

PAC MEETING MINUTES - Dr. CHARLES BEST SECONDARY

GENERAL MEETING

MONDAY, SEPTEMBER 14, 2020

7:00pm – ZOOM

In Attendance:

Will Davis (*Chair*), Michele Danielov (*Vice Chair*), Laurie Pedersen (*PAC Secretary*), Pilar Suarez (*DPAC rep*), Heather Murphy (*Principal*), Karen Heinrich (*Member at Large*), Graeme Illman (*Member at Large*)

Karen Illman
Bethany Butler-Wong
Jen Bell-Irving
Julie Foster
Oksana Soratska
Michelle Head
Sam Kuypers
Alice Lee

7:11 pm Meeting called to order.

Introductions from our Executive members – dismissal of intrusive Zoom attendees.

Motion by Will Davis to adopt September 14 agenda

Motion to approve: 1st – Michele Danielov, Graeme Illman, Carried.

Motion by Will Davis to adopt minutes from the May 11 General PAC Meeting

Motion to approve: 1st – Karen Heinrich, 2nd – Bethany Butler-Wong – All in favour. Carried.

Principal's Report (*Heather Murphy*)

Funding-updates at school:

- Painting of school – gym floors were all covered by the District, no expense direct to school. \$4,000 for the logo on the floor. Both gym floors were rebuilt, new paint and wood would have cost. New dividing wall was going to cost \$60,000 to remove and replace so we did not replace.
- Painting of band room and repaint of all washrooms. Additionally water pressure in bathrooms was not funded but cost was minimal.
- New flooring throughout building and new logo on gym floors
- Electronic sign – still working on getting quotes for replacement

Update from 1st Day of School

New Safety Measures

- Masks – all students came to school using full protection.
- Inside the building there are only 4 admins, outside the school, they are trying to monitor social distancing. Certain stairwells to follow to go up and down. Arrows are setup throughout. Added water fountains but can only fill up water bottles, not drink directly from fountains.
- Change room restrictions, no lockers for the kids other than if in the band.
- Teachers are out of the class beforehand asking the kids where they are going, assisting in following directions.
- Appointments must be made for library.
- Video was sent to all parents and kids for review.
- Gathering for pickup has been problematic. Now directive is to pickup from upper parking lot, not lower lot at all to reduce social distancing outside of the school at the entrance.
- Staff will try to be outside to assist in issues currently coming up outside.

Classrooms & Students

- There were a lot of kids looking nervous as new students at the Grade 9 level so Heather hopes that kids had a good 1st day.
- Overall great moments as other schools don't have such a full schedule. This means all rooms are being used throughout the day. This is why we are using the quarter block system.
- Due to space issue, we did not have a common lunch in the past. This makes it difficult to understand schedule – one of the biggest challenges.
- Seen some difficulties already for parents to get kids to school on time and back home to get online and follow the schedule. Teachers will have to be flexible if there are issues on students getting between blocks.
- Teachers will be flexible and alert to students struggling with changed schedule We are the only school with big gap on Wednesdays but due to French Immersion schedule, it must be done this way.
- Explanation for month to month changing (block system) - curriculum must be completed (certain amount of hours) for each course.
- Karen and Bethany both expressed that the video was very helpful to orientate all of the students
- Lunch situation – no common area. Kids need to stay in room and eat lunch between 1st and 2nd block in flex time due to 30 min time. They must be out of the classroom at 10:50 in order to have the room prepared for the next class to enter in – block 2.

Cafeteria

- Online only ordering between 4:00PM-8:00PM the day prior
- Pickup between 7:45-8:05 and 10:15-10:30
- As we are unsure about lineup logistics and how that will work presently as still looking at logistics to this and probably won't start until September 28th.

Cleaning Classroom & Other Info for Students

- In advisory last week, all students were given the directive on cleaning. (see Q&A section below for more info)
- Students are supposed to be coming into classroom with clean disinfected hands prior to entry to classroom.
- Regarding illness, we are relying on parents to ensure that kids are not coming in with any types of sickness.
- Priority this week to get attendance down for enrollment purposes. There is a form on safety precautions that needs to be completed and being sent out electronically on KEV. (see KEVS sight).
- There will be no athletics offered this year for soccer, volleyball or cross country.

Action: Heather will resend Safety Precautions Covid-19 form to parents as it was unclear that it needed to be completed.

K12 School Restart Covid-19 Response Summary

- Reviewed the with group from SD43. This summarizes resources/supports for distribution to schools as required.
- Plexiglass has been installed in office between cubicles and at the front desk
- Heather is working on getting plexiglass for teachers areas in classroom currently be built by the school in Tech Ed.
- Will gave some suggestions on obtaining materials from a vendor in Vancouver to assist with this

Q & A period with Heather:

Cafeteria?

- Online only ordering between 4:00PM-8:00PM the day prior
- Pickup between 7:45-8:05 and 10:15-10:30
- As we are unsure about lineup logistics and how that will work presently as still looking at logistics to this and probably won't start until September 28th.

Flex time?

- Flex time is time to do homework. Teachers must be available for extra tutoring if required or get home for online learning – depending on the individual student, this will differ.

Cleaning?

- All students must clean up after themselves their space when enter classroom and finished using spray bottles and solution.
- Solution only needs to be on surface for 30 seconds to be active. Instructions are to wipe dry after waiting 30 seconds.

Janitorial?

- We have excellent staff taking care of deep cleaning and Heather seems to have no concerns on this
- Two staff during the day and then more staff added at the end of the school day to ensure proper cleaning is done every day.

Isolation Room?

- Yes, we have two isolation rooms if kids are not feeling well. Students are brought to the room and called to pickup students right away. Also suggesting call to 811 as these issues come up.

Gaming funds

- Will be given so we need requests from Heather for how funds to be spent- discussion on shortfalls
- Small stacking washer/dryer for washing rags for disinfecting
Action: Will to take this to DPAC for further discussion on rebate

Timetable to Build 6 New Classrooms

Due to be done May 2021

Still currently short two science classes

New desk and whiteboards for classrooms will be installed

International Students

- Decline in international students this year from 68 to 40 students so we did lose some of our staffing

Zoom Invite

Action: Will to look into other ways to get the message about the meetings to the parents as an addition to the App.

Treasurer's Report (*Upasna Sharma-unable to attend*)

Things are stable, nothing to report at present.

DPAC Report (*Pilar Suarez= could not attend*)

Updates to be given in next meeting as Pilar unable to attend this meeting.

NEW BUSINESS

Grade 12 Grad Committee

- At this stage, the Exec Committee will be starting up a Steering Committee for parents to participate in Grad Committee for After Grad 2021.
- This could include an event but no definition has been decided upon.

Interested participants: Laurie Pedersen, Graeme Illman, Karen Illman, Julie Foster, Will Davis – clear defining with Heather Murphy on interested parents to join this committee.

Grade 11 Dance Committee

- Michele stated that we are unsure of the future and what is going to happen this year but meeting needs to be done also and a group formed for this grad year also.
- Group feels to early to start a committee right now but it is in the radar.

Interested participants: Michele Danielov, Bethany, Karen Heinrich.

New Secretary to be Elected in

- Presented to group – no one came forward to nominate and take over for Laurie Pedersen who will not longer be available. For future meetings, PAC committee members with take turns taking the minutes until a replacement is found.

Rick Glumac – NDP Leader – Presentation

- Will presented to the idea to the group to have Rick come to do a discussion to do a presentation on what the government is doing on the pandemic.
- Group voted that it would be best if he did a separate meeting for all interested parties as the meetings agenda is already too long.
- If anyone has a Charles Best teacher who could attend and do a short presentation from the school, suggestions to be given.

2020/2021 PAC EXECUTIVE:

Chair -	Will Davis
Vice Chair -	Michele Danielov
Treasurer -	Upasna Sharma
Secretary -	TBD
DPAC Rep -	Pilar Suarez Bastias
Member At Large -	Karen Heinrich
Member At Large -	Graeme Illman

Other Business

None

Motion to adjourn: 1st Michele Danielov– 2nd Will Davis– All in favour. Carried.

9:05pm: Meeting adjourned

Next Meeting: Oct.19, 2020