

Cedar Drive PAC 2021/2022 PAC General Meeting

Opening

The Second General meeting of the Cedar Drive PAC 2021/2022 was called to order at 6:49pm on October 20, 2021 on Teams by Kate Head, Chairperson.

General Present

David Riley, Maria Mathison, Karen Flatt, Kelli Larsen, Joanne Fish, Mike McIntosh, Tonya Harford, Seema Kumari, Rowen Brand, Janah Hastie, Shannon Leadbeater, Tracy Crossley, Katie Zoladek

Exec Present

Heather Birnie, Kate Head, Jane Adams, Queenie Wong, Stacey Gokool, Erica Salemink, Gurvinder Chima

Regrets

Rocheil McGregor, Laura Klement

Approval of Agenda

Approval of Agenda by Jane Adams, seconded by Shannon Leadbeater. Motion was passed unanimously.

1. Grade 5 Committee

- **Grade 5 Fundraising:** There were questions about how fundraising works and where the money went in the Spring of 2020 when COVID led to the cancellation of camp.
 - In the past, leftover Grade 5 funds (generally around \$200) were gifted to the following Grade 5 year. At the May 2019 General meeting, a motion was made and passed to move leftover Grade 5 funds to the playground holding instead. It was subsequently added to the Cedar PAC Constitutions and Bylaws.
 - PAC is governed, by extension, by DPAC, BCCPAC, administration, SD43, and the BC Government. There are many rules in place for fundraising in schools. Cedar Drive's Grade 5 Fundraising Committee, as a subcommittee of Cedar PAC, must follow rules. Cedar PAC is responsible for money that comes through the PAC bank account and for writing cheques including payments for Grade 5 activities. For a small community, Cedar PAC moves a lot of money.
 - When COVID hit in 2020, schools closed and many things shut down. School District 43 said monies fundraised for a specific purpose must be put on hold and that money cannot be moved elsewhere. (This is partly due to liability. PAC, the school, and the district will all be liable if someone got sick from a Grade 5 party held outside of school funded by PAC/Grade 5.) With camp cancelled, a decision was

made to give Grade 5s gift bags. Leftover funds were then moved to playground holding, following the motion voted into bylaw in May 2019:

SECTION XVI FUNDRAISING

5. All additional funds raised for the Grade5 Committee, that are not used for year-end activities, shall be redirected in the PAC's Playground Fund.

- If anyone wants to change a bylaw, it can be voted on at a meeting.
- **Grade 5 Committee Update:** A great team of moms are helping with fundraising.
 - Hoodies: Rowen is working on updating the logo on the hoodies. As soon as the logo is done, the order will be posted on School Cash Online.
 - Yearbook: Rowen, Tonya, John, and Alecia will work on the yearbook. If anyone has photos for the yearbook, please email them to cedardriveg5@gmail.com.
 - Bottles: Cheryl and Cloe will oversee bottles.
 - Neufeld: Kelli will manage Neufeld orders. Joanne will collect forms in the morning. Forms can be handed to the office as well.
 - Krispy Kreme: Jodie is picking up the order tomorrow. Grade 5 parent volunteers will set up in front of the school.
 - Hot Lunch: Shannon and Joanne will run Hot Lunch. (First hot lunch November 12th)
 - Treat Days: Not possible right now due to exchange of cash.
 - COBS: Shannon has set up an account with COBS at Oxford Connector. The school receives a percentage back if Cedar Drive is mentioned. Shannon will also look at their hot lunch options. If Treat Days are allowed, they have Fun Buns that work as a healthy treat. They also have Silent Auction items that can be passed on to PAC. COBS is a very community-minded company that donates to many school events and programs.
- **What are we fundraising for:** Grade 5 events will be decided by the teachers, not the parents. Heather will try to meet with Candace and Nadine this week about possible events. Camp is not a possibility. At other schools without set events year after year, teachers come up with options for the students to vote on.
- Grade 5 is hoping for a 1-day outdoor event, possibly the waterslides. If off-site is not possible, maybe an event at the school. There may be less limitations if the vaccine for children is approved. Currently there are no restrictions for children to play outside (no cohorts). Heather believed having a good-bye or something outside on the school grounds is possible.

2. Treasurer's Report

- Mask Lanyard raised \$220
- Orange Shirt made \$144.22 – to be donated to an indigenous charity. Stacey is looking at 3 possible organizations: [Suwa'lkh School](#), [Aboriginal Head Start Association of BC](#), [Kwikwetlem First Nation](#).

- Maria suggested contacting district Ab Ed staff for recommendations. Heather suggested talking to the school's new Ab Ed Youth Worker Leanne Fisher who is at school on Mondays.
- Charity can be voted on at the November General
- Spirit Wear (leftover) made \$20
- Kindness Shirts are sold at cost
- BCCPAC membership \$75 paid

Motion to approve the Treasurer Report by Queenie Wong. Motion was passed unanimously.

3. DPAC

- Shannon is filling in as DPAC before the new DPAC is voted in.
- Next meeting will be on Oct 27th

4. Fruit and Veggie

- Carrots and milk will be handed out on Thursday.

5. Fundraisers

- Second lanyard order closing end of this week.
- Poinsettias/Wreaths/Gift Cards/Spiritwear will be back as a holiday package.
- Spiritwear will have limited pieces to keep it straightforward.
- Book Fair: 2 weeks of Virtual Book Fair starts on Nov 19th
- Art Created by Kids – went out this week to the teachers, and will be sent home around beginning of November. Artworks must be returned by Nov 17th, and orders will arrive by Dec 6th. For classes that do not work on this in class, Julia Read will help.

6. Pink Shirt

- Orders will close on Friday.

7. DPAC Position

- PAC must have a DPAC rep. Shannon Leadbeater, who is also Terry Fox's DPAC rep, has put forward her name. Shannon is elected as Cedar's DPAC rep.

8. New Business

- **Creating a Community Garden:** Heather spoke to the teachers about it. While the teachers liked the idea, it is not viable due to vandalism. Planters have been destroyed in the past. Undercover area is not an option as the area is used by classes when the weather is bad. At Pleasantside, teachers wanted an outdoor classroom with a garden. Due to bear risk, vegetables could not be grown. Instead, they thought about growing seedlings that will then be donated to reforestation projects. Heather receives emails from Trees Canada. Once the seedlings are planted, there is not a lot for the kids to do. The project cannot move ahead without teacher support or District approval.

9. Principal's Report

- **Not enough EAs:** Student Services teachers have had to help. New Ks need a lot because many have not gone to daycare and because of the pandemic. A few other things are also putting pressure on staffing. The District has told the school the priority is always health and safety. Shannon has advocated for more EAs at the district level in the past. Because so many Ks have not gone to preschool or daycare, EAs have been assigned to K classes. District is being supportive.
- **Foundation Skills Assessment:** Very few Grade 4s are writing the FSA. Heather has been invigilating and has done practice tests with the students before the actual tests. There is numeracy and literacy online. Next week will be numeracy and literacy on paper. Tests are about half done and the rest should be done in the next week and a half. Results from Cedar will likely not be published because there are very few participants and students could be identified based on the marks. Students will still receive results even if they are not published.
- **Virtual Assemblies:** Julia Read is hosting a virtual assembly on Teams for Halloween. There will be games for classes to participate in. Staff is excited. After it has been done once, it will be easier to do more virtual assemblies. Heather would like Grade 5s to do some announcements.
- **Halloween:** Heather has sent out District Halloween guidelines to the teachers. The only thing the District has sanctioned is children bringing in sealed bags or boxes of treats for teachers to distribute. Possibility of Halloween parade is uncertain right now. Dress-up day will be the Friday before Halloween.
- **Parent Teacher Interview:** Interim reports will be going home soon.
- **Reading Link:** Jennifer King and Katy Lee-Law are heading Reading Link. The Library Association chooses 6 books. All public and private schools in the Lower Mainland can participate. Children in teams of 6 will compete and answer questions like a Trivia Game. Teams within the school will compete, then the winning team will compete with other schools. The top 3 teams will enter a grand challenge at Kwantlen.
- **Technology / PAC Support:** A touchscreen TV donated to the school has been mounted in the library. The school is looking to get a TV in every classroom to replace projectors. Some intermediate teachers have expressed interests in document cameras. Some schools have Padcasters that students can use them to film skits or speeches. Department Heads met with teachers – Intermediate teachers are asking for mic/broadcasters that are generally used for students with hearing issues but will benefit all students. Heather will be meeting with Dept Heads next week and will have a better sense of what the teachers need.
- **Leadership:** Leadership opportunities are very beneficial to the Grade 5 kids. If the vaccine for children is approved, monitoring might be possible. In Heather's previous schools, Grade 5 kids helped run assemblies and sold popcorn to support a charity of their choice. Kids were very involved and learned through the experience.

- **Sports Teams:** Sports Teams are not back yet but hopeful if younger kids start getting vaccinated.
- **Prairie Construction:** Shannon has emailed the City of PoCo. The construction crew will be more careful but the city said a crossing guard falls under the District. Erica felt the huge piece of machinery parked on the corner where people wait to cross the street is very unsafe. The District does not have crossing guards, but after contacting the City, the City is “reviewing the request with the construction crew to determine what options are available for safety at the crossing as construction operations occur.” Heather has also contacted the District Assistant Superintendent who will see what options are available at Cedar and Prairie on a temporary basis.

Adjournment

Motion to adjourn the meeting by Stacey Gokool. Motion was passed by Shannon Leadbeater.

Meeting was adjourned at 7:54pm by Kate Head

The next general meeting will be at 6:45pm on November 17, 2021.

Minutes submitted by: Queenie Wong