act*. No longer require parental permission for apps as the district has agreements with information staying in Canada.
- Upgrading wi-fi in the district, starting in high school and over the years working down the grades.
- Working on MyEd BC updates to get a version that is more compatible for phones. Any issues please pass on through the administrator of the school.
- Upcoming presentations:
  - March 1<sup>st</sup> – parent ed – Brett Ullman – Parenting advisor. Parenting, Mental Health, and Social Media.
  - Request for a presentation on IEP designations and how to support students going through their formative years.
  - LGBTQ support.
  - Peer support.
  - Community inclusivity regarding multi-culturalism.
- Next meeting March 29<sup>th</sup>

### **Fundraising Report: Laura**

- N/A

### **Grade 8 Leaving: Erika Skita/Dese Fulljames**

- Very successful popcorn and snow cones. \$256 raised at book fair.
- Have completed survey. Will kids be here? What do they want to do? Etc. Have to pay \$99 to get a Survey Monkey out to find out. Erika suggested using Google Forms and has experience using it, so Dese will send the questions to her.
- Wednesday 28<sup>th</sup> June leaving ceremony with a celebration for the kids to follow after.
- Is it worth while having a parent meeting? Grade 8 teachers are asking the questions in class. Survey would mainly be for the parents to see who is coming to the ceremony – taking into account how many people the hall can accommodate. After results then they can have a meeting. Cordelia brought up the fact that the kids should decide what the celebration event should be. Agreed. Approximately 115 grade 8s.
- Budget – raising as much as they can and whatever they don't spend they will just leave for the next year. Would be good to get an idea of costs so that each new year of planning has an idea of what they are aiming for.

**Staff Appreciation:**

- Nipa - Staff appreciation – June 7<sup>th</sup>. Caterer lined up. Decorating under control. Krissy Vogel has agreed to do the treats again this year. Will ask for donations on social media to be processed through the KEV account. Hoping to get \$800 - \$1,000. Working to confirm staff numbers.

**New Business:**

N/A

**Other Business:**

- Follow up on the explorations at the school. PAC has requested that when consultation comes around for explorations that more hands-on opportunities such as Foods, Tech Ed, etc. are considered. Concern that STEAM is taking over too much of the hands-on options. Especially helpful for those kids who do not have access to cooking/woodwork, etc. at home. Exploring within the district as a PAC how other schools do it and communication with admin at Citadel. Our school currently has certified Foods and Tech Ed teachers. Both our admin and the district have been very receptive of the parents requests. Any further questions/comments on the explorations offered, please contact the admin staff.
- Suggestion to have a Mix and Mingle where different classes get together and explore different activities.
- Looking at the future but bearing in mind that Tricia is not here long term. PAC is happy to see our voice being heard regarding the wish for better distribution of explorations.
- Another comment that it would be appreciated for the MACC and French classes to get better mixing in with the other teams.
- **Traffic** – District will be painting a cross walk at the bottom of the driveway and the City is going to repaint the one on the road. No parking is allowed in the drive-thru.
- **[Update Tuesday 28<sup>th</sup> from the City:** they will be adding center lane markers for the existing pedestrian crosswalk some time in the Spring.]

**Upcoming Dates:**

- See newsletter.
- March 10<sup>th</sup> – last day before Spring Break.
- March 27<sup>th</sup> – school re-opens. March PAC meeting **cancelled**.
- Next meeting is **Monday April 24<sup>th</sup>** at 7pm in the school library.

Motion to adjourn the meeting at 8:16 pm by Nipa, seconded by Erika – passed.

Email to reach PAC – [citadelmiddlePAC@gmail.com](mailto:citadelmiddlePAC@gmail.com)

Any questions please email the PAC and we'll be happy to help!

Attendees: Laura Code, Gabi Green, Susan Jenner, Nipa Bhalla, Dese Fulljames, Erika Skita, Cordelia Aiwise, Tricia Tipper (Principal),