

# INTERVIEW DO'S & DON'TS

- ✓ **Make a great first impression**
  - no jeans, no logos on shirt, wear clothing dressier than what you wear to school
  - girls – do not wear revealing clothing – must be conservative
  
- ✓ **When you meet your interviewer show respect**
  - initiate a firm handshake saying their name
  - show respect, wait for interviewer to invite you to be seated, then sit once interviewer is seated
  - once seated, offer your resume or portfolio (it shows you came prepared)
  
- ✓ **Your body language is important during an interview**
  - show enthusiasm
  - sell yourself
  - continuous eye contact is important
  - don't slouch or fidget
  - smile
  - show confidence
  - be sincere
  
- ✓ **What you say and how you say it is important**
  - don't talk to the interviewer the same way you would talk to a friend
  - use appropriate vocabulary
  - when asked what your weaknesses are – don't say things like: 'I'm lazy'
  - give original answers
  - after the interviewer has finished answering questions – ask questions of your own
  
- ✓ **At the end of the interview give as lasting impression!**
  - offer a firm handshake and thank the interviewer for their time