



## Citadel PAC Meeting April 24, 2023 7pm in the Library

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| <b>Chair:</b>              | Laura Code  | Present |
| <b>Treasurer:</b>          | Ayushya Bangur  | Present |
| <b>Secretary:</b>          | Gabi Green  | Present |
| <b>DPAC Rep:</b>           | Susan Jenner  | Present |
| <b>Social Media:</b>       | Nipa Bhalla   | Present |
| <b>Grade 8 Leaving:</b>    | Erika Skita/Dese Fulljames                              | Present |
| <b>Fundraising:</b>        | Open  |         |
| <b>Staff Appreciation:</b> | Nipa Bhalla, Cordelia Aiwize, Krissy Vogel, Erika Skita |         |
| <b>Principal:</b>          | Tricia Tipper (Acting)                                  | Present |
| <b>Vice Principal:</b>     | Rachel French   | Present |

### **Territorial Acknowledgment.**

Meeting called to order at 7:05 pm by Laura.

- Welcome and introductions. Meeting attendance was taken via sign-up sheet.
- Adopt the Agenda – Erika and seconded by Susan. All in favour. Passed.
- Adopt the February minutes – Dese and seconded by Erika. All in favour. Passed.

### **REPORTS:**

#### **Principal's Report: Tricia Tipper**

- Tricia said a parent was asking about the sign at the front for the school and was wondering if it could be upgraded. Perhaps a PAC item? Tricia and Rachel will look into whether it is a City sign or a District sign. Not been brought up with PAC previously.
- Security cameras are up and running. Parents in the neighbourhood have commented that it is very much quieter on evenings and weekends since they went in. No more broken windows since the cameras were installed. Still waiting for supplies to replace a few broken windows.
- Q about how the Children of the Streets presentation went. RCMP also came in and gave the same message with different voices. Trying to get the kids as much info as possible about their online presence.
- Celebration of Learning Conferences May 16<sup>th</sup> and 17<sup>th</sup> – Tricia explained that it is student led conferences. Teachers will be in contact, and they will be in-person.
- Track and Field is starting but Town Centre track is being resurfaced so the meets are having to be run at Pitt River and another school. First one is May 8<sup>th</sup> so they are scrambling to fit it all in.

#### **Chair: Laura Code**

- N/A

#### **Treasurer: Ayushya Bangur**

- Spent \$2,136 in the last month for the jerseys.
- Gaming balance is \$10,114.
- Donations in KEV – PAC, Grade 8, and staff appreciation is \$2,419.
- Operating account \$807.90.
- Grade 8 = \$1,458. Funds from Grade 8 do carry over but theoretically we are supposed to use them all each year, so that is the goal.
- Staff appreciation \$706.

**DPAC: Susan Jenner**

- Presentation May 3<sup>rd</sup> parent info session – “Cybersafe from Exploitation”. Physical intervention in preventing abuse. Harm reduction work. Looking to include substance abuse in the curriculum. Physical education and improved health, including sexual health and reproductive health.
  - Side note that that Saleema Noon dates are booked for next year. Question about availability of information for new parents as to the content – Saleema Noon sends it out in advance.
- Last meeting's presentation was about the Value of Belonging and promoting cohesiveness and togetherness. Noted that the lack of belonging is being felt throughout the district. One of Citadel's goals this year is building a sense of community and promoting belonging. Encouraging empathy and inclusiveness. Get parents to ask their kids about where they need help building groups to encourage belonging.
- Want French immersion to have a representative on DPAC.
- Next meeting for DPAC is Wed April 26<sup>th</sup> and elections are being held at the meeting in May.

**Fundraising Report: Laura**

- N/A

**Grade 8 Leaving: Erika Skita/Dese Fulljames**

- Raised another \$275 at the popcorn sale before spring break.
- Can they use the school's PA system in the MPX room to play music? Rachel and Tricia think so and will confirm.
- Any pizza contacts? Please let us know – so far best quote is \$800 just for pizza (need 50 pizzas). Sent out 12 letters and waiting for more replies.
- Doing a carnival and have made the games. Have some from other schools but making the rest.
- Have a little “Save the Date” flyer to send out as well as requests for baby photos and extra donations.
- Dese to share some more background about how baby photos will be used with parents.
- Nipa will share Grade 8 info on the FB page.
- Have sent out letters to all the grocery stores asking for pop donations but have had no replies. So, with food and pop costs are already over \$1,000.
- Balloon arch requested by the teachers and the arch arrived and just have to buy balloons and set it up.
- Photo booth – someone will take the photos using the kids own cellphones. That way kids only have access to their own photos.

**Staff Appreciation:**

- Nipa says it is going really well. About six volunteers with three core people working on decorations and desserts, etc. Caterer lined up. Money is coming in.

**New Business:**

- Emergency Supplies (Dese): Picked up the emergency supply kit and then went and purchased what we were missing. Some things are still outstanding. Budget was \$500 and currently spent \$611. Things still to buy are saline cream, light sticks, waterproof matches. School can cover some of the other supplies like paper and pens, plastic cups, sanitary supplies, candles, permanent markers. Suggestion to just double Ziplock the matches as waterproof ones are just too hard to find.
- Discussion now on whether we can go over the \$500 budget amount. Dese has already gone over and has yet to buy the rest of the list.
- So do we reimburse just the \$500, the entire amount spent so far (\$611), or allow her to finish the list and approve the whole amount. Can use Gaming money to top up if required. \$500 is allocated each year so this year might be more as it hasn't been replaced in so long. There is plenty that is not

perishable. Tricia thought that the District provided a food and water kit for 30% of the population. This kit also included a glow stick and a foil cape. Other schools are known to be replenishing water and adding a granola bar or something to the kit.

- **Motion to add \$250 to the Emergency Prep line item in the budget** to be paid out of Gaming. Susan.
- Seconded by Erika. All in favour.
- **Motion Carried.**
  
- Next meeting is our AGM and Elections. People are leaving and we have positions to fill (Chair, Secretary, Treasurer, DPAC Rep). Email will go out to Grade 6s coming in. Ask new parents to come to the May meeting.

**Other Business:**

- BCCPAC meeting coming up May 5<sup>th</sup> with voting and no one on PAC exec can go so have signed and will send in our proxy voting sheet by April 28<sup>th</sup>.

**Upcoming Dates:**

- See newsletter.
- Next meeting is **Monday, May 29, 2023 – AGM/Elections** at 7pm in the school library.

Motion to adjourn the meeting at 8:20 pm by Erika, seconded by Dese. All in favour. Passed.

Email to reach PAC – [citadelmiddlePAC@gmail.com](mailto:citadelmiddlePAC@gmail.com)

Any questions please email the PAC and we'll be happy to help!

Attendees: Laura Code, Ayushya Bangur, Gabi Green, Susan Jenner, Nipa Bhalla, Dese Fulljames, Erika Skita, Jay Elliot, Amy Bushek, Tricia Tipper (Acting Principal), Rachel French (VP).