

PAC MEETING MINUTES - Dr. CHARLES BEST SECONDARY

GENERAL MEETING

MONDAY, NOVEMBER 16, 2020

7:30pm – ZOOM

In Attendance:

Chair: Will Davis	Exec Member-at-Large: Karen Heinrich
Vice Chair: Michele Danielov	Exec Member-at-Large: Graeme Illman
Treasurer: Upasna Sharma	Secretary: Rhiannon Morris
Pilar Suarez (DPAC rep)	
Heather Murphy (Principal)	
Jennifer Bell-Irving	
Mimi Yui	
Sam Focak	
Karen Illman	
Bethany Butler-Wong	
Lee Carswell	
Ljiljana Oljaca	
Rod Barham	
Rosemary Brodt	
Luba Shaferman	
Claire Wheeler	
David Preddy	
Meg Torres	
Ipi Yee	

7:36 pm Meeting called to order.

Introductions

Parents, PAC Executive, Principal Murphy

Adoption of September 14, 2020 General PAC meeting minutes

Moved – Graeme Illman, 2nd Michele Danielov. All in favour. Carried.

Adoption of October 19, 2020 minutes General PAC meeting minutes

Moved – Michele Danielov, 2nd Karen Heinrich. All in favour. Carried.

Adoption of November Agenda

Moved - Pilar, 2nd – Rod Barham. All in favour. Carried

Emails of PAC meeting attendees to be gathered by Michele D for circulation of draft minutes from November meeting.

October and September minutes will be sent to Nancy Rideout to be added to the school website.

Principal's Report (Heather Murphy)

- First quarter finishing this week, next quarter starts Wednesday 18th November.
- Parent-teacher interviews and first report cards are complete, now looking at second report cards
- There is usually more time between semesters to organise but COVID 19 means that one quarter ends and the next one starts with no break.
- Staff are concentrating on preparing for the unknown, aware that other schools have had to close for 2 weeks so the school must be ready to switch to a new platform quickly if needed.
- It's a stressful time for everyone and exhausting for teachers. Reminder that everyone is needing to be compassionate and kind and flexible.
- There have been two COVID-19 exposures at the school. One was a student, and the school was initially notified by the family. Fraser Health takes a longer time (days) to confirm. The second exposure was 2 days later. Fraser Health does not disclose names.
- It appears that many exposures have come from house parties rather than school.
- Leadership groups have taken active roles in making signage around the school and identifying problem areas.
- Less car-sharing has resulted in extra traffic. The increased number of drivers is creating issues. Staff have been outside in all weather trying to keep pick up and drop off areas safe, but this has been contentious and frustrating. Suggestion that PAC please put a reminder in the next newsletter to parent drivers to please have patience. The DPAC rep reminded us that there is a DPAC traffic group and we can ask them for help with the drive-through traffic.
- GRAD and spirit wear items will soon be on-line for sale. Students have helped with input on designs for t-shirts, long sleeved shirts, crew necks and hoodies.
- Grads get to write their comments that appear under their grad book photos. A survey will be circulated this week for them to confirm their comments.
- Two science labs and 4 classrooms ready soon.

Principal Q & A

- Michele D – how long between disclosure by Fraser Health and the cleaning process? HM – On the day of disclosure the cleaning process happens that same night. The cleaning crew consists of district CUPE head custodians and maintenance. Affected classrooms and student classes are identified. Emails are sent to everybody who has entered the school.
- Rod B – would it be beneficial to have a 'point source' person who acts as an auditor to co-ordinate the safety protocols etc.? HM – The staff are all following the Fraser Health guidelines, staff are at the main doors reminding students to put on masks and handing out masks to those that have forgotten them. They are already stretched thin managing all this. HM is effectively the 'point source'.
- Karen H asked if lockers will be available for gym classes. HM - Yes, the lockers are being cleaned and re-allocated this week.
- Michele D – how are sales of masks? HM – sold about 300 out of a total of 450.
- Rod B – how many layers are the masks? HM, they have 7 layers.

DPAC Report (Pilar Suarez Bastias)

- The last meeting was Oct 28th.
- The theme for this year is education technology and the future.
- On November 25th there will be a speaker - Dr Melanie Badali - from Anxiety Canada, developers of the Mindshift app for cognitive behaviour therapy. The speaker will talk about anxiety for students and parents. Pilar recommends that someone attends.

Treasurer's Report (Upasna Sharma)

- Review of budget (see below)
- A total of \$8,246.88 in expenses paid to date from Sept to November 10th from the Gaming Account, and \$3,519.70 from the General PAC account.
- PAC chair asks if the PAC can use some money to pay for signs to encourage drivers to drive safely, for example using 'thanks for driving carefully' signs. Something as a friendly reminder in the pick-up and drop-off zone where there have been issues.
- The approximate cost of signs and number of signs needed was discussed.
- Rod B asks can we use the new Cricut machine to make new signs
- Karen H suggests leadership kids could re-purpose last year's signs by painting over them
- Bethany BW suggests creating a diagram as to how traffic flow should be. We could pass out flyers showing traffic flow diagram to drivers as they drive through.
- Rhiannon M notes that the school should remind kids re traffic rules so they can in turn remind parents.
- Motion to spend up to \$300 to support school signage for traffic safety proposed by Karen Heinrich, 2nd by Bethany B-W. No opposition

New Business

- Grade 11 Parent Dance Committee – A Subcommittee of the PAC (Karen Heinrich). A zoom meeting was held last Thursday with 16 people attending. The parent dance is not happening so there was brainstorming on alternative fundraisers. David Preddy suggested a golf tournament which could include a variety of side-events. The chairperson for the Grade 11 committee will be Rosemary Brodt. Donalee Roos will help with the golf tournament. April 30th has been suggested as the date for the golf tournament.
- Grad 2021 Parent Committee – A Subcommittee of the PAC (Graeme Illman). There was a meeting two weeks ago. It was well attended with 45 people and lots of energy. There will be a second meeting in 2 weeks on Wednesday 30th November. The budget for this year is \$15,000 as compared to \$30k last year. The poinsettia plant sale will occur. \$2200 was raised from this event last year. It will be COVID-19 aware possibly with direct payments and off-school pick-up. At this point we do not know what grad will actually look like, it's currently a blank slate.

Other Business

- None

Motion to adjourn: Moved – Pilar, 2nd – Karen. All in favour. Carried.

9:10 pm Meeting adjourned.

Next meeting: January 18 at 7:30 pm

Ecole Dr. Charles Beetz Secondary School PAC							For the year ending June 30, 2021			
General							Gaming			
	Actual 19/20	Budget 20/21	Actual 20/21	Actual 20/21	Actual 20/21	Difference	Actual 19/20	Budget 20/21	Actual 20/21	Difference
			Royal Bank	In-School Funds	Dinner Dance Acct					
Opening - Royal Bank	\$ 106.55	\$31.55	\$31.55			\$ -	Opening	\$ 4,166.87	\$ 16,991.00	\$ 16,991.00
- In-School Funds		\$6,182.00	\$6,182.00							
Income:							Income:			
Parent Donations	\$ 7,403.00	\$ 7,730.00		\$ 7,730.00		\$ -	Gaming Grant	\$ 29,000.00	\$ 28,640.00	\$ 28,640.00
Dinner Dance					\$ 8,894.57		Grad fundraiser - next year			
							Unclaimed Scholarships 2019	\$ 500.00		\$ -
							Unclaimed Scholarships 2020	\$ 500.00		
Total Income	\$ 7,609.66	\$ 13,943.66	\$6,213.66	\$ 7,730.00	\$ 8,894.67	\$ -	Total Income	\$ 34,166.87	\$ 44,931.00	\$ 44,931.00
Disbursements:							Disbursements:			
BCCPAC Dues	\$ 75.00	\$ 75.00		\$ -		\$ 75.00	Scholarships for June 2021		\$ 4,000.00	
Staff/PAC Meeting Treats	\$ 236.35	\$ 250.00		\$ -		\$ 250.00	Aftergrad Support Regular		\$ 4,000.00	
Staff Appreciation	\$ 1,757.95	\$ 2,000.00		\$ -		\$ 2,000.00	Reunion - Grad YE2020		\$ 4,000.00	
Christmas Meeting Dinner	\$ 200.00			\$ -		\$ 200.00	Reunion - Grad YE2021		\$ 4,000.00	
Extra Clay for Students-ExtraProject		600.00		\$ -		\$ 250.00	Main GymFlooringCover		\$ 5,000.00	
Sentinel Photo Box to document 3D artwork on-line		250.00		\$ -		\$ 3,568.01	Mural Outside School		\$ 3,000.00	\$ 3,000.00
3D Printer(Tinkertail) equipment		3,568.01		\$ 3,469.70		\$ 108.31	Mural Inside school (Trenton Pierre First Nations Artist)		\$ 2,000.00	\$ 2,000.00
Virtual performance space website		800.00		\$ -		\$ 200.00	Remembrance Day speakers/video/gifts		\$ 500.00	\$ 391.10
Food Photography Station		200.00		\$ -		\$ 2,000.00	Outdoor Events Tent		\$ 1,200.00	\$ 488.68
Bloomer weCare		60.00		\$ 60.00		\$ 790.00	Subscriptions to literary journals		\$ 300.00	\$ 300.00
							Cricut Machine and equipment		\$ 1,660.00	\$ 1,088.11
							Yes Nano USB Mic and soundproof panel		\$ 340.00	\$ 361.83
							Button maker machine		\$ 300.00	\$ 146.89
							Sony A6400 E-mount Camera and equipment		\$ 1,300.00	\$ 1,300.00
							Yearbook new camera		\$ 2,000.00	\$ 2,000.00
							Basketball cart for balls		\$ 850.00	\$ 780.17
							Scholarships for June 2020		\$ 4,000.00	\$ 69.83
							Aftergrad Support		\$ -	
							Student - Food Tokens		\$ 305.22	
							Art - Clay to Support School Projects		\$ 359.74	
							English - Social Justice Speakers		\$ 150.00	
							Social Studies - Residential School Speakers		\$ 250.00	
							Library - Poang Chairs from Ikea		\$ 643.85	
							Library - Furniture for Student Lounge		\$ 1,646.38	
							Library - Luxor, Adj, Lectern		\$ 279.13	
							English - 3 Document Cameras		\$ -	
							English - Yell Podcast System		\$ -	
							English - Literacy Journal Subscription		\$ 236.32	
							Drama - Replace/Upgrade Lights for the Play		\$ 763.36	
							Musical - Replace Shared Music Equipment as Ne		\$ 400.00	
							Gym - Music Box / Blaster 2x209		\$ 391.70	
							Athletics - Team Uniforms		\$ 1,000.00	
							Home Economics - Replace Sewing Equipment		\$ 500.00	
							School - Gym Floor Improvements		\$ -	
							School - Mural for the Cafe		\$ 1,000.00	
							School - Orange Shirt Day Initiatives		\$ 200.00	
							Emergency Preparedness - Update Kits		\$ 200.00	
							Grade 11 Dance In-School Fund		\$ 500.00	
							Aftergrad Fundraiser - In-School Fund		\$ -	
							Bank Fees Cheque Printing Fees		\$ 19.90	
Total Disbursements	\$ 2,088.30	\$ 8,103.01	\$0.00	\$ 3,619.70			Total Disbursements	\$ 17,164.80	\$ 34,460.00	\$ 8,248.88
Closing	\$ 5,440.25	\$ 6,840.64	\$6,213.66	\$ 4,210.30			Closing	\$ 16,991.07	\$ 10,181.00	\$ 38,384.12