

## **PAC Meeting Minutes**

### **March 3, 2015 – 6:30 to 8:30 p.m.**

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#### **Present**

Chair: Erin Schneider	Pizza Program Coordinator: Crestina Amado
Secretary: Angela Salehi	Aspenwood Principal: Laurie Birnie
Health and Safety: Jen Cox	Aspenwood Vice-Principal: Jason Giles
Social Coordinator: Andrea Vagnarelli	Milk Program Coordinator: Claire Turner
Fundraising: Barbara Anderson	

#### **Regrets**

School Planning Council: Wendy Werier	Grade 5 Leaving Committee Chair: Michelle Polat
Parent Education: Kelly Raabe	Fruit/Veggie Program: Felicia Reamsbottom
School Planning Council: Kate Pshennykh	Milk Program Coordinator: Diane MacSporran
Treasurer: Diane MacLeod	

**Parents/Guests: 0**

#### **Call to Order**

E. Schneider called the meeting to order at 6:30 p.m. Introductions followed.  
J. Cox motioned to accept the February 10 minutes. Motion is seconded by A. Vagnarelli.

#### **Principal's Report**

L. Birnie provided an update on what is happening at the school:

- 2 new teaching positions are open to filling for upcoming maternity leaves.
- Administration and staff are committed to fostering a connected community.
- Review of PAC invoicing: bus subsidy, tennis program, classroom enhancement etc.
- Parents were polled regarding support in purchasing the 2014 Yearbook; previously the yearbook was complimentary. Results showed high support and the school will facilitate the development of the yearbook. Parents will be able to order yearbooks through Munch-a-Lunch. More details will follow.
- Lost and Found items not claimed during the student led conferences were donated to SHARE.

#### **Treasury Update**

E. Schneider provided an update on PAC finances. Accounts are on budget.

#### **Fundraising Update**

B. Anderson provided an update on fundraising activities.

- Working with teachers to identify ways to spend the funds raised during the 2013 Carnival. Opportunities are focused on improving the student playground and classrooms.
- E. Schneider will make the \$1,500 donation to Eagle Mountain Middle School at an assembly on March 6.
- Aspenwood Spirit Wear orders have been delivered.
- The last movie night raised more than \$600 and collected 45 lbs of food items that were donated to SHARE.
- The spring plant sale is open and orders can be made on Munch a Lunch. Delivery is anticipated for the afternoon of May 7<sup>th</sup>.
- KoKo's Activity Centre will donate \$2 from every student who visits for the rest of the school year. Parents need to hand in a printed card when they pay their entrance fee. More details to follow in the next newsletter.

If you are interested in volunteering for any of these activities, please email our [volunteer coordinator](#)

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#### **Health and Safety Update**

J. Cox is looking into opportunities to enhance Walk to School Week in October.

#### **Parent Education Update**

E. Schneider provided an update on an upcoming presentation by Bridgette Miller on April

#### **Staff Appreciation Lunch**

- Date is set for Friday, May 1.
- If you are interested in volunteering your time on the day of the event, bringing food items or helping organize the event, please email our [volunteer coordinator](#).

#### **Sports Day**

- June 19, 2015 (22 or 23 are alternatives as weather permits).
- Sports Day in the morning and sprinkler day in the afternoon
- Collaborative Decision Making Committee (CDMC) will discuss sports day activities, timing and process.
- If you are interested in volunteering, please email our [volunteer coordinator](#).

#### **Grade 5 Update**

Plans are on track.

#### **Traffic Concerns**

Increased police presence has been noticed at peak times.

#### **Ruben Shoes**

C. Amado to look into dates for [Ruben Shoes](#) to make a presentation to students on why and how to collect used shoes.

#### **Coffee with the Principal and Vice-Principal**

Upcoming dates: April 10, May 1 and June 5 at 9 a.m. in the multipurpose room.

#### **New Business**

PAC received a request to discuss garbage removal. L. Birnie to look into current policy and process.

#### **Adjournment**

The PAC meeting was adjourned at 8 p.m.

#### **Next meeting**

Tuesday, April 14, 2015 – 6:30 p.m.