



CASTLE PARK ELEMENTARY SCHOOL

1144 Confederation Drive, Port Coquitlam, BC, V3C 6P1
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Principal: Mrs. K. Tompkins

17 September 2018

Stop, Drop, & Go

Dear Castle Park Families,

The emergency evacuation of several years ago was a stern reminder to us of the importance of having the school drive through clear of parked vehicles. As a result, there is **NO PARKING** in the drive through during both the morning drop off time **AND** the afternoon pick up time.

In the morning you may drive into the drive through, pull safely in to the curb to drop your child off, and then pull out immediately. When entering the drive through, please make your way to the **far end of the U drive** as much as possible to avoid congestion.

In the afternoon, your child must be watching for your car. You may then stop briefly at the curb to let your child into the car then pull out immediately. This is for the safety of our children and to ensure any emergency vehicles have immediate access.

For further safety, please do **NOT** park or drop your child off in the staff parking lot. It is dangerous to have children darting between cars.

Please advise any other family member, friend, or caregiver who may be driving your child to the school.

Lastly, when crossing the street with your child, please use the crosswalk. This does two things: it keeps you and your child safe and it gives you the opportunity to teach your child street safety.

In conclusion, I expect that, as adults wanting to model positive behaviour, “no parking” signs are observed along with all expectations/rules with regard to our students’, your own children’s, safety. Thank you for being good role models.

Yours truly,

Mrs. Kim Tompkins
Principal