



BPAC Meeting
Tuesday, January 10th, 2023 @ 7:00pm

MINUTES

1) 1. Welcome & Introductions

- a) 7:03pm
- b) Kristin, Kendra, Kayla, Daniella, Mrs. Hunter, Ms. Katie, Cassandra, Crystal, Shine

2) Adoption of Agenda

3) Adoptions of previous meeting minutes

- a) Kristin, Kayla

4) Principal's Report

- a) We care, We belong, We matter - connecting it to events that naturally occur - connecting to cognitive thinking asking about how they are connecting with the community and family
 - i) We care - looking at calendar what does that mean above valentines day - including the diverse
- b) MDI - grade 4 learners
 - i) How they are feeling about school, home and as an individual. Lets admin and educators know how kids are doing beyond school life
- c) Student learning satisfaction survey - government mandate
- d) Opportunities this term:
 - i) Running club - running relays 4/5, form teams of 4, grade 3's can participate but can't do the relays
 - ii) Mrs. Hamnet and Mrs. Cherry will be running the club
 - iii) Chess club - k through 5, Ms. Katie and Ms. Stocel will be running the club. Building a collection of chess boards
 - iv) Birchland basketball will be starting up - grade 4/5, Mrs. Hamnet and Ms. Katie - jamboree at end of season. 2 permission forms will be sent home - allowed to participate and allowed to released after school hours
- e) Hosting all grades: introduced to lacrosse with poco sports
- f) Fundraising for school library - going ahead to order and will not be waiting for fundraising to start purchasing - plans to expand
- g) Basketball hoops are done!
- h) Multi-cultural night: formally brought it up at the staff meeting - 4 staff volunteers
 - i) We matter - connecting children with themselves and their heritage
 - ii) After school event
 - iii) Need food - connecting it to a talent show style event
 - iv) Some funds applied for through grants
 - v) How to invite parents to participate in bringing in food? As part of their culture
 - vi) We don't want cost to be a barrier - family affordability fund can be used to directly help families with it
 - vii) May 26th, 2023
 - viii) Do we need food safe?
 - ix) Buffet/family style - ingredients listed - staff serving - encourage families to bring their own plates and cutlery
 - x) Signup sheet for parents to sign up for bringing food and volunteers
- i) Chantilly is having surgery for a lump - unclear if it is cancerous
 - i) Is there something we can do to help Ms Karen with the vet bills (\$800-\$1000)?
 - ii) PAC can promote a go fund me but we should not create it ourselves
 - iii) Possibly getting pet insurance
 - iv) Ms karen is the only youth worker how has taken on a support animal
 - v) Talk to Karen about if she wants support

5) Old Business

- a) Current Vacant PAC Positions (1 year terms)
 - i) Fundraising Coordinator
 - ii) Scholastic Book Fair Coordinator

- iii) Parent Volunteer Coordinator
- iv) Parent Education Coordinator
- b) Upcoming PAC Vacancies (Terms ending June 2023)
 - i) Chair
 - ii) Vice-Chair
 - iii) Secretary
 - iv) Onsite Hot Lunch Coordinator
- c) Family Movie Night
 - i) Great turn out, lots of volunteers
 - ii) 115 people
- d) Scholastic Book Fair
 - i) Reached our \$1,500 goal - raised \$670, consider Spring Book Fair
 - ii) New parents volunteers
 - iii) Book Fair in the spring? Buy one get one free book fair in May? Run virtual book fair
 - iv) Mar 2 - 9?
- e) Sun-Oka Apples
- f) Christmas Purdys
 - i) Total sales \$1,709.50, profit \$448.78
 - ii) Raise less each year
 - iii) Easter Purdys? (made \$270 last year)
 - iv) Check Easter Scheduling
- g) Gingerbread Cookies
 - i) Students enjoyed it
 - ii) Staff feedback?
 - iii) We were within the \$400 budget
- h) Community Value Books
 - i) 18 books not returned - 10 lost books covered by company, PAC pays \$240 for 8 books
 - ii) Sold 91 books - \$771 profit
 - iii) Majority sold by a few students
 - iv) Div 4 was the winner of Pizza lunch - need to arrange
 - v) Would not consider repeating - incentive portion doesn't make much of an impact

6) New Business

- a) Winter Dance
 - i) Friday, January 27, 2023
 - ii) 6:30 pm - 8:30 pm, set up at 6:00 pm
 - iii) Need a committee to organize music, decorations and lights
 - iv) Volunteer sign up made for concession
 - v) Scope of concession?
- b) Fundraising Activities/Events
 - i) Pub night - Brieanne to provide info
 - ii) Dominos or Me & Ed's Family Pizza night – date? Thursday - Cassandra will check the options with dominos Check what else is out there. Chipotle or sushi to look into?
 - iii) Meridian Meats – consider doing in April this year - end of April so that people can use their cards in May, April 17 - May 1?
 - iv) After school snack sales - more volunteers just in case someone is sick so it can still run - maybe wait for better weather
 - v) Easter Purdy's
 - vi) Jerseys for sports teams or pinnies - is it something PAC can fundraise for? YES
 - vii) Movie night in March?
 - viii) Pink cupcakes?

7) Committee Reports

- a) Grade 5 committee
 - i) sttudents received hoodies,
 - ii) running 50/50 Winter raffle – drawing winner Jan 27th - goal \$500 14 numbers have been sold
 - iii) Pick numbers at the dance?
 - iv) Meet with Mrs Hunter Jan 11th about grade 5 field trip - cCultus is out
 - v) Can rent out the hideaway at rec centre - has games and the kids can hang out
- b) DPAC
 - i) Nothing new

c) **Treasurer's Report**

- i) Basketball court is finalized - reimburse the school
- ii) E-transfers are being used more - try to get it used more for munch a lunch
- iii) \$17,400 - have to pay out community values \$2,730 - our profit
- iv) \$8,000 in gaming - field trip for grade 5's - last year we used it for the dance class - can possibly use it for jerseys, chess boards, winter dance - have to decide if its a fundraiser or community night event, sensory path? Beautification of common spaces
- v) What are we contributing towards classroom books? Dedicated fundraiser for it and whatever is raised gets contributed?
- vi) Scholastic \$160 expiring this year - pull discretionary funds from unused teacher amounts?
- vii) \$1000 technology fund?

8) Next Meeting via Zoom

- a) February 21, 2023

9) Adjournment

- a) 8:49 pm