

École Banting Middle School Parent Advisory Council (PAC)  
 General Meeting MINUTES  
 Wednesday, October 12, 2022 at 7pm  
 Learning Centre and Zoom



Agenda Item	Discussion (action items in bold)
1. Call to order & welcome  <i>President: Kelly</i>	Welcome to first PAC meeting: a. Establish quorum - Established with 8 in person and 19 online b. Sign-in process reminder - See sign in sheet, which includes polled online attendees c. Meeting etiquette - Practice of kindness and politeness, we have the same goal
2. President's report  <i>President: Kelly</i>	PAC President reported on current PAC status: a. Introduction of Executive - Kelly Cardwell – President - Rida Wang – Vice President - Christine Viray – Secretary, Co-Treasurer - Elisheba Muturi - Co-Treasurer b. Approval of Agenda - <b>Motion: Kelly / Second: Rida / For: 10 votes / No opposition</b>
3. Principal's report  <i>Principal: Bill Trask</i>	Principal reported on current and upcoming school activities: a. Introduction - Feedback is desired and PAC meetings are an opportunity for this interaction - Banting 2022/23 year: 56 staff and 568 students - Introduction of Bill Trask, Principal – 8 years at Banting - Additional Stat Holidays caused slower start to school b. Review of past / ongoing activities - <u>Oct 4th</u> : Naloxone presentation by Naloxhome, Fraser Health sponsored presentation. There were some challenges with differing age groups and readiness, some shortcomings to presentation. - <u>Now to Nov 11</u> : Grade 7 students are taking <a href="#">Foundational Skills Assessments (FSAs)</a> c. Review of upcoming activities

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<p><i>Principal's Report Continued</i></p>	<ul style="list-style-type: none"> <li>- <u>Oct 17th to 19th</u>: Interim reports will be distributed by teachers, likely in a checklist format. Parents need to review, sign and return</li> <li>- <u>Oct 25th &amp; 26th</u>: Parent/teacher conferences will follow interim reports, early dismissal at 1pm with meetings starting at 1:30pm. Schedule will be announced soon.             <ul style="list-style-type: none"> <li>o Parents are encouraged to approach teacher requesting meeting when needed, no need to wait for conferences, frequency is whatever is necessary. Even if students are doing well suggest meeting with teacher</li> </ul> </li> <li>- <u>New assessment structure</u>: New reporting order will be introduced, administration staff will be studying in service to ensure clarity</li> <li>- <u>Presenters Series</u>: <b>School will approach PAC for support/ reimbursement of other presentation through it the year to enrich learners education</b> e.g. The White Hatter presentation, which are age appropriate workshops on digital literacy and internet safety, information available for parents as well. Approximately \$600 to \$700 – many parents supportive             <ul style="list-style-type: none"> <li>o Q: How are presentation subjects determined?                 <ul style="list-style-type: none"> <li>▪ A: Staff look at practical presentations on emerging issues.</li> </ul> </li> </ul> </li> <li>- <u>French immersion trip</u>: 65 grade 8s signed up for trip to Quebec, will include grade 7s next year, and grade 6 following year</li> <li>- <u>Provincial Announcement</u>: Family affordability fund of \$62M for needy families to address inflation - priority given for food, clothing, necessity, etc. Banting has received \$50K.             <ul style="list-style-type: none"> <li>o Administration will be conferring with other schools, the district, and PAC regarding disbursements. Province will provide guidelines shortly.</li> <li>o Q: Is family affordability an issue at the school?                 <ul style="list-style-type: none"> <li>▪ A: Yes, for some families</li> </ul> </li> </ul> </li> <li>- <u>Leadership Opportunities</u>: Available at school with (1) external groups e.g. babysitting at the school, also courses available 2 nights per week revolving around STEAM; and (2) Student/Blaze leadership club/crew</li> <li>- <u>June</u>: Talent show is proposed – stay tuned for more information</li> </ul>

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<p>4. Treasurer's report</p> <p><i>Treasurer: Elisheba</i></p>	<p>PAC Treasurer reviewed current and proposed finances:</p> <ul style="list-style-type: none"> <li>a. Overview of current financials and proposed approach – <i>see page 5</i></li> <li>b. Presentation of proposed budget to Dec 31, 2022 – <i>see page 6</i></li> <li>c. Vote for adoption of budget until December of 31/22                             <ul style="list-style-type: none"> <li>- <b>Motion: Kelly / Second: Christine / No opposition</b></li> </ul> </li> <li>d. Vote to add Christine to signing authority                             <ul style="list-style-type: none"> <li>- <b>Motion: Kelly / Second: Elisheba / No opposition</b></li> </ul> </li> </ul>
<p>5. PAC Goals and Fundraising</p> <p><i>Vice President: Rida</i></p>	<p>PAC Fundraising Lead (VP) reviews fundraising goals, as well as, past and upcoming fundraising events:</p> <ul style="list-style-type: none"> <li>a. Student survey will be distributed                             <ul style="list-style-type: none"> <li>- Asking what students would like to see at the school e.g. basketball court, gaga court</li> <li>- Simple survey through Teams, with Bill and teacher's assistance.</li> </ul> </li> <li>b. Parent ideas are also welcome for fundraising goals, examples include                             <ul style="list-style-type: none"> <li>- Gaga ball</li> <li>- Covered outdoor area</li> <li>- Picnic tables</li> <li>- Sporting equipment</li> <li>- School mascot costume</li> <li>- Presentations from external speakers</li> <li>- Arts</li> </ul> </li> <li>c. Upcoming fundraising volunteer opportunities                             <ul style="list-style-type: none"> <li>- Hot lunch</li> <li>- Monthly pizza lunch</li> <li>- Winter family portraits</li> <li>- School swag</li> <li>- Bowling night</li> <li>- Ethical bean coffee sale</li> </ul> </li> <li>- Volunteers are necessary to make these event successful</li> <li>- <b>Please email <a href="mailto:bantingpac@gmail.com">bantingpac@gmail.com</a> if you have ideas or are interested in volunteering</b></li> <li>- Students will be used for volunteering to build school spirit and leadership</li> </ul>
<p>6. New Business</p> <p><i>President: Kelly</i></p>	<p>Roundtable opened for attendees to discussion new items:</p> <ul style="list-style-type: none"> <li>a. Process for replacement of administration staff</li> </ul>

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	<ul style="list-style-type: none"> <li>- Can happen throughout the year, however, unlikely with VP on leave. Placement is dependent on need. And will inform parents right away</li> <li>b. Halloween activities                             <ul style="list-style-type: none"> <li>- Halloween trivia in the morning with prizes, some class activities, decorating and costumes.</li> </ul> </li> <li>c. BCTF presentations for parents                             <ul style="list-style-type: none"> <li>- May resume, after suspension from Covid. They had some excellent talks available in the past:  <a href="https://www.bctf.ca/services-guidance/training-and-education/workshop-requests/book-workshops-for-parent-advisory-committees">https://www.bctf.ca/services-guidance/training-and-education/workshop-requests/book-workshops-for-parent-advisory-committees</a> </li> </ul> </li> </ul>
7. Next Meeting date	Next meeting will be on Wednesday, November 16 <sup>th</sup> at 7pm, both in person (Learning Centre) and virtually (Zoom)
8. Adjourn	Meeting ended at 8:03pm

**École Banting Middle School PAC**  
*Balance Sheet as at September 30, 2022*

<b>Current Assets</b>		
Chequing Account	\$ 10,037.10	
Gaming Account	\$ 3,180.41	
		\$
Donations Held in Trust at Banting	\$ 20,142.50	33,360.01
		\$
<b>Total Assets</b>		<b>33,360.01</b>
<b>Fund Balance</b>		
General Fund	\$ 10,037.10	
Gaming Fund	\$ 3,180.41	
		\$
Funds in Trust at Banting	\$ 20,142.50	33,360.09
		\$
<b>Total Liabilities and Funds</b>		<b>33,360.09</b>

*Income Statement July 01, 2022 to September 30, 2022*

<b><u>General Fund</u></b>		
<b>Opening Funds – General</b>		\$ 10,036.92
<b>Income</b>		
Interest	\$ 0.18	
<b>Disbursements</b>	\$ 0.00	
<b>Net Income</b>		\$ 0.18
<b>Closing Funds – General</b>		<b>\$ 10,037.10</b>
<b>Funds in Trust at Banting</b>		<b>\$ 20,142.50</b>

<b><u>Gaming Fund</u></b>		
<b>Opening Funds – Gaming</b>		\$ 3,180.41
<b>Income</b>		
Interest	\$ 0.08	
<b>Disbursements</b>	\$ 0.00	
<b>Net Income</b>		\$ 0.08
<b>Closing Funds – Gaming</b>		<b>\$ 3,180.49</b>

<b>Closing Funds Held in Trust</b>	<b>\$ 33,360.09</b>
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**École Banting Middle School PAC**  
*Proposed Budget October 1 to December 31, 2022*

**General Fund**

<b>Opening Funds – General</b>		\$ 10,037.10
<b>Income</b>		
Hot Lunch	\$ 3,000.00	
Winter Event	\$ 2,500.00	
Banting Swag	\$ 3,500.00	
<b>Total Income</b>		<u>\$ 9,000.00</u>
<b>Expenses</b>		
Administration - Zoom, supplies, etc.	\$ 500	
Hot Lunch Supplies	\$ 1,000.00	
Winter Event Supplies	\$ 500.00	
Banting Swag Expense	\$ 2,000.00	
<b>Total Expenses</b>		<u>\$ (3,500.00)</u>
<b>Net Income</b>		<u>\$ 5,500.00</u>
<b>Closing Funds – General</b>		<u>\$ 15,537.10</u>
<b>Funds in Trust at Banting</b>		<b>\$ 20,142.50</b>
<b>Closing Funds Held in Trust</b>		<b>\$ 45,400.09</b>

**Gaming Fund**

<b>Opening Funds – Gaming</b>		\$ 3,180.49
<b>Income</b>		
2022/23 Grant	\$ 10,640.00	
<b>Total Income</b>		<u>\$ 10,640.00</u>
<b>Disbursements</b>		
Class Support (13x\$150)	\$ 3,900.00	
Speaker Honorarium	\$200	
<b>Total Disbursements</b>		<u>\$ (4,100.00)</u>
<b>Net Income</b>		<u>\$ 6,540.00</u>
<b>Closing Funds – Gaming</b>		<b>\$ 9,720.49</b>