

# Baker Drive PAC Meeting Minutes May 13

Two upcoming hot lunch date changes: two weeks the hot lunch will not be on Wednesdays and instead be:

- Thursday, May 23rd
- Tuesday, June 18th

## **Welcome and Introductions - Terri**

- Approval of Agenda and Minutes - Cheri and seconded by Theresa/Juliet

## **Principal's Report - Ms.Deck**

- Projections are in for enrollment. A little bit down in enrollment projections (~200 estimated), but will maintain 10 divisions
- There are no teacher layoffs in the district. This is the third year
- Summer learning is open for registrations
- District 3,4,5 track meet coming up on May 22 at Coquitlam Town Center
- Adaptive Track and Field meet on June 7th
- District approved a new school and 3 expansions (Charles Best getting 8 classes and 2 others)
- What's happening in our school since last time:
  - Music master class
  - Bollywood dance lessons
  - Como lake relays (grade 4 and 5s)
  - Staff Appreciation
  - Visit from MP Ron McKinnon - Congratulate Ms. Lederer
  - Recycling - still encouraging litterless lunches
  - Ruben's Shoes - final count still to come
- What's coming up:
  - Welcome to Kindergarten
  - Class photos
  - Book Fair
  - Hip Hop Week
  - Sports Day
  - Grade 5 Activities
  - Possible mural project in association with aboriginal education
  - Planning for next year - technology. The new laptops will not work with the existing smart boards in the classrooms. Ms. Deck is getting an estimate for projectors and adaptors so that the smart boards can continue to be used wirelessly with the new laptops. This year's PAC technology budget will be going to the new projectors. Ms.Deck getting a new smart TV for the school

- Planning for 2019/2020 - Continue with the SEL (social emotional learning) goal, adding a numeracy goal
- 

### **Playground repairs and enhancements Update - Ms.Deck/Terri**

- Slide has been ordered and we are waiting for it. Money has been set aside for it. We don't know what the install will cost. It will be installed by the District Maintenance personnel
- Drainage issue for the playground area has been brought to the board
- The field was aerated last week

### **Treasurer Report - Juliet** (See attached Treasurer's Report)

- Juliet talked to RBC and we can change our PAC account to allow for online banking
- Motion to allow online banking and Juliet to have the bank card - Cheri approved, Teresa seconded. All in favour - unanimous
- If the person holding the bank card changes from Juliet, a letter needs to be sent to the bank
- 80% of our expenses (wish list, etc) come in June
- Next year:
  - Newly Budgeted for next year: parent education, school art project, emergency supplies
  - Continue to build playground repair fund
  - **Motion to pass budget for next year - Zoe approves, Cheri second. All in favour.**

### **Update on Fundraising already run - Nikki/Cheri**

- Flower Fundraiser - \$400 profit - Terri update
- Spring Book Fair next week. Zoe update - Profits go into new books for the school & classes
- Spring Carnival on June 14th (4pm-7pm) - Cheri update
  - Volunteer sign-up genius will be sent soon by Cheri
  - Will be doing a BBQ on-site
  - Some great donations from businesses have come in already
  - Games have been gone through and sorted
  - There are more volunteers this year and has been really nice to have the extra help - definitely relieves stress
  - Human foosball ordered as a game
  - Charles Best will be sending volunteers
  - Carnival food, etc will be coming onto the hot lunch site

### **2019/2020 Budget Discussion - Terri**

- Review the focus and goal of the PAC
  - \$33,000 raised for next year
  - Discussion on goals for the PAC monies and what would happen if we didn't raise the

same amount of funds for the next year. 50% of funds comes from the hot lunch program and is available due to volunteer time running the hot lunch program weekly

- Continue to look at events that build community

### **Grade 5 Representative - Christy**

- Ceremony and party planning coming along nicely
- Yearbook on the hotlunch site
- There's some money set aside in the PAC budget for yearbook shortfalls for families

### **Other topics**

- Ms.Deck would like to start a tradition where the playground games are refurbished by the grade 5. Kids paint a new game each year on the playground. Playground game stencils are being sent from another school.
- Guest Internet wi-fi at any school is coming!
- **Ms.Deck to ask about installing more lights and/or security cameras outside the school**
- **Next PAC meeting is June 3rd (not June 10th because that is a school based Pro-D day). Terri to send Sue a note to change on the website**

### **Positions for next year**

- Chair - Terri
- Treasurer - Juliet & Gerry
- **Secretary - (open position)**
- Past Chair - Michelle
- **DPAC - (open position)**
- Critical Positions
  - Hot Lunch Administrator - Laurie + volunteer team
  - Fundraising Planner (s) - Cheri
  - **Homeroom Parents - 10 - (open positions)**
  - Milk and Fruit/Veg distributors - Kevin & Gerry
  - Social Media/Communication Administrator (Facebook, etc) - Shereen
  - Grade 5 Representative - Teresa

### **Adjourn**

- Motion to adjourn - Shereen approves. Juliet seconds

Attendees

Ms.Deck  
Laurie Head  
Zoe Sanborn  
Cheri Keenan  
Nikki Shekhtman  
Shereen Hassan  
Juliet Mohlmann  
Teresa Hageman  
Michelle Chan  
Georgina Havelka  
Terri Besworth

### Board members

Terri B., Chair | Michelle H., Past Chair | Juliet M., Treasurer | Julie G./Georgina H., Secretary | Mrs. Deck, Principal | vacant DPAC Representative