



**Eagle Mountain Middle PAC  
Meeting Minutes  
Tuesday, March 7<sup>th</sup>, 2023  
7:30pm in person at EMM & on Zoom**

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Attendance in person: Kirsten P., Lisa C.

Attendance online: Sheryl, Sie, Andrew G., Jill

Regrets: Dena, Rena

- 1) Welcome: 7:10pm, delayed to wait for quorum.
- 2) Approval of the Agenda – Jill motioned, Sheryl seconded, all in favour, motion passed.
- 3) Adopt Minutes from February 7<sup>th</sup>, 2023 – Jill motioned, Sheryl seconded, all in favour, motion passed.
- 4) Admin Report – *Andrew & Kirsten*
  - Report cards & IEPs are now available online.
  - Enrollment for 2023/2024: added 7 students from cross-boundary; likely 1 division down for next year.
  - Parking: staff is out monitoring the roundabout in front to keep it safe; it's working so far.
  - Staff looking forward to spring break!
- 5) Chair's Report – *Lisa*
  - a) Nothing to report this time around.
- 6) Treasurer Report – *Dena*
  - a) Dena not present; Lisa shared brief financial summary.
    - i) General Overview:
      - (1) This month's spreadsheet is updated with transactions through to Mar 7, 2023 and balanced to Mar 1, 2023 digital bank statement.
    - ii) Material items/budget details:
      - (1) No budget details to report.
    - iii) Fundraising profitability

- (1) Winter Market profit: \$5,745.69 (small change from January PAC meeting)
  - (2) Munchalunch profit (Nov – Mar 8 sessions): \$3,610.62 (includes invoice for McDonald's, PAC expenses to be received)
  - (3) Next scheduled Munchalunch is: McDonald's, Wednesday, Mar 8
  - iv) Gaming Grant update
    - (1) 50% (or \$5,932.98 of \$11,700) of gaming grant funding is disbursed covering various non-curricular expenses
  - v) 2023/2024 budget considerations
    - (1) *Carryover from previous meeting ~ Saras has asked us to consider allocating funds for 23/24 student planners (estimate on hand for \$3,189.58) and gym bags for new students (estimate \$2,000, bulk order covers 5 years of students).*
    - (2) No additions since February PAC meeting
  - vi) Oversight
    - (1) If anyone would like to see the spreadsheet, please let me know
- 7) DPAC Report – *Lio*
- a) Nothing to report.
- 8) Events & Updates
- a) Hot Lunches – *Sheryl*
    - i) McDonald's hot lunch tomorrow: a bit more labour intensive to distribute in the classrooms; Sheryl asked for a heads up to be given to teachers.
  - b) Grade 8 Leave Taking – *Sheryl*
    - i) First meeting is coming up, lots of parents volunteering.
    - ii) School ceremony is June 26<sup>th</sup>
    - iii) Group will discuss leaving activity, reception after grad, class gift to the school and gifts for grade 8's.
  - c) Staff Appreciation Day – *Rena*
    - i) Nothing to report.
- 9) Other Business
- a) From Andrew: the PAC is appreciated for all the monies raised and shared with the school community; there is still the hardship fund but we haven't had to use as much because the PAC is so generous.
  - b) Families have been great about paying the extracurricular fees and so there are funds to have some wrap up events where funds don't need to be charged to students/families.
- 10) Adjournment: 7:27pm  
*Next meeting April 11<sup>th</sup>, 2023*